

**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA
COMMITTEE MEETING MINUTES
DECEMBER 1, 2020**

The Committee Meeting of the Hempfield School Board was held on Tuesday, December 1, 2020, on a virtual meeting platform and at Hempfield High School in the Performing Arts Center. The following board members were present: Adam Aloisi, Dylan Bard, Mike Donato, Linda Johnston (Zoom), Grant Keener, Jim Maurer, Charles Merris, Chris Smiley and Patrick Wagner. Also present: Michael Bromirski, Superintendent; Tab Musser, Assistant Superintendent; Mark Brooks, Chief Financial & Operations Officer; Sheryl Pursel, School Board Secretary/Director of Finance; Karen Hall, Director of Human Resources; Shannon Zimmerman, Director of Communications; Denise Galen, Director of Special Education; Michael Graham, Chief Information Officer; Kathy Miller, Recording Secretary.

Mr. Michael Donato called the meeting to order at 7:15 pm.

Mr. Maurer made a motion, seconded by Mr. Keener to approve the agenda incorporating additions/deletions.

Vote: “Aye” 9; “Nay” 0; Motion passed.

RESIDENTS’ REQUEST TO ADDRESS THE BOARD (five-minute limit)

Ms. Fae Skuya was attending on Zoom, stated her name and address and addressed the board to publicly thank the Board, district staff, principals and teachers. Her family is grateful for in-person instruction and she stated her feelings about the importance of in-person instruction.

Mr. Donato stated that the school board met in executive session on several occasions: November 17, 2020 - following the joint buildings and grounds/finance committee meeting to discuss a safety and security matter; November 19, 2020 - following the education and programs committee meeting to discuss a safety and security issue; November 24, 2020 to discuss a safety and security issue; and immediately prior to this meeting to discuss a student disciplinary matter, two personnel matters and one contractual issue.

SUPERINTENDENT’S REPORT

District COVID-19 Update: Mr. Bromirski began by thanking the community members for attending the meeting on Zoom. He assured everyone that Hempfield will be opening for in-person instruction on Monday, December 7, 2020. He provided the overall case update from August 19, 2020 through November 24, 2020. He stated that they still have not seen evidence of school spread with regards to symptomatic individuals spreading COVID in our schools. He explained the following topics in detail:

- Travel Order
- Substantial level of transmission in Lancaster County and how that applies to schools
 - This is not a mandate...it is a recommendation
- Press Conference with Governor Wolf and Secretary Levine
 - Several items were covered, including:

- Increased mitigation orders and advisories
- Attestation Form
- Revised Facial Coverings Order
- Recommendations for Pre-K to 12 Following Identification of a Case of COVID-19
- Extracurriculars
- What Hempfield is Doing and Why?
- Community Reporting
- Message to Community
 - Childcare plan in place in case schools are forced to provide full-virtual instruction
 - How Important Our Choices Are If We Want In-Person Instruction to Continue

Details of this presentation are posted to the Hempfield School Board webpage.

School board members and Mr. Bromirski recognized the staff, students and parents for their hard work and efforts to make the schools a safe place. They expressed clarity that the school district's plan is to return to in-person learning on Monday, December 7. All parents should have a plan in place in the event school must go to full-virtual learning.

Musical/Dance Theater Update: Mr. Alejandro Ramos, Hempfield High School Spring Musical Director, gave an update on the Musical/Dance Theatre. Mr. Ramos gave a presentation to the Education and Programs Committee in November and was at the school board meeting to give an update. Approval has been given by the publisher, Music Theatre International (MTI) for the proposed changes to the script, noting that the changes do not compromise the integrity of the performance. This year's show will be Fame the Musical.

Mr. Ramos and his musical staff have been working hard since July to put their ideas together in the midst of the pandemic. The musical and dance theatre will be combined, which will provide opportunities for all students. The students are excited about what is planned, so they may express their emotions and artistic talents. Regarding safety and planning, they are prepared to take precautions necessary to have a safe production and rehearsal period. Tryouts and practices will begin in January and the show will be in May. Mr. Ramos thanked the school board and administration for their support.

Mr. Keener asked Mr. Ramos if it would be helpful for the Board to vote on the MTI contract at this meeting rather than wait until December 8. Mr. Ramos thanked Mr. Keener and said it would be very helpful.

Buildings and Grounds Presentation: Mr. Mark Brooks, Chief Financial and Operations Officer, gave a presentation a few items that were not covered at the Joint Buildings and Grounds/ Finance Committee meeting held on November 17, 2020 due to time constraints. He went over three issues and showed photographs of each. The first issue was the stormwater at Farmdale Elementary School, which he explained and shared a cost-effective measure that they have put in place and are monitoring. The second issue was repair of rooves at Centerville Middle School and Hempfield High School, which is on tonight's agenda for a vote. The third issue was requests by East Petersburg Borough to remove the lights at the crosswalk on Manheim Pike and remove the crosswalk paint on Manheim Pike. Mr. Brooks has been monitoring the crosswalk on Manheim Pike and has not seen any students using this crosswalk. The pedestrian signage on Lemon Street and State Road will be maintained. Mr. Maurer asked if Mr. Derrick Frank, Director of Transportation, has confirmed that we don't have walkers from East Petersburg using the crosswalk on Manheim Pike. Mr. Brooks said Mr. Frank has confirmed that. Mr. Brooks also spoke to Ms. Rauscher, Principal at East Petersburg Elementary School. Mr. Keener asked for clarification that the walk zone/pedestrian signage on Lemon Street and

State Road will be maintained. Mr. Bromirski said East Petersburg Borough has received a grant to improve the intersection at State Road and Manheim Pike, which needs improvement, so if there is anyone walking, this would be the intersection for them to use. He is hopeful, there will be improvements at the crosswalk at State Road and Lemon Streets also.

<p>Mr. Keener made a motion, seconded by Mr. Maurer to authorize the administration to enter into discussion with East Petersburg Borough related to removal of the crosswalk located on Main Street, south of State Street only, and this authority should not extend to any other crosswalks within the Borough of East Petersburg. There should be no cost to the school district.</p>	<p>East Petersburg Borough Crosswalk</p>
<p>Vote: "Aye" 9; "Nay" 0; Motion passed.</p>	

Mr. Brooks went back to the stormwater issue at Farmdale Elementary School. Mr. Aloisi asked if the Homeowner Association (HOA) representative was made aware that the district is working on a solution for the stormwater issue. Mr. Brooks did contact the representative of the HOA and will contact the representative again after the next rain.

Mr. Bromirski shared items that he would be asking the Board to vote on later in the meeting.

CALENDAR OF EVENTS

December 1, 2020	5:00 pm, Executive Session 7:00 pm, Board Reorganization/Committee Meeting HHS Performing Arts Center/Virtual Meeting
December 8, 2020	TBD, Executive Session, 7:00 pm, Board Regular Meeting HHS Performing Arts Center/Virtual Meeting
December 10, 2020	11:00 am, Policy, Personnel & Legal Committee Meeting HHS Performing Arts Center/Virtual Meeting
December 15, 2020	4:30 pm, Joint Buildings & Grounds/Finance Committee Meeting HHS Performing Arts Center/Virtual Meeting
December 17, 2020	4:30 pm, Education & Programs Committee Meeting HHS Performing Arts Center/Virtual Meeting
January 5, 2021	TBD, Executive Session, 7:00 pm, Board Committee Meeting Location TBD
January 12, 2021	TBD, Executive Session, 7:00 pm, Board Regular Meeting Location TBD

PRESIDENT'S REPORT

No report

REPRESENTATIVE/ADJUNCT REPORTS

Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard - Mr. Keener reported that the LCCTC is transitioning to a hybrid model of instruction for at least this week, following the latest recommendations from the governor and secretary of health. The LCCTC did this without convening a meeting of the Board. There was a series of seriatim phone calls to members of the Joint Operating Committee (JOC). Mr. Keener expressed concern over the procedure and the decision. As a member of the JOC, Mr. Keener made his feelings clear that they return to in-person instruction as soon as it is possible to do so.

Mr. Aloisi asked Mr. Keener if he used the word seriatim and asked for a definition. Mr. Keener said he did use the word seriatim and Mr. Wagner looked the word up on his cell phone. Before Mr. Wagner could read the definition, Mr. Keener said it means one after another and not all at once.

Lancaster-Lebanon IU 13 - Mr. Merris - no report

Hempfield Area Recreation Commission (HARC) - Mr. Aloisi/Dr. Harrington - Mr. Aloisi said HARC is working on a contingency plan for families in case we are forced into a short-term or long-term virtual learning situation. They approved the 2020-2021 budget. He will be attending the reorganization meeting and the finance meeting in December.

Safety and Security - Mr. Wagner/Mrs. Johnston - no report

PSBA Liaison - Mr. Wagner/Mr. Merris - no report

STANDING COMMITTEES

Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard - Mr. Brooks reviewed buildings and grounds items earlier in the meeting. The next meeting is a joint committee meeting with the finance committee on December 15 at 4:30 pm in the performing arts center at the high school.

Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard - Mrs. Johnston said math curriculum is being examined for a possible change. Teachers will receive in-service training. Things are moving at a different pace than the previous cycle, which is a benefit to the students. The next meeting is December 17 at 4:30 pm in the performing arts center at the high school.

Finance - Mr. Maurer/Mr. Aloisi/Mrs. Johnston/Mr. Keener - Mr. Maurer shared that they had a joint meeting with the buildings and grounds committee on November 17. They reviewed a draft of the financial report for 2019-2020 and reviewed the results of the audit. They discussed bond refinancing. Both the audit and refinancing are listed on the agenda. The committee agreed for the 2021-2022 budget they will proceed to file for exceptions. The next meeting is December 15 at 4:30 pm in the performing arts center at the high school.

Policy, Personnel and Legal - Mr. Smiley/Mr. Donato/Mrs. Johnston/Mr. Keener - Mr. Smiley said they met on November 12. Ms. Galen led a discussion on policy 113.4 regarding confidentiality of special education students and this policy will return to the committee in December. The next meeting is on December 10 at 11:00 am in the performing arts center of the high school.

Details of the standing committees may be found in the committee minutes on the Hempfield website on the School Board Committee pages.

ACTION ITEMS FOR DISCUSSION ONLY

PERSONNEL ITEMS

No discussion

FINANCIAL ITEMS

<p>Mr. Maurer made a motion, seconded by Mr. Wagner to approve the contract for Musical Theatre International (MTI) for the high school musical showkit and dramatic performing rights for Fame the Musical.</p> <p>Vote: "Aye" 9; "Nay" 0; Motion passed.</p> <p>Mr. Bromirski noted that this show has a rating of audience members 13 and older.</p> <p>No further discussion on financial items.</p>	<p>Musical Theatre International (MTI)</p>
--	---

OTHER ACTION ITEMS

<p>Mr. Merris made a motion, seconded by Mr. Maurer to approve the following other action items:</p> <ul style="list-style-type: none"> - Attestation Ensuring Implementation of Mitigation Efforts for November 30, 2020 through December 6, 2020 - Hempfield School District will be virtual for all students K-12 (reference attachment) - Attestation Ensuring Implementation of Mitigation Efforts for December 7, 2020 and beyond - Hempfield School District will provide in-person instruction for all students K-12 (reference attachment) - Updated Hempfield School District PK-12 Athletics Health and Safety Plan (reference attachment) - Hempfield School District Phased School Reopening Health and Safety Plan (reference attachment) <p>Vote: "Aye" 9; "Nay" 0; Motion passed.</p> <p>No further discussion on other action items.</p> <p>Mr. Merris made a motion, seconded by Mr. Wagner to adjourn the meeting at 8:45 pm.</p> <p>Vote: "Aye" 9; "Nay" 0; Motion passed.</p>	<p>Musical Theatre International (MTI)</p> <p>Attestation Forms</p> <p>Updated HSD PK-12 Athletics Health & Safety Plan</p> <p>HSD Phased School Reopening Health & Safety Plan</p> <p>Adjournment</p>
--	---

Mark W. Brooks
School Board Secretary