

Hempfield School District 1:1 iPad Agreement

In exchange for the Hempfield School District (“District”) allowing the Student to use and possess a District-owned iPad outside of school, we agree to the following:

1. The Student and Parent/Guardian acknowledge that the iPad is the property of the school district, and remains the property of the school district at all times.
2. The Student and Parent/Guardian acknowledge School Board Policy No. 815: Responsible Use of Electronic Resources, School Board Policy No. 224: Care of School Property, the Hempfield School District 1:1 iPad Handbook, and understand and agree to abide by the procedures and rules set forth in these policies as well as this agreement. These documents are available online or in paper form at each school.
3. The Student and Parent/Guardian understand and agree that the iPad, case, and charger are the property of the District and that the Student only has permission to install software using procedures as outlined in the iPad Handbook. Aside from applying school appropriate stickers to the case, physical modifications to the iPad and case are not permitted.
4. The Student is not required to use the iPad outside of school and does so at his/her own discretion.
5. The Student and Parent/Guardian acknowledge that the iPad Insurance Fee is optional. The District strongly encourages payment of the Insurance Fee, but does not require it prior to the iPad going home.
 - a. Insurance is \$30 per student with a family maximum of \$90. Insurance may be reduced or prorated by the District based on when at-home use begins. For example, it may be reduced to \$20 when at-home use begins trimester two for elementary students.
 - b. Insurance is waived for families receiving benefits under the District’s Economic Hardship program. Families enrolled in this program receive the insurance free of charge.
 - c. Insurance covers the first \$100 in repair costs for the first two incidents of damage. Repair costs beyond the first \$100 are the responsibility of the Student and Parent/Guardian. Incidents of abuse or intentional damage are not covered by insurance and will result in the full repair cost being billed.
 - d. Lost accessories such as power adapters are not covered by insurance.
 - e. The District has sole discretion over final determinations of insurance claims.

Hempfield School District 1:1 iPad Agreement

- f. Damage incurred without purchasing insurance will result in the Student and Parent/Guardian being billed for the full cost of the repair.
6. The Student will not permit individuals other than District personnel and their parent/guardian to access the iPad. The Student agrees not to use or allow the iPad to be used for any illegal reasons or other reasons prohibited by School Board Policy No. 815: Responsible Use of Electronic Resources.
7. The Student and Parent/Guardian agree that the iPad is deemed to be in the custody of the Student from the time the Student receives the iPad until the time the iPad is returned to a designated school representative. If the iPad is reported lost or stolen, the Parent/Guardian and Student acknowledge that the District may use various tracking techniques to locate the iPad, but only until the iPad is actually located by the District, law enforcement, or until Parent/Guardian or Student provide written notification that the iPad is no longer missing.
8. In the event the iPad is stolen or otherwise not returned to the District while in the custody of the Student, the Student and Parent/Guardian agree they will be responsible to the District for the replacement cost **unless a police report is timely filed**. Lost or stolen iPads must be reported to the Technology Department within 48 hours and police reports must be provided to the District within one week. Failure to abide by these procedures will result in the full replacement cost being billed to the Student and Parent/Guardian.
9. The Student and Parent/Guardian understand and agree that they will not attempt any repairs on the iPad and that damage must be reported to either the Student's teacher or Technology Department as soon as possible after such damages is discovered.
10. The Student understands and agrees that at the end of the school year, upon the Student's withdrawal from the District, or upon request from the District, the iPad and all accessories will be returned to the District in the same condition they were originally provided except for normal wear and tear as determined by the District. Failure to return the iPad and accessories to the District in a timely manner or the continued use of the iPad for non-school purposes without the District's consent may be considered unlawful possession of District property and the District may pursue legal remedies to obtain the iPad or its value.
11. Student and Parent/Guardian understand and consent that the District may view Student files stored on the iPad under the following circumstances:
 - a. Files left after the iPad has been returned by the Student to the District

Hempfield School District 1:1 iPad Agreement

at the end of the school year or any other time the Student is required to permanently return the iPad and has prior notice and adequate opportunity to remove files;

- b. If the District has reasonable suspicion the Student is violating the law, District rules, or District policies, an Administrator may take custody of the iPad to review Student files;
 - c. During the course of the District's monitoring of Internet activity pursuant to School Board Policy No. 815: Responsible Use of Electronic Resources. In addition, an inventory of the iPad will be performed remotely on a regular basis to keep a record of what applications have been installed and what system settings have been applied;
 - d. Teachers and other school personnel may provide assistance to the student in locating files in the presence of and at the request of the Student.
12. Student and Parent/Guardian understand and agree if the District determines that the student failed to adequately care for the iPad or violates District rules, policies, or this Agreement, the District may terminate the Student's ability to use the iPad outside of school and the District may immediately repossess the iPad. If the District determines the Student acted with intent to damage the District's property, the District may refer the matter to the appropriate authorities for civil, criminal and/or juvenile proceedings. Parent/guardian will be notified if the student fails to adequately care for the iPad or violates District rules, policies, or this Agreement.
- a. Other disciplinary measures may also be taken depending on the situation, including, but not limited to, restricting the use of personal software on the iPad, disabling the camera or microphone, or restricting the list of accessible websites.
13. Students are responsible for completing all schoolwork locally on the iPad and regularly backing up that work. The District assumes no responsibility for lost work due to issues such as a file corruption.
14. The District will not be responsible for unauthorized financial obligations incurred by students through the use of the iPad.

Hempfield School District 1:1 iPad Agreement

I have access to and understand the terms and conditions in the following:

- Hempfield School District 1:1 iPad Agreement
- Hempfield School District iPad Handbook
- School Board Policy 815: Responsible Use of Electronic Resources
- School Board Policy 224: Care of School Property

These documents can be found on the district website at <http://www.hempfieldsd.org/1to1>

Student Name: _____

Student ID: _____

Current Grade: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

(this agreement must be signed by the student's legal guardian)

Date: _____