This meeting is being audio recorded solely for the purpose of compiling meeting minutes. The audio recording will be destroyed after review of the meeting minutes.

Per Board Policy #903, if you intend to record any portion of the School Board meeting proceedings, you must notify the Communications Director prior to the start of the meeting. The Board President will then make a public announcement at the opening of the Board meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

HEMPFIELD SCHOOL DISTRICT  
200 CHURCH STREET  
LANDISVILLE, PENNSYLVANIA 17538

AGENDA  
REGULAR MEETING  
JUNE 8, 2021  
ADMINISTRATION BUILDING, PUBLIC BOARD ROOM  
7:00 PM

Executive Session – 5:30 PM

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the agenda incorporating additions/deletions

IV. Approval of the minutes of the Committee Meeting on May 4, 2021 and the Regular Meeting held on May 11, 2021

V. Residents’ Request to Address the Board (5-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. We also ask that comments refrain from identifying specific students or staff members by name. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

VI. Superintendent’s Report – Announcements/Discussion

* A. Final Community COVID Update (reference attachment)

* B. 2021-2022 School Year (reference attachment)
C. Budget Update (reference attachment)

D. Calendar of Events

- **June 8, 2021**
  5:30 pm, Executive Session, 7:00 pm, School Board Regular Meeting
  Administration Building, Public Board Room

- **June 9, 2021**
  6:00 pm, Retirement Dinner
  Hempfield High School Performing Arts Center Courtyard

- **June 22, 2021**
  5:00 pm, Buildings and Grounds Committee Meeting
  Administration Building, Public Board Room

- **June 29, 2021**
  5:00 pm, Finance Committee Meeting
  Administration Building, Public Board Room

- **July 13, 2021**
  TBD, Executive Session, 7:00 pm, School Board Regular Meeting
  Administration Building, Public Board Room

E. Other

VII. President’s Report

VIII. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard

B. IU 13 - Mr. Merris

C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington

D. Safety & Security - Mr. Wagner/Mrs. Johnston

E. PSBA Liaison - Mr. Wagner/Mr. Merris

IX. Standing Committees

A. Buildings & Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard (reference attachment)

B. Education & Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard (reference attachment)
X. Action Items

A. Personnel Items

1. Retirements
   a. Approval to amend the retirement date for Kathryn C. Miller, Full-Time Executive Assistant to the Superintendent, from July 31, 2021 to July 29, 2021
   b. Approval to amend the retirement date for Marjorie J. Paradise, Full-Time School Psychologist, Mountville and Rohrerstown Elementary Schools from June 14, 2021 to June 10, 2021
   c. Approval to accept the resignation, due to retirement, of Deborah A. Walters, Full-Time Custodian, East Petersburg Elementary School, effective July 15, 2021

2. Resignations
   a. Approval to accept the resignation of Jessica M. Ames, Part-Time Kindergarten Teacher, Farmdale Elementary School, effective June 7, 2021
   b. Approval to accept the resignation of Kyra Jo Barnett, Grade 2 Teacher, Landisville Primary Center, effective June 7, 2021
   c. Approval to accept the resignation of Michael P. Capogna, Full-Time Custodial Building Supervisor, Landisville Primary Center, effective June 16, 2021
   d. Approval to accept the resignation of Catherine Fuhrman, Librarian, Hempfield High School, effective June 7, 2021
   e. Approval to accept the resignation of Garry Hallman, Student Information Systems Coordinator, Hempfield High School, effective June 30, 2021
   f. Approval to accept the resignation of Wendy Nolan, Reading Specialist/Literacy Coach, Landisville Primary Center, effective June 7, 2021
   g. Approval to accept the resignation of Laura Rakoczy, Itinerant Learning Support Teacher, Hempfield High School, effective June 7, 2021
   h. Approval to accept the resignation of Lennis Rivera Alvarado, Part-Time General Food Service Worker, Hempfield High School, effective May 27, 2021
i. Approval to accept the resignation of Meredith Sassmannshausen, Grade 6 Teacher, East Petersburg Elementary School, effective June 7, 2021

j. Approval to accept the resignation of Amy C. Slutter, Full-Time Purchasing Specialist, Administration Building, effective June 3, 2021

3. Leaves of Absence

a. Approval to grant a Leave of Absence to Melvin A. Frye, Jr., Social Worker/Home & School Visitor, Hempfield High School from May 3, 2021 through May 21, 2021

b. Approval to grant a Leave of Absence to Cheryl A. Gehr, Elementary Building Aide, Rohrerstown Elementary School from March 30, 2021 through May 21, 2021

c. Approval to grant a Leave of Absence to Kelley A. Ishak, Teacher - Kindergarten, East Petersburg Elementary School and Centerville Elementary School from May 21, 2021 through June 1, 2021


e. Approval to grant a Leave of Absence to Stephanie Meyer, Teacher - Grade 3, Mountville Elementary School, May 12, 2021 through June 7, 2021

f. Approval to grant a Leave of Absence to Michael B. Palmer, Teacher - Art, Mountville Elementary School from May 24, 2021 through June 7, 2021

g. Approval to grant a Leave of Absence to Michael T. Resh, Jr, School Counselor, Landisville Primary Center from May 13, 2021 through May 26, 2021

h. Approval to grant a Leave of Absence to Lennisse Rivera Alvarado, Food Service Worker, Hempfield High School from April 19, 2021 through May 27, 2021

i. Deborah M. Yarzabek, Personal Care Assistant, Hempfield High School from April 26, 2021 through June 4, 2021

4. Certified Positions

Approval to employ Aleda C. Risser as a Certified Employee with a Permanent contract, effective August 18, 2021, provisionally according to federal and state regulations. Ms. Risser will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Risser is a graduate of Millersville University and is Certified in Home and School Visitor PK-12. (REPLACEMENT) Assignment: Elementary (based at Landisville Intermediate Center).
5. Certified Staff Transfers

Approval to transfer Lauren Shenk from Teacher - Grade 5 at Farmdale Elementary School to Teacher - Grade 4 at Landisville Intermediate Center effective 2021-2022 school year

6. Support Staff Employments

a. Approval to employ Benjamin Markey as a Full-Time Custodian, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

b. Approval to employ Amy Shaw as a Part-Time Receptionist, Hempfield High School, effective May 26, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

7. Support Staff Transfers

a. Approve to transfer Patricia Card from Substitute Food Service Worker to Part-Time General Food Service Worker at Landisville Intermediate Center, effective May 24, 2021, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

b. Approval to transfer Susan M. Rongione as a Full-Time Health Room Nurse Floater to Full-time Health Room Nurse at Rohrerstown Elementary School and Landisville Intermediate Center effective May 17, 2021 (REPLACEMENT)

c. Approve to transfer Tracy Singer from Full-Time Custodian at Hempfield High School to Full-Time Lead Custodian at Hempfield High School, effective June 2, 2021, compensated in accordance with the Salary Rate Ranges for 2020-2021

d. Approve to transfer Curtis Weaver from Full-Time Custodian at Hempfield High School to Full-Time Custodian-Building Supervisor at Farmdale Elementary School, effective June 3, 2021, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

8. Substitute Positions

Approval to employ Lisa M. Miller as a Hempfield Emergency Substitute Teacher, for the 2020-2021 school year, effective May 18, 2021, provisionally according to federal and state law regulations, compensated at the current substitute rate

9. Summer Positions

a. Approval to employ **Leticia Delgado as Summer 2021 Custodial Employee, provisionally according to federal and state law regulations, compensated at the current summer rate
b. Approval to employ **Brenda Gappa as a Part-Time Food Services Substitute for the New Story Program, located at Mountville Elementary School, effective June 21, 2021, compensated at the current summer rate

c. Approval to employ Charlene Gerz** as a Summer Clerical Substitute, effective June 7, 2021, compensated at the current substitute rate

d. Approval to employ **Michele Leabhart as a Part-Time Food Services Employee for the New Story Program, located at Mountville Elementary School, effective June 21, 2021, compensated at the current summer rate

e. Approval to employ Kristi Smith**, as a Summer Clerical Substitute effective June 9, 2021, compensated at the current substitute rate

f. Approval to employ **Cindy Tangert as Summer 2021 Custodial Employee, provisionally according to federal and state law regulations, compensated at the current summer rate

g. Approval to employ **Rebecca Woodring as Summer 2021 Custodial Employee, provisionally according to federal and state law regulations, compensated at the current summer rate

10. Extracurricular Positions –

a. Approval to accept the resignation of Catherine Fuhrman, Anchor Club Co-Advisor, Hempfield High School, effective June 7, 2021

b. Approval to appoint Cameron N. Hukill as a Girls Soccer Volunteer Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District’s ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation

c. Approval to accept the resignation of Steven Kramer, Wrestling Varsity Assistant Coach, effective June 2, 2021

d. Approval to accept the resignation of Jennifer Landis, Student Council Co-Advisor, effective June 7, 2021

e. Approval to accept the resignation of Laura Rakoczy, Student Council Co-Advisor, Hempfield High School, effective June 7, 2021

f. Approval to accept the resignation of James R. Schopf, Wrestling Junior High Coach, Centerville Middle School, Landisville Middle School and Hempfield High School, effective May 18, 2021

g. Approval to appoint Tyler M. Wilczek to the extracurricular position of Team Leader - 9th Grade Academy for the 2021-2022 school year
11. Other

a. Approval to employ Alaina M. Melendez as the Director of Food Services, Administration Building, effective July 12, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

b. Approval of a one-time $3,217 salary adjustment for Lisa A. Mumma to realign with Act 93 salary ranges

** = Current Hempfield School District Employee

B. Financial Items

* 1. Approval of Final Budget Resolution – PDE Form 2028 (reference attachments)

* 2. Approval of Annual Tax Levy Resolution (reference attachment)

3. Approval of Homestead/Farmstead Exclusion (reference attachment)

4. Approval of year-end transfers and commitments of fund balance (reference attachment)

5. Approval of administration compensation for 2021-2022. By approving compensation herein, the salaries shall be adjusted as follows: pay bands shall be adjusted by 0% and Factor of X by 2.8%, in conjunction with the terms and conditions of the Act 93 agreement

6. Approval of support staff compensation for 2021-2022. By approving compensation herein, the salaries shall be adjusted as follows: pay bands shall be adjusted by 0% and Factor of X by 2.8%, in conjunction with the terms and conditions of the Support Staff Handbook, using the following matrix:

<table>
<thead>
<tr>
<th>Midpoint or Above</th>
<th>Factor of X</th>
</tr>
</thead>
<tbody>
<tr>
<td>Below Midpoint</td>
<td>Factor of X + 0.5%</td>
</tr>
</tbody>
</table>

7. Approval of student breakfast and lunch prices for the 2021-2022 school year:

<table>
<thead>
<tr>
<th>STUDENT PRICES</th>
<th>2020-2021</th>
<th>2021-2022</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary Breakfast</td>
<td>$1.35</td>
<td>$1.50</td>
<td>$0.15</td>
</tr>
<tr>
<td>Secondary Breakfast</td>
<td>$1.50</td>
<td>$1.50</td>
<td>$0.00</td>
</tr>
<tr>
<td>Elementary Lunch</td>
<td>$2.45</td>
<td>$2.70</td>
<td>$0.25</td>
</tr>
<tr>
<td>Middle School Lunch</td>
<td>$2.60</td>
<td>$2.85</td>
<td>$0.25</td>
</tr>
<tr>
<td>High School Main Line Lunch</td>
<td>$2.75</td>
<td>$3.00</td>
<td>$0.25</td>
</tr>
</tbody>
</table>
8. Approval of change to the certified daily substitute rate to $125/day, effective at the beginning of the 2021-2022 school year

9. Approval to Participate in Cooperative Purchasing Agreements for the 2021-2022 school year (reference attachment)

10. Approval of Financial Report and Check Register for the month of May 2021 (reference attachments)

11. Approval of the Food Services Financial Report and Check Register for the month of May 2021 (reference attachments)

12. Approval to pay invoices from the Capital Reserve Fund - $10,063.31 (reference attachment)

13. Approval of the following contracts (reference attachments)
   a. Forecast 5 for 5Sight and 5Cast software
   b. IB Abel for installation of switch gear bonding at Landisville Intermediate Center
   c. Kinsley Construction, Inc. for replacement of the sewer main at Centerville Elementary School
   d. KPPC Express Scripts amendment to the Express Scripts Pharmacy Benefit Management Agreement
   e. Lancaster-Lebanon IU 13, Securly renewal for 1:1 iPad content filtering from July 1, 2021 to June 30, 2022
   f. Lancaster-Lebanon IU 13, Special Education Services renewal for Job Training Services for the 2021-2022 school year
   g. Lancaster-Lebanon IU 13, Special Education Services renewal for Occupational/Physical Therapy Services for the 2021-2022 school year
   h. Lancaster-Lebanon IU 13, Special Education Services renewal for Speech/Language Services for the 2021-2022 school year
   i. Lancaster-Lebanon IU 13, Special Education Services renewal of the Consortium Services Agreement, term July 1, 2021 to June 30, 2022
   j. Lancaster-Lebanon IU 13, Special Education Services renewal of the Special Education Rates for the 2021-2022 school year
   k. Mid-State Roofing and Coating, Inc. for repair of gymnasium roof at Centerville Middle School
   l. Nutrislice, Inc. renewal for food service ordering and nutrition software and services, term July 1, 2021 to June 30, 2023
m. Print-O-Stat for service contract for HP Printer - Unit 1, effective 7/23/21
n. Print-O-Stat for service contract for HP Printer - Unit 2, effective 7/23/21
o. Vector Solutions for one-year renewal of Safe School Training, effective 7/1/21

C. Other Action Items

1. Approval of first reading of board policies (reference attachments)
   a. Policy 207: Confidential Communications of Students
   b. Policy 705: Facilities and Workplace Safety
   c. Policy 903: Public Participation in Board Meetings
   d. Policy 910: Community Engagement

2. Approval of second reading of board policies (reference attachments)
   a. Policy 113: Special Education
   b. Policy 143: Standards for Persistently Dangerous Schools
   c. Policy 144: Standards for Victims of Violent Crimes
   d. Policy 150: Title 1 - Comparability of Services
   e. Policy 209: Health Examinations/Screenings
   f. Policy 218: Student Discipline
   g. Policy 239: Foreign Exchange Students

3. Approval to appoint Karen M. Hall as the Hempfield School District HIPAA Compliance Officer for the 2021-2022 school year, effective July 1, 2021 to June 30, 2022

4. Approval of appointments to the Lancaster Employee Health Care Consortium (EHCC) for the 2021-2022 school year, effective July 1, 2021 to June 30, 2022:
   a. Mrs. Karen M. Hall
   b. Mr. Mark W. Brooks, Alternate

5. Approval of appointments to the Lancaster County Tax Collection Bureau (LCTCB) for the 2021-2022 school year, effective July 1, 2021 to June 30, 2022:
   a. Mr. Mark W. Brooks
   b. Mrs. Karen M. Hall, Alternate

* 6. Approval of a donation to Hempfield School District from Giant (Retail Business Services) in the amount of $16,384.32

7. Approval of a donation to Hempfield School District of ½ skid of hand sanitizer and ½ skid of sanitizing wipes from Lowe’s Home Improvement

8. Approval to sell, donate, or dispose of the following items (reference attachments)
9. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2025072, Grade 9, participate in Manheim Central High School's Agricultural-Education Program for the 2021-2022 school year

10. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2025580, Grade 9, participate in Manheim Central High School's Agricultural-Education Program for the 2021-2022 school year

11. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2024349, Grade 10, participate in Manheim Central High School's Agricultural-Education Program for the 2021-2022 school year

12. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2023355, Grade 11, participate in Manheim Central High School's Agricultural-Education Program for the 2021-2022 school year

13. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2022536, Grade 12, participate in Manheim Central High School's Agricultural-Education Program for the 2021-2022 school year

14. Approval of proposed science textbook adoptions (reference attachment)
   a. Grade 8 Earth Science
   b. Biology
   c. Honors Biology
   d. Human Biology for Allied Health Sciences
   e. Honors Anatomy and Physiology

15. Approval of the expulsion of student #2023113 from Hempfield School District for the first semester of the 2021-2022 school year, effective August 24, 2021. During the term of expulsion, the student agrees to complete coursework through the Hempfield Virtual Academy and abide by the program’s rules, as described in the written agreement.

16. Approval of the expulsion of student #2023948 from Hempfield School District for the 2021-2022 school year, effective August 24, 2021. During the term of expulsion, the student agrees to complete coursework through the Hempfield Virtual Academy and abide by the program’s rules, as described in the written agreement.

17. Approval to terminate implementation of the 2020-2021 board-approved Health & Safety Plan used to reopen our schools and provide continuity of instruction and programming for the 2020-2021 school year, effective June 9, 2021

XI. Adjournment

XII. Executive Session (if needed)
* New Item or Change