HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538

AGENDA
COMMITTEE MEETING
AUGUST 3, 2021

HEMPFIELD HIGH SCHOOL, PERFORMING ARTS CENTER
200 STANLEY AVENUE
LANDISVILLE, PA 17538
7:00 PM

Executive Session – 6:00 PM

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the agenda incorporating additions/deletions

IV. Residents’ Request to Address the Board (five-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. We also ask that comments refrain from identifying specific students or staff members by name. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

V. Superintendent’s Report – Announcements/Discussion

A. Emergency Instructional Time Template for 2021-2022 School Year – Section 520.1

* B. Health and Safety Plan 2021-2022 – Update and Discussion (reference attachment)
C. Calendar of Events

August 3, 2021  6:00, Executive Session, 7:00 pm, School Board Regular Meeting
               Hempfield High School, Performing Arts Center

August 10, 2021 TBD, Executive Session, 7:00 pm, School Board Regular Meeting
                Hempfield High School, Performing Arts Center

August 24, 2021 5:00 pm, Buildings and Grounds Committee Meeting
                Administration Building, Public Board Room

August 31, 2021 5:00 pm, Finance Committee Meeting
                Administration Building, Public Board Room

Sept. 7, 2021    TBD, Executive Session, 7:00 pm, School Board Committee Meeting
                Administration Building, Public Board Room

Sept. 14, 2021   TBD, Executive Session, 7:00 pm, School Board Regular Meeting
                Administration Building, Public Board Room

Sept. 16, 2021   5:00 pm, Policy, Personnel and Legal Committee Meeting
                Administration Building, Public Board Room

D. Other

VI. President’s Report

VII. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard

B. IU 13 - Mr. Merris

C. Hempfield Area Recreation Commission - Dr. Harrington

D. Safety & Security - Mr. Wagner/Mrs. Johnston

E. PSBA Liaison - Mr. Wagner/Mr. Merris
VIII. Standing Committees

A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard

B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard

C. Finance - Mr. Maurer/Mr. Keener/Mrs. Johnston

D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston

IX. Action Items (FOR DISCUSSION ONLY)

A. Personnel Items

1. Resignations
   a. Approval to accept the resignation of Kari A. Claxton, Part-Time Lead General Food Service Worker, Mountville Elementary School, effective July 12, 2021
   b. Approval to accept the resignation of Crystal Hipps, Part-Time Elementary Building Aide, Farmdale Elementary School, effective July 12, 2021
   c. Approval to accept the resignation of Rebecca Huhn, Part-Time Personal Care Assistant, Hempfield High School, effective July 8, 2021
   d. Approval to accept the resignation of Cynthia A. Mowery, Full-Time ESL Ninth Grade Academy Aide, Hempfield High School, effective July 19, 2021
   e. Approval to accept the resignation of Emily Rowe, Full-Time Elementary Building Aide, Mountville Elementary School, effective July 21, 2021

2. Leaves of Absence
   a. Approval to grant a Leave of Absence to Victoria E. Aston Gainer, Teacher - Grade 6, Mountville Elementary School from August 18, 2021 through November 22, 2021
   b. Approval to grant a Sabbatical Leave for professional development to Amanda C. Fitzkee, Grade 2 Teacher, Rohrerstown Elementary School, for the second semester of the 2022-2023 school year
c. Approval to grant a Leave of Absence to Ashley B. Garrett, Teacher - Grade 1, Landisville Primary Center from August 18, 2021 through March 1, 2022

d. Approval to grant a Leave of Absence to Maria T. Hoover, Assistant Superintendent, Administration Building from July 8, 2021 through July 26, 2021

e. Approval to grant a Leave of Absence to June A. Knupp, Guidance Secretary, Landisville Middle School from July 29, 2021 through September 1, 2021

f. Approval to grant a Sabbatical Leave for professional development to Terry P. Newman, Social Studies Teacher, Hempfield High School, for the second semester of the 2022-2023 school year

g. Approval to grant a Sabbatical Leave for professional development to Dr. Daniel Snyderman, Gifted Itinerant Teacher, Landisville Intermediate Center and Mountville Elementary School, for the 1st semester of the 2022-2023 school year

3. Certified Positions

a. Approval to employ Robyn A. Cox as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Cox will be placed on Step 3, Master’s, in accordance with the Collective Bargaining Agreement. Ms. Cox is a graduate of Lebanon Valley College and Penn State University and is Certified in Elementary K-6 and Mental and/or Physical Handicapped K-12 (REPLACEMENT) Assignment: Elementary Teacher at Landisville Primary Center

b. Approval to employ Caitlin L. Elmer as a Certified Employee with a Temporary contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Elmer will be placed on Step 1, Master’s, in accordance with the Collective Bargaining Agreement. Ms. Elmer is a graduate of Millersville University and Eastern Mennonite University and is Certified in Elementary K-6 and Reading Specialist Pk-12 (REPLACEMENT) Assignment: Reading Specialist at East Petersburg Elementary School

c. Approval to employ Kristen Fickes as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Fickes will be placed on Step 2, Master’s, in accordance with the Collective Bargaining Agreement. Ms. Fickes is a graduate of Millersville University and Johns Hopkins University and is Certified in English 7-12 (REPLACEMENT) Assignment: Gifted Teacher at Landisville Middle School
d. Approval to employ Kristin C. Gainer as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Gainer will be placed on Step 2, Master’s, in accordance with the Collective Bargaining Agreement. Ms. Gainer is a graduate of Elizabethtown College and Wilkes University and is Certified in Elementary K-6 and English as a Second Language Pk-12 (REPLACEMENT) Assignment: Elementary Teacher at Rohrerstown Elementary School

e. Approval to employ Mandee M. Hatcher as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Hatcher will be placed on Step 2, Bachelor’s + 30, in accordance with the Collective Bargaining Agreement. Ms. Hatcher is a graduate of Millersville University and is Certified in Elementary Pk-4 (REPLACEMENT) Assignment: Elementary Teacher at Rohrerstown Elementary School

f. Approval to employ Kelly L. Moyer as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Moyer will be placed on Step 3, Master’s, in accordance with the Collective Bargaining Agreement. Ms. Moyer is a graduate of Bloomsburg University and Cabrini College and is Certified in Elementary K-6 (REPLACEMENT) Assignment: Elementary Teacher at Landisville Primary Center

g. Approval to employ Michelle Petrilla as a Certified Employee with a Temporary contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Ramsey will be placed on Step 2, Master’s, in accordance with the Collective Bargaining Agreement. Ms. Ramsey is a graduate of Clarion University and is Certified in Speech & Language Impaired Pk-12 (REPLACEMENT) Assignment: Speech & Language at Hempfield High School

h. Approval to employ Maud L. Ramsey as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Ramsey will be placed on Step 2, Master’s, in accordance with the Collective Bargaining Agreement. Ms. Ramsey is a graduate of Bloomsburg University and Ball State University and is Certified in Grades PK-4 and Special Education PK-8. (REPLACEMENT) Assignment: Autistic Support Teacher at Rohrerstown Elementary School

i. Approval to employ Dane A. Stoyanovitch as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Mr. Stoyanovitch will be placed on Step 1, Bachelor’s, in accordance with the Collective Bargaining Agreement. Mr. Stoyanovitch is a graduate of Shippensburg University and is Certified in Elementary PK-4 (REPLACEMENT) Assignment: Elementary Teacher at East Petersburg Elementary School
j. Approval to employ Tess M. Wales as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Wales will be placed on Step 3, Master's, in accordance with the Collective Bargaining Agreement. Ms. Moyer is a graduate of Millersville University and is Certified in Elementary K-6, Early Childhood N-3, and Reading Specialist Pk-12 (REPLACEMENT). Assignment: Reading Specialist/Literacy Coach at Mountville Elementary School.

4. Certified Staff Transfers

   a. Approval to transfer Danielle N. Campbell from .5 Speech and Language Specialist at Rohrerstown Elementary School to .5 Speech and Language Specialist at Rohrerstown Elementary School/Farmdale Elementary School, effective 2021-2022 school year.

   b. Approval to transfer Sarah L. DeMaria from Librarian at Mountville Elementary School to Librarian at Hempfield High School, effective 2021-2022 school year.

   c. Approval to transfer Jessica Grim from Grade 4 Teacher at Farmdale Elementary School to Elementary Teacher at Landisville Primary Center, effective 2021-2022 school year.

   d. Approval to transfer Kristi Miller from Grade 5 Teacher at Rohrerstown Elementary School to Reading Specialist/Literacy Coach at Landisville Primary Center, effective 2021-2022 school year.

   e. Approval to transfer Jennifer Statler from Kindergarten Teacher at Rohrerstown Elementary School to Elementary Teacher at Landisville Primary Center, effective 2021-2022 school year.

5. Support Staff Employments

   a. Approval to employ Carolyn Best as a Full-Time Personal Care Assistant, Mountville Elementary School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (NEW).

   b. Approval to employ Jamie L. Heisey as a Part-Time Paraeducator, East Petersburg Elementary School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT).

   c. Approval to employ Sherry S. Lowe as a Full-Time Paraeducator, Centerville Elementary School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT).
d. Approval to employ Gislene Mendes de Arruda as a Part-Time Personal Care Assistant, East Petersburg Elementary School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

e. Approval to employ Aaron T. Moody as a Full-Time Paraeducator, Landisville Education Center, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (NEW CLASS)

f. Approval to employ Tammi S. Onuschak as a Full-Time Data Manager, Landisville Education Center, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

g. Approval to employ Dawn M. Scheele as a Full-Time Personal Care Assistant, Mountville Elementary School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

h. Approval to employ Denise L. Schoppner as a Full-Time Personal Care Assistant, Rohrerstown Elementary School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (NEW)

i. Approval to employ Michelle Valeri-Groff as a Full-Time Paraeducator, Landisville Middle School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

j. Approval to employ Victoria E. Yavor as Full-Time Application Specialist, Landisville Education Center, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

6. Support Staff Transfers

a. Approval to transfer the following Special Education Support Staff employees for the 2021-2022 school year (reference attachment)

b. Approval to transfer Karen Atwater from Substitute Support Staff to Part-Time Personal Care Assistant at Centerville Elementary School, August 24, 2021

c. Approval to transfer Elizabeth Earhart from 3rd Shift Custodian at Hempfield High School to 1st Shift Custodian at Hempfield High School effective July 19, 2021
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d. Approval to transfer Amanda D. Gleason from Part-Time Paraeducator at Landisville Intermediate Center to Full Time Paraeducator at Landisville Intermediate Center, August 24, 2021 (REPLACEMENT)

e. Approval to transfer Tami L. Harelson from Part-Time Building Aide at Farmdale Elementary School to Part-Time Paraeducator at Farmdale Elementary School (REPLACEMENT)

f. Approval to transfer Maresa A. Heeks from Part-Time Noontime Aide at Centerville Middle School to Part-Time Personal Care Assistant at Rohrerstown Elementary School, effective August 24, 2021 (NEW)

g. Approval to transfer Diane L. Newcomer from FT Paraprofessional at Hempfield High School to Secretary of Food Service/Access at Administration Building, effective August 3, 2021

h. Approval to transfer Theresa M. Yurista from Substitute Clerical Aide to Full-Time Building Secretary, Rohrerstown Elementary School, effective August 2, 2021, (REPLACEMENT)

7. Substitute Positions

a. Approval to employ the following individuals as PA Certified Substitute Teachers for the 2021-2022 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate:

   1.) Susan M. McGuire August 24, 2021
   2.) Nancy A. Schnelli August 24, 2021

b. Approval to employ the following individuals as Substitute Clerical Aides for the 2021-2022 school year, compensated at the current substitute rate:

   1.) Kathy McDermott effective August 24, 2021
   2.) Wendy Toole effective July 27, 2021

c. Approval to employ Kathy Mc Dermott as a Paraeducator Substitute and Elementary Building Aide Substitute for the 2021-2022 school year, compensated at the current substitute rate

d. Approval to employ Sherri Transue as a Paraeducator Substitute, Personal Care Assistant Substitute and ESL Aide Substitute for the 2021-2022 school year, compensated at the current substitute rate
8. Extracurricular Positions

a. Approval to appoint the following as Department Coordinators effective for the 2021-2022 school year, compensated with a stipend:

1.) Mark N. Ashley    Health & Physical Education
2.) Elizabeth S. Burns  Art
3.) Matthew Ceresini    Music
4.) Sarah L. DeMaria   Library
5.) Carrie W. Fritz    Music
6.) Ralph D. Heister   Science
7.) Jason J. James     Technology & Engineering Education
8.) Anthony M. Jannotta World Languages
9.) Debra L. Krantz    Health Services
10.) Lauren M. Lewis   Secondary English
11.) Kimberly Marrolli English Language Development
12.) Kim H. Rineer    Elementary English/Reading
13.) Stephen T. Sharp   School Counseling
14.) Jaclyn A. Smith  Elementary Mathematics
15.) Lauren M. Stauffer Family & Consumer Science
16.) Zahid A. Virmani Social Studies
17.) Danny E. Walck    Business Computer & Technology

b. Approval to appoint Susan J. Allen to the extracurricular position of Literary Magazine (Expressions) Advisor at Landisville Middle School for the 2021-2022 school year

c. Approval to employ Katherine N. Beasley as Marching Band Assistant, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

d. Approval to appoint Joann C. Langione to the extracurricular position of Team Leader at Centerville Middle School for the 2021-2022 school year

e. Approval to appoint Sajy V. Mathew as Boys Soccer Volunteer Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District’s ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation

f. Approval to appoint Travis L. Steedle as Boys Soccer Volunteer Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District’s ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation
9. Other
   a. Approval to grant tenure to the following teachers, who completed three years of satisfactory teaching service effective June 7, 2021:
      1.) Sara A Brooks
      2.) Jill L Enterline
      3.) Amy E Jansky
      4.) Jennifer L Landis
      5.) Angela J Lee
      6.) Brittany L McMullen
      7.) Leah C Meo
      8.) Megan E Murphy
      9.) Amanda C Pendleton
      10.) Sarah N Polonus
      11.) Raymond J Scacalossi, Jr
      12.) Kara E Travis

   b. Approval to employ Anthi L. Glass as Homebound Instructor for the 2021-2022 School Year

B. Financial Items
   1. Approval of the following contracts (reference attachments)
      a. Renewal of Edmentum for Study Island, Reading Eggs, and Exact Path Program Licenses for 2021-2022
   2.approval of Financial Report and Check Register for the month of July 2021 (information forthcoming)
   3. Approval of the Food Services Financial Report and Check Register for the month of July 2021 (information forthcoming)
   4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
   5. Approval of budget transfers (information forthcoming)
   6. Approval of the submission of the 2021-2022 Consolidated Application for Federal Program Grants. Title I, Part A – Improving Basic Programs $1,277,617; Title II, Part A – Supporting Effective Instruction $214,033; Title III, Language Instruction for English Learners $60,600; Title III, Language Instruction for Immigrant Students $5,439; Title IV, Part A – Student Support and Academic Enrichment $61,386
C. Buildings and Grounds Items

* Approval of the no-cost Change Order for Kinsley Construction Inc. to change the start date of the CES sewer main replacement project (reference attachment)

D. Other Action Items

* 1. Approval of second reading of Board Policy 903 (reference attachment)

* 2. Approval of the Emergency Instructional Time Template for the 2021-2022 School Year in accordance with Section 520.1 of the School Code (reference attachment)

3. Approval of transportation routes for 2021-2022 (information forthcoming)

4. Approval for Student #2022028 to attend Hempfield High School as a tuition student for the first semester of the 2021-2022 school year

5. Approval for the girls’ volleyball team and coaches to attend an overnight trip for a tournament in State College, Pennsylvania from October 8-9, 2021

X. Adjournment

XI. Executive Session (if needed)

* New Item or Change