

**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA
REGULAR MEETING MINUTES
OCTOBER 12, 2021**

The Regular Meeting of the Hempfield School Board was held on Tuesday, October 12, 2021, on a virtual meeting platform and at Hempfield High School, 200 Stanley Avenue, Landisville, PA 17538 in the Performing Arts Center. The following board members were present: Dylan Bard, Mike Donato, Linda Johnston, Grant Keener, Jim Maurer, Charles Merris, Bill Otto, and Patrick Wagner. Chris Smiley was absent. Also present: Michael Bromirski, Superintendent; Mark Brooks, School Board Secretary/Chief Financial & Operations Officer; Michael Graham, Chief Information Officer; Maria Hoover, Assistant Superintendent; Cheryl Irwin-Bass, Communications Director; Jacquelyn Strybos, Executive Assistant to the Superintendent/Recording Secretary. There were approximately 40 residents in the audience and 75 joining the meeting virtually on Zoom.

Mr. Donato called the meeting to order at 7:05 pm and led the Pledge of Allegiance. He noted that the district would be audio recording the meeting for the sole purpose of compiling the meeting minutes and that the district had been notified that at least one audience member also planned to record the meeting. He notified the audience that the Board met in executive session prior to this meeting at 5:00 pm for an informational session, to discuss two personnel issues, two student issues, and one safety and security issue.

<p>Mr. Otto made a motion, seconded by Mr. Merris to approve the agenda incorporating additions/deletions.</p>	<p>Approval of Agenda</p>
<p>Vote: "Aye" 8; "Nay" 0; Absent 1 (Smiley). Motion passed.</p>	
<p>Mrs. Johnston made a motion, seconded by Mr. Maurer to approve the minutes of the Committee Meeting held on September 7, 2021, the Regular Meeting held on September 14, 2021, and the Joint Buildings & Grounds/Finance Meeting held on September 28, 2021.</p>	<p>Approval of Minutes</p>
<p>Vote: "Aye" 8; "Nay" 0; Absent 1 (Smiley). Motion passed.</p>	
<p>Student Council: Mr. Bromirski called on the Student Council President, Mr. Jack Kirchner to address the Board. Mr. Kirchner introduced himself, thanked the Board, and introduced Ms. Janeese Hochstetler, Student Council Vice President, and Noah Felty, Treasurer as they were unable to attend the last meeting.</p>	<p>Student Council Report</p>
<p>Mr. Kirchner shared that the student council had had a very busy homecoming week. He announced the Homecoming King and Queen, AJ McAlpine and Ava Bear were crowned at last week's Powder Puff game and the Homecoming Football game respectively.</p>	

Ms. Hochstetler announced the members of the Homecoming Court and noted that student council assisted with various activities during the week and were pleased with the return to a more normal homecoming celebration.

Mr. Felty shared they are continuing to celebrate Hispanic Heritage month during October with cultural highlights during morning announcements. Due to the positive feedback, they will continue in a similar fashion during November, which is Native American History month.

Ms. Ramani noted that the student council plan to meet with high school principal, Mr. Jim Dague, to see how they may assist with addressing some of the current issues in the school such as vandalism in bathrooms and improper wearing of masks.

Mr. Donato gave an overview of the guidelines for public comment and asked Mr. Graham to announce the speakers.

RESIDENTS' REQUEST TO ADDRESS THE BOARD (five-minute limit)

Joelle Rajkowski addressed the Board on the mask mandate.

Eric Totten was announced, but was not in attendance.

Jamie Beth Cohen Schindler addressed the Board via Zoom on transgender student inclusion in athletics.

Richard Boyer addressed the Board on aptitude for elected office.

Stacy Hernandez addressed the Board on Critical Race Theory and the mask mandate.

Alexandra Solosko addressed the Board on universal masking.

Tammy Jacobs addressed the Board via Zoom on universal masking and educational programs.

Tammitha Mitchell addressed the Board on Critical Race Theory.

Fae Skuya addressed the Board on the mask mandate.

**Residents'
Request to
Address the
Board**

<p>REPRESENTATIVE/ADJUNCT REPORTS</p> <p>Lancaster County Career & Technology Center (LCCTC) – Mr. Keener/ Mr. Bard, Alternate – Mr. Keener – nothing new, next meeting on the 4th Thursday of the month</p> <p>Lancaster-Lebanon IU13 – Mr. Merris – no report, next meeting (virtual) on 10/13/21</p> <p>Hempfield Area Recreation Commission – Mr. Aloisi/Dr. Harrington – Mr. Donato had spoken with Mr. Aloisi, who had no report</p> <p>Safety and Security – Mr. Wagner/Mrs. Johnston – nothing new</p> <p>PSBA Liaison – Mr. Wagner/Mr. Merris – Mr. Wagner noted that he will be attending the PSBA delegate assembly virtually on October 23, 2021</p>	<p>Representative/ Adjunct Reports</p>
<p>STANDING COMMITTEES</p> <p>Buildings and Grounds – Mr. Merris/Mr. Bard/Mr. Donato/Mr. Wagner – nothing new</p> <p>Education and Programs – Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard – nothing new</p> <p>Finance – Mr. Maurer/Mr. Aloisi/Mrs. Johnston/Mr. Keener – nothing new</p> <p>Policy, Personnel, & Legal – Mr. Smiley/Mr. Donato/Mrs. Johnston/ Mr. Keener – nothing new</p> <p>Minutes of the school board standing committee meetings may be found on the School Board webpage under each individual standing committee.</p>	<p>Standing Committees</p>
<p>ACTION ITEMS</p> <p>PERSONNEL ITEMS</p> <p>Mr. Otto made a motion, seconded by Mr. Wagner to approve the following personnel items:</p> <p>Resignations</p> <ul style="list-style-type: none"> - Approval to accept the resignation of Elizabeth A. Bradburn, Certified School Nurse, Landisville Middle School, effective November 24, 2021 	<p>Resignations</p>

<ul style="list-style-type: none"> - Approval to accept the resignation of Mark T. Brady, Full-Time Custodian, Landisville Middle School, effective October 8, 2021 - Approval to accept the resignation of Robert Gunnet, Full Time Custodian, Landisville Primary Center, effective October 5, 2021 - Approval to accept the resignation of Jennifer Hoffmeier, Part-Time Personal Care Assistant, Landisville Primary Center, effective September 16, 2021 - Approval to accept the resignation of Ranita Hurst, Full-Time Paraeducator, Hempfield High School, effective October 13, 2021 - Approval to accept the resignation of Jacqueline A. Jones, Instructional Support Teacher, Rohrerstown Elementary School, effective December 23, 2021 - Approval to accept the resignation of Jacquelyn Keough, Part-Time Food Service Lead, Farmdale Elementary School, effective October 8, 2021 - Approval to accept the resignation of Kimberly Marroli, Spanish Teacher and English Language Development Department Coordinator, effective no later than November 23, 2021 - Approval to accept the resignation of Roger Moist, Full-Time Building Custodial Supervisor, Centerville Middle School, effective October 8, 2021 - Approval to accept the resignation of Azra Pasic, Part-Time General Food Service Worker, Farmdale Elementary School, effective September 10, 2021 - Approval to accept the resignation of Teresa M. Starner, Part-Time Attendance Secretary, Hempfield High School, effective October 15, 2021 - Approval to accept the resignation of Joshua Tawney Assistant Athletic Director effective November 1, 2021 	
<p>Leaves of Absence</p> <ul style="list-style-type: none"> - Approval to grant a Leave of Absence to Kathleen M. Bair, Personal Care Assistant/Bus Monitor, Hempfield High School/Centerville Middle School from August 30, 2021 through September 10, 2021 - Approval to grant a Leave of Absence to Samantha J. Cunningham, Teacher - Diagnostic Kindergarten, Landisville Primary Center from September 28, 2021 through October 1, 2021 	<p>Leaves of Absence</p>

- Approval to grant a Leave of Absence to Lisa R. Gingerich, Teacher - Speech, Mountville Elementary School from November 7, 2021 through December 17, 2021
- Approval to amend a Leave of Absence to Jonelle M. Hamaker, Food Service Worker, Centerville Elementary School from August 24, 2021 through September 17, 2021 to August 24, 2021 through September 28, 2021
- Approval to grant a Leave of Absence to Holly L. Hoover, Food Service Worker, Mountville Elementary School from September 28, 2021 through October 1, 2021
- Approval to grant a Leave of Absence to Rachel J. Marquez, Food Service Worker, Landisville Primary Center from September 17, 2021 through October 17, 2021
- Approval to grant an Intermittent Leave of Absence to Linda K. Miller, Teacher - Health & PE, Hempfield High School from August 18, 2021 through August 18, 2022
- Approval to grant a Leave of Absence to Jill A. Tankesley, Teacher - ESL, Landisville Middle School from August 30, 2021 through September 17, 2021

Certified Positions

- Approval to employ Kellie L. Ayres as a Certified Employee with a Temporary contract, effective date to be determined, provisionally according to federal and state regulations. Ms. Ayres will be placed on Step 1, Master's in accordance with the Collective Bargaining Agreement. Ms. Ayres is a graduate of Bloomsburg University and California University of PA and is Certified in Elementary K-6 and English as a Second Language PK-12(NEW) Assignment: Elementary HVA Teacher at Landisville Education Center
- Approval to employ Stephanie M. Jensen as a Certified Employee with a Temporary contract, effective October 4, 2021, provisionally according to federal and state regulations. Ms. Jensen will be placed on Step 1, Master's in accordance with the Collective Bargaining Agreement. Ms. Jensen is a graduate of Millersville University and Wilmington University and is Certified in Elementary PK-4, 5-6 and Grades 4-8 (All Subjects 4-6, ELA and Reading 7-8) (NEW) Assignment: Grade 5 Teacher at Mountville Elementary School

Certified Positions

<ul style="list-style-type: none"> - Approval to employ Jennifer L. Myer as a Certified Employee with a Permanent contract, effective date to be determined, provisionally according to federal and state regulations. Ms. Myer will be placed on Step 3, Master's +30 in accordance with the Collective Bargaining Agreement. Ms. Myer is a graduate of York College and Wilkes University and is Certified in Elementary K-6, Special Education PK-12 and Mid-Level Math 6-9(REPLACEMENT) Assignment: Learning Support Teacher at Mountville Elementary School 	
<p>Certified Staff Transfers</p>	<p>Certified Staff Transfers</p>
<ul style="list-style-type: none"> - Approval to transfer Alexandra E. Kambourglos from Reading Specialist at Landisville Intermediate Center to Reading Specialist at Mountville Elementary School effective September 28, 2021 - Approval to transfer Angela Lee from 0.5 ESL Teacher at Rohrerstown Elementary School to 0.5 ESL Teacher at East Petersburg Elementary School effective October 12, 2021 	
<p>Support Staff Employments</p>	<p>Support Staff Employments</p>
<ul style="list-style-type: none"> - Approval to employ Kelsey L. Byers as a Full-Time In School Suspension Aide, Hempfield High School, effective October 11, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT) - Approval to employ Brenda L. Eichelman as Elementary Building Aide, Farmdale Elementary School, effective September 28, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT) - Approval to employ Tracy E. Hedrick as Guidance Secretary, Hempfield High School, effective September 27, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT) - Approval to employ Vanessa Hopkins as a Full-Time Personal Care Assistant, Centerville Middle School, effective October 4, 2021 to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT) - Approval to employ Gail L. Liverpool as a Part-Time Noontime Aide, Centerville Middle School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT) 	

<ul style="list-style-type: none"> - Approval to employ Justin T. Sharpe as a Full time HVAC Technician, Maintenance Building, effective October 18, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT) - Approval to employ Sandra A. Siglin as a Full-Time Personal Care Assistant, East Petersburg Elementary School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT) 	
<p>Support Staff Transfers</p> <ul style="list-style-type: none"> - Approval to transfer Carol A. Dommel from Administrative Assistant to the CFO/COO to Administrative Assistant to the Assistant Superintendent effective September 15, 2021 - Approval to transfer Maresa A. Heeks from Part-Time Personal Care Assistant at Rohrerstown Elementary School to Full-Time Personal Care Assistant at Rohrerstown Elementary School, effective October 4, 2021 (NEW) - Approval to transfer Ranita N. Hurst from Full-Time Paraeducator at Hempfield High School to Full-Time ESL Aide at Hempfield High School, effective September 28, 2021 - Approval to transfer Denise A. Smith from Building Aide at Centerville Elementary to Library Aide at Centerville Elementary/Farmdale Elementary/Mountville Elementary/East Petersburg Elementary/Rohrerstown Elementary, effective September 29, 2021 - Approval to transfer Jennifer M. Weidman from Full-Time Personal Care Assistant at Hempfield High School to Full-Time Personal Care Assistant at Centerville Middle School effective October 12, 2021 	<p>Support Staff Transfers</p>
<p>Substitute Positions</p> <ul style="list-style-type: none"> - Approval to employ Rachel A. Smith as a Long-Term Substitute Grade 3 Teacher, Mountville Elementary School, effective September 20, 2021, provisionally according to federal and state law regulations. Ms. Smith will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Smith is a graduate of Millersville University and is certified in Elementary K-6. (REPLACEMENT) Assignment: Long Term Sub Grade 3 at Mountville Elementary School 	<p>Substitute Positions</p>

- Approval to employ the following individuals as PA Certified Substitute Teachers for the 2021-2022 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate:
 - 1.) Samuel Zatkoweffective September 28, 2021
- Approval to employ the following individuals as Hempfield Emergency Certified Substitute Teachers for the 2021-2022 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
 - 1.) Rebecca Duretteffective September 14, 2021
 - 2.) Erica Herreffective October 6, 2021
 - 3.) Christina Perrieffective September 16, 2021
 - 4.) Tris Shengioeffective September 21, 2021
- Approval to employ Anastassia Gourinovitch as a LLIU13 Emergency Certified Substitute Teacher for the 2021-2022 school year, provisionally according to federal and state law regulations, effective October 7, 2021, compensated at the current substitute rate
- Approval to employ Susan Hess as a Substitute Clerical Aide, Substitute Elementary Building Aide, Substitute Food Service Worker and Substitute Middle School Noon Time Aide, for the 2021-2022 school year, provisionally according to federal and state law regulations, effective October 14, 2021, compensated at the current substitute rate
- Approval to employ the following individuals as Substitute Health Room Nurse for the 2021-2022 school year, compensated at the current substitute rate
 - 1.) Jean Fellineffective September 15, 2021
- Approval to employ the following individuals as Substitute Custodians for the 2021-2022 school year, compensated at the current substitute rate:
 - 1.) Thomas Hanceeffective September 20, 2021
- Approval to employ the following individuals as Substitute Personal Care Assistant for the 2021-2022 school year, compensated at the current substitute rate:
 - 1.) Jennifer Hoffmeier effective September 17, 2021

Extracurricular Positions	Extracurricular Positions
<p>- Approval to employ the following as After School Tutors at Centerville Middle School for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:</p> <ol style="list-style-type: none"> 1. Emily K. Dulak 2. Joshua R. Foulds 3. Cynthia B. Green 4. Angelina R. Hook 5. Anthony M. Jannotta 6. Amy E. Jansky 7. Jennifer B. Karkoska 8. Stacey L. Marten 9. Jennifer L. Wallace <p>- Approval to employ the following as After School Tutors at Landisville Middle School for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:</p> <ol style="list-style-type: none"> 1. Nicole A. Becker 2. Kristen G. Fickes 3. Maria C. Mazzeo 4. Andrea E. Rutledge 5. Amy J. Smith 6. Kristi L. Smith 7. Kara E. Travis 8. Clint A. Willman 	

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| <ul style="list-style-type: none">- Approval to employ Kristen G. Fickes to the extracurricular position of Math Counts Co-Advisor at Landisville Middle School for the 2021-2022 school year- Approval to employ Jennifer L. Landis to the extracurricular position of Science Fair Advisor at Landisville Middle School for the 2021-2022 school year- Approval to employ Casey M. Lear as Head Swimming Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation- Approval to employ Austin Miller as Assistant Varsity Wrestling Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement.- Approval to employ Kristin B. Peifer to the extracurricular position of Science Fair Advisor at Landisville Middle School for the 2021-2022 school year- Approval to employ Matthew S. Ruhl as Assistant Jr High Wrestling Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement.- Approval to employ Michelle L. Valeri-Groff to the extracurricular position of Student Council Co-Advisor at Landisville Middle School for the 2021-2022 school year | |
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<p>- Approval to appoint the following as winter sports volunteers for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:</p> <ol style="list-style-type: none"> 1. Andrew Macik Boys Basketball Volunteer Coach 2. Kyle Oster Boys Basketball Volunteer Coach 3. Mark Wagaman Boys Basketball Volunteer Coach 4. Tricia Erb Girls Basketball Volunteer Coach 5. Sherri Gorman Girls Basketball Volunteer Coach 6. Lee Keller Bowling Volunteer Coach 7. Christopher Moss Swimming and Diving Volunteer Coach 8. Michael Williams Swimming and Diving Volunteer Coach 9. Charlene Smith Indoor Track and Field Volunteer Coach 10. Nathan Graham Wrestling Volunteer Coach 11. James Schopf Wrestling Volunteer Coach 12. Emily Dulak Cheerleading Volunteer Coach <p>- Approval to accept the resignation of Joshua Foulds, Landisville Middle School MathCounts Coach, effective October 1, 2021</p> <p>- Approval to accept the resignation of Kathryn N. Rohrbaugh as the Swimming Head Coach and the Unified Track Head Coach, effective September 16, 2021</p> <p>- Approval to accept the resignation, due to retirement, of Michael Vogel, Head Coach Boys Volleyball, effective October 8, 2021</p>	<p>Extracurricular Volunteers</p>
<p>Vote: "Aye" 8; "Nay" 0; Absent 1 (Smiley). Motion passed.</p>	<p>Extracurricular Resignations</p>
<p>FINANCIAL ITEMS</p> <p>Mr. Maurer made a motion, seconded by Mrs. Johnston to approve the following financial items:</p> <p>Contracts (reference attachments)</p> <ul style="list-style-type: none"> o Dauphin DataCom for administration building cabling project – Option II o Lancaster-Lebanon Intermediate Unit 13 agreement to provide professional development in-service sessions 	<p>CONTRACTS October 2021</p> <p>Dauphin DataCom</p> <p>LL IU-13 Professional Development</p>

<ul style="list-style-type: none"> ○ Lancaster-Lebanon Intermediate Unit 13 agreement to provide Title I services for Hempfield resident students who are academically qualified, but attend non-public schools for school year 2021-2022 ○ Pepsi Beverage Company for vending, dining, retail, athletic, and concession services across the District, effective July 1, 2021 – June 30, 2023 ○ T-Mobile continuation of agreement to provide hotspot service for families in need <ul style="list-style-type: none"> - Approval to purchase two (2) 28' trailers from Keystone Trailers for use by the Hempfield Marching Band - Approval of Financial Report and Check Register for the month of September 2021 (reference attachments) - Approval of the Food Services Financial Report and Check Register for the month of September 2021 (reference attachments) - Approval to pay invoices from the Capital Reserve Fund - \$160,849.25 (reference attachment) - Approval of budget transfers (reference attachment) <p>Vote: "Aye" 8; "Nay" 0; Absent 1 (Smiley) Motion passed.</p> <p>BUILDINGS AND GROUNDS ITEMS</p> <p>Mr. Merris made a motion, seconded by Mr. Maurer to approve the following buildings and grounds item:</p> <ul style="list-style-type: none"> - Approval for the Administration to enter into an agreement with PA Classics for the placement of a Rugby shed on the Centerville campus. PA Classics will be responsible for obtaining all necessary permits and covering all costs associated with the purchase, installation, and ongoing maintenance of the shed. <p>Vote: "Aye" 8; "Nay" 0; Absent 1 (Smiley) Motion passed.</p>	<p>LL IU-13 Title I</p> <p>Pepsi Beverages Company</p> <p>T-Mobile</p> <p>Keystone Trailers</p> <p>Financial Report & Check Register</p> <p>Food Services Financial Report & Check Register</p> <p>Capital Reserve Invoices</p> <p>Budget Transfers</p> <p>PA Classics Rugby Shed</p>
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<p>OTHER ACTION ITEMS</p> <p>Mr. Keener made a motion, seconded by Mr. Wagner to approve the following other action items:</p> <ul style="list-style-type: none"> - Approval of first reading of board Policy 006: Meetings (reference attachment) - Approval to retire board Policy 919: District/School Report Cards (reference attachment) - Approval to appoint the following as attendance officers for Hempfield School District for the 2021-2022 school year: <ul style="list-style-type: none"> a. Melvin A. Frye, Jr b. Bridget A. Martin c. Aleda C. Risser - Approval of a donation to the Hempfield School District of water bottles from Wheatland Federal Credit Union - Approval of a donation to the Hempfield School District of 8,000 face masks from the Hershey Foundation <p>Vote: "Aye" 8; "Nay" 0; Absent 1 (Smiley). Motion passed.</p> <p>ADJOURNMENT</p> <p>Mr. Donato asked for a motion to adjourn the meeting.</p> <p>Mr. Merris made a motion, seconded by Mr. Otto to adjourn the meeting at 8:05 pm.</p> <p>Vote: "Aye" 8; "Nay" 0; Absent 1 (Smiley). Motion passed.</p> <p style="text-align: right;">_____ Mark W. Brooks School Board Secretary</p>	<p>First Reading of Board Policy 006</p> <p>Retire Board Policy 919</p> <p>Attendance Officers</p> <p>Donations</p> <p>Adjourn</p>
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