

**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA
MINUTES – DECEMBER 1, 2020**

The School Board Reorganization Meeting of the Hempfield School Board was held on Tuesday, December 1, 2020, in the Performing Arts Center of Hempfield High School, 1555 Kauffman Road, Landisville, Pennsylvania 17538. The following members were present: Adam Aloisi, Dylan Bard, Mike Donato, Linda Johnston (Zoom), Grant Keener, Jim Maurer, Charles Merris, Chris Smiley, and Patrick Wagner. Also present: Michael Bromirski, Superintendent; Tab Musser, Assistant Superintendent; Mark Brooks, School Board Secretary/Chief Financial & Operations Officer; Sheryl Pursel, Assistant School Board Secretary/Director of Finance; Karen Hall, Director of Human Resources; Shannon Zimmerman, Director of Communications; Denise Galen, Director of Special Education; Michael Graham, Chief Information Officer; Kathy Miller, Recording Secretary.

REORGANIZATION ACTION ITEMS (Required by School Code)

NOTICE OF REORGANIZATION MEETING

**Notice of
Reorganization**

Mr. Mark Brooks, Board Secretary, called the meeting to order at 7:01 pm and led the Pledge of Allegiance.

Mr. Brooks read the names of holdover members of the School Board:

**Holdover
Members**

Adam T. Aloisi
Dylan T. Bard
Michael W. Donato
Linda Johnston
Grant W. Keener
James H. Maurer, Jr.
Charles S. Merris, Jr.
R. Christopher Smiley
Patrick M. Wagner

Mr. Brooks welcomed members of the public who were on Zoom. He explained the purpose of the annual organization meeting. He said unless a resident's request to address the board is about board reorganization, the residents' comments would be heard during the committee meeting that follows immediately after the reorganization meeting.

**Welcomed
Members of the
Public on Zoom**

ELECTION OF TEMPORARY PRESIDENT

**Election of
Temporary
President**

Mr. Brooks asked for nominations for Temporary President.

Mr. Donato made a motion, seconded by Mr. Keener to nominate Mr. Smiley to the role of temporary president. There were no other nominations and the nominations were closed.

Vote: "Aye" 9; "Nay" 0: Mr. Smiley assumed the role of Temporary President.

ELECTION OF BOARD PRESIDENT**Election of
Board President**

Mr. Smiley called for nominations for Board President.

Mr. Aloisi made a motion, seconded by Mr. Wagner to nominate Mr. Donato as Board President. There were no other nominations.

Mr. Smiley declared the nominations closed and Mr. Donato was the only candidate nominated. He moved for Mr. Donato's election by acclamation for the office of President.

Vote: "Aye" 8; "Nay" 0; (Mr. Donato did not vote); Motion passed.

Mr. Smiley and the rest of the Board and Administration congratulated Mr. Donato, who was elected Board President for 2021, remained in the president's seat and presided over the rest of the meeting.

ELECTION OF BOARD VICE PRESIDENT**Election of
Board Vice
President**

Mr. Donato called for nominations for Board Vice President.

Mr. Aloisi made a motion, seconded by Mr. Wagner to nominate Mr. Keener for Board Vice President. There were no other nominations.

Mr. Donato declared the nominations closed and Mr. Keener was the only candidate nominated. He moved for Mr. Keener's election by acclamation for the office of Vice President.

Vote: "Aye" 8; "Nay" 0; (Mr. Keener did not vote); Motion passed.

Mr. Donato and the rest of the Board and Administration congratulated Mr. Keener, who was elected Board Vice President and remained in the Vice President's seat.

AUTHORIZATION OF THE USE OF THE PRESIDENT'S SIGNATURE STAMP UNTIL A NEW ONE IS RECEIVED.**Authorization
of use of
President's
Signature
Stamp**

This was not needed, because Mr. Donato remained the board president.

MEETING SCHEDULE (reference attachment)**Meeting
Schedule**

Mr. Keener made a motion, seconded by Mr. Aloisi to approve the meeting schedule calendar. Unless otherwise noted, the committee meetings will be held on the first Tuesday of the month at 7:00 pm and the regular meetings will be held on the second Tuesday of the month at 7:00 pm at the Hempfield School District Administration Building, 200 Church Street, Landisville, PA 17538 or at a location to be determined and advertised. The Board may take official action at all committee meetings and regular meetings. Special meetings will be announced and advertised on an "as needed" basis.

It was stated that there is only one meeting in July, which is the second Tuesday of the month. Mr. Bromirski said that a date for commencement is not finalized and if there is a conflict, the June meeting may have to be changed and advertised.

Vote: "Aye" 9; "Nay" 0. Motion passed.

APPROVAL OF THE FOLLOWING BANKS AND TRUST COMPANIES AS DEPOSITORIES FOR SCHOOL DISTRICT FUNDS

**Banks and Trust
Companies as
Depositories for
School District
Funds**

Mr. Merris made a motion, seconded by Mr. Maurer to approve the following banks and trust companies:

First National Bank
Fulton Bank
Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)

Vote: "Aye" 9; "Nay" 0. Motion passed.

APPOINTMENTS

Mr. Maurer made a motion, seconded by Mr. Wagner to approve the following appointments:

Lancaster County Tax Collection Bureau (LCTCB):

Mrs. Sheryl J. Pursel, Representative
Mr. Mark W. Brooks, Alternate

**Lancaster
County Tax
Collection
Bureau**

Lancaster Employee Health Care Consortium (EHCC):

Mrs. Karen M. Hall, Representative
Mrs. Sheryl J. Pursel, Alternate

**Lancaster
Employee
Health Care
Consortium**

Vote: "Aye" 9; "Nay" 0. Motion passed.

REPRESENTATIVE AND ADJUNCT COMMITTEES

**Representative
and Adjunct
Committees**

Mr. Maurer made a motion, seconded by Mr. Keener to approve the following committee appointments (no change from 2020):

Lancaster County Career & Technology Center Joint Operating Committee (three-year term that will commence on December 14, 2020 and expire on December 1, 2023) - Mr. Keener, Mr. Bard, Alternate

Lancaster-Lebanon Intermediate Unit #13 - Mr. Merris

Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington

Safety and Security Committee - Mr. Wagner

PSBA Liaison - Mr. Wagner - Representative, Mr. Merris - Alternate

Vote: "Aye" 9; "Nay" 0. Motion passed.

STANDING COMMITTEES

Standing Committees

Dates, times, and locations of standing committees will be advertised. Time of all standing committee meetings will be changed to 5:00 pm. The board president makes standing committee appointments and they do not require a vote (Board President makes board committee appointments - does not require a motion)

Buildings and Grounds Committee - Mr. Merris/Mr. Donato/Mr. Wagner/
Mr. Bard

Education and Programs Committee - Mrs. Johnston/Mr. Maurer/Mr. Merris/
Mr. Bard

Finance Committee - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston

Policy, Personnel & Legal Committee - Mr. Smiley/Mr. Keener/Mr. Donato/
Mrs. Johnston

PROFESSIONAL SERVICES

Professional Services

Mr. Aloisi made a motion, seconded by Mr. Maurer to approve the following professional services:

Sweet, Stevens, Katz & Williams LLP as special counsel, as needed
(reference attachment)

Kegel, Kelin, Litts & Lord LLP as bond counsel and special counsel for tax assessment appeals, consortium updates, and other matters, as needed
(reference attachment)

Vote: "Aye" 9; "Nay" 0; Motion passed.

No action is needed to continue the professional services of Trout, Ebersole, and Groff, LLP as Auditor and Fox Rothschild, LLP as Solicitor, until further action is taken based on a Request for Proposal (RFP).

No action is required for Board Secretary and Treasurer as they are appointed at a different time by School Code.

ADJOURNMENT

Adjourn

There being no further business, Mr. Wagner moved to adjourn the meeting and Mr. Aloisi seconded the motion. Motion passed unanimously. Mr. Donato adjourned the meeting at 7:14 p.m. The Committee Meeting followed.

Mark W. Brooks
Board Secretary