This meeting is being audio recorded solely for the purpose of compiling meeting minutes. The audio recording will be destroyed after review of the meeting minutes.

Per Board Policy #903, if you intend to record any portion of the School Board meeting proceedings, you must notify the Communications Director prior to the start of the meeting. The Board President will then make a public announcement at the opening of the board meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538

AGENDA
COMMITTEE MEETING
MARCH 2, 2021
CENTERVILLE MIDDLE SCHOOL AUDITORIUM
865 CENTERVILLE ROAD
LANCASTER, PA 17601
7:00 PM

Executive Session - 5:45 pm

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the agenda incorporating additions/deletions

IV. Residents' Request to Address the Board (five-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

V. Superintendent's Report – Announcements/Discussion

* A. COVID Update (reference attachment)

B. 2021-2022 School Calendar (reference attachment)
Committee Meeting – March 2, 2021

* C. Enrollment Update (reference attachment)

D. Calendar of Events

March 2, 2021  5:45 pm, Executive Session
               7:00 pm, School Board Committee Meeting
               Centerville Middle School Auditorium

March 9, 2021  TBD, Executive Session, 7:00 pm, School Board Regular Meeting
               Centerville Middle School Auditorium

March 11, 2021 5:00 pm, Policy, Personnel & Legal Committee Meeting
                Centerville Middle School Auditorium

March 23, 2021 5:00 pm, Buildings & Grounds Committee Meeting
                Centerville Middle School Auditorium

March 25, 2021 5:00 pm, Education & Programs Committee Meeting
                Centerville Middle School Auditorium

March 30, 2021 5:00 pm, Finance Committee Meeting
                Centerville Middle School Auditorium

April 6, 2021   TBD, Executive Session, 7:00 pm, School Board Committee Meeting
                Location TBD

April 13, 2021  TBD, Executive Session, 7:00 pm, School Board Regular Meeting
                Location TBD

E. Other

VI. President’s Report

VII. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard

B. IU 13 - Mr. Merris

C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington

D. Safety & Security - Mr. Wagner/Mrs. Johnston
E. PSBA Liaison - Mr. Wagner/Mr. Merris

VIII. Standing Committees

A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
   (reference attachment)

B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
   (reference attachment)

C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston

D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston
   (reference attachment)

IX. Action Items (FOR DISCUSSION ONLY)

A. Personnel Items

1. Resignations
   a. Approval to accept the resignation of Sheila Morales, Part-Time General Food
      Service Worker, Hempfield High School, effective February 16, 2021
   b. Approval to accept the resignation of Renee L. Sheffer, Full-Time Health Room
      Nurse, Hempfield High School, effective February 24, 2021
   c. Approval to accept the resignation of Rhonda L. Sheffy, Full-Time Elementary
      Principal Secretary, East Petersburg Elementary School, effective March 19, 2021
   d. Approval to accept the resignation of Alicia Sheppard, Part-Time Library Aide,
      Centerville Elementary School, East Petersburg Elementary School, Farmdale
      Elementary School, Landisville Intermediate Center, Mountville Elementary
      School, Rohrerstown Elementary School, effective January 19, 2021
   e. Approval to accept the resignation of Jennifer Wahl, Full-Time Paraeducator,
      Hempfield High School, effective January 22, 2021

2. Leaves of Absence
   a. Approval to grant a Leave of Absence to Kristin A. Andrechik, Teacher - Grade 6,
      East Petersburg Elementary School from April 1, 2021 through June 7, 2021

c. Approval to grant a Leave of Absence to Beverly A. Casey, Custodian, Landisville Education Center from March 4, 2021 to April 16, 2021


e. Approval to amend a Leave of Absence for Mark D. Harman, Teacher - Math, Rohrerstown and East Petersburg Elementary Schools and Landisville Education Center from January 4, 2021 through February 17, 2021 to January 4, 2021 through March 17, 2021


g. Approval to grant a Leave of Absence to Connie L. Treadway, Custodian, Farmdale Elementary School from January 4, 2021 through February 5, 2021

3. Certified Positions

a. Approval to employ Kelley Keel as a Certified Employee with a permanent contract, effective February 10, 2021, provisionally according to federal and state law regulations. Ms. Keel will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Keel is a graduate of Western Michigan University and Kutztown University and is Certified in Elementary K-6 and Spanish PK-12. (REPLACEMENT) Assignment: Grade 5 Teacher, Mountville Elementary School

b. Approval of the following Individuals to act as mentors for a portion of the 2020-2021 school year in accordance with the Collective Bargaining Agreement:

1.) Stacey M. Soos  
2.) Jennifer N. Spangenburg

4. Support Staff Employments

a. Approval to employ Kenneth J. Altobello as a Full-Time Operations Technology Specialist I at Landisville Education Center, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
b. Approval to employ Kathryn Bair as a Part-Time Bus Monitor at Centerville Middle School, effective February 23, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

c. Approval to employ Omaria Rivera Vazquez as a Part-Time General Food Service Worker at Landisville Primary Center, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

d. Approval to employ Susan M. Rongione as a Full-Time Health Room Nurse Floater, effective March 10, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

e. Approval to employ Justin Williams as a Full-Time Custodian at Centerville Middle School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

5. Support Staff Transfers

a. Approval to transfer Kyra Bade from Part-Time Paraeducator to Support Staff Substitute in the following areas, effective February 19, 2021, compensated at the current substitute rate:
   1.) Clerical Aide Substitute
   2.) Elementary Building Aide Substitute
   3.) ESL Aide Substitute
   4.) Middle School Noontime Aide Substitute
   5.) Paraeducator Substitute

b. Approval to transfer Jacquelyn Keough from Part-Time Building Aide at East Petersburg Elementary School to Part-Time Food Service Lead at Farmdale Elementary school effective March 1, 2021, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

c. Approval to transfer Marion Schultz from Part-Time Food Service Lead at Centerville Middle School to Full-time Food Service Manager at Farmdale Elementary School effective April 1, 2021, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
6. Substitute Positions

a. Approval to employ the following individuals as Hempfield Emergency Certified Substitute Teachers for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate:

1.) Scott S. Rohrer .................. effective March 4, 2021
2.) Matthew Wolfe .................. effective March 2, 2021

b. Approval to employ the following individuals as Hempfield Emergency Certified Substitute Teachers for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate:

1.) Rebecca Durret ................. effective February 16, 2021
2.) Manasi Trivedi ................... effective March 2, 2021
3.) Theresa Tschudy ............... effective March 2, 2021

c. Approval to employ Luke Seyfert as a LLIU13 Emergency Certified Substitute Teacher, effective February 17, 2021, for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate.

d. Approval to employ Jennifer Eshleman as a PA Certified Substitute Teacher and Clerical Aide Substitute, effective March 2, 2021, for the 2020-2021 school year, provisionally according to federal and state law regulations compensated at the current substitute rates

e. Approval to employ Jennifer A. Schwartz as a Support Staff Substitute in the following positions, effective March 2, 2021, for the 2020-2021 school year, compensated at the current substitute rate:

1.) Elementary Building Aide Substitute
2.) Paraeducator Substitute
3.) Personal Care Assistant Substitute

7. Extracurricular Positions

Approval to accept the resignation of Kenneth L. Smith, Jr., Unified Track and Field Head Coach, Hempfield High School, effective February 16, 2021

B. Financial Items

1. Approval of the following contracts (reference attachments)

a. Audian for Bria Enterprise softphone for office staff – contract term is March 27, 2021 to March 26, 2022
b. Central PA Sweepers to clean up cinders on parking lots and district roads from winter weather – intended completion date is April 2 to April 5, 2021

c. Frey Lutz to repair water line at East Petersburg Elementary School on March 12, 2021

d. Hummer Turfgrass Systems, Inc. for athletic field maintenance services to be performed March 2021 to June 2021

* e. The Meadows letter of agreement for mental health and educational services - contract term is for the 2021-2022 & 2022-2023 school years

f. Optiv Security Inc. for a three-year renewal of Firewall Subscriptions, URL Filtering, and VPN Access – contract term is March 1, 2021 to February 28, 2024

g. Progress Software Corporation for annual renewal of WhatsUp Gold – contract term is April 22, 2021 to April 22, 2022

h. Trout CPA for an extension of audit services for the year ending June 30, 2021

2. Approval of Financial Report and Check Register for the month of February 2021 (information forthcoming)

3. Approval of the Food Services Financial Report and Check Register for the month of February 2021 (information forthcoming)

4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)

5. Approval of budget transfers (information forthcoming)

C. Other Action Items

1. Approval of first reading of board policies (reference attachments)

   a. Policy 100: Comprehensive Planning
   b. Policy 103: Discrimination/Title IX Sexual Harassment Affecting Students
   c. Policy 119: Current Events
   d. Policy 218.3: Discipline of Student Convicted-Adjudicated of Sexual Assault
   e. Policy 249: Bullying/Cyberbullying
   f. Policy 252: Dating Violence

2. Approval of a donation of a Professional Library Book Pack for Centerville Middle School valued at $175 from Microsoft

3. Approval to hold Commencement for the Class of 2021 in the Georjelis Law Firm Stadium on June 1, 2021

4. Approval of the 2021-2022 school calendar (reference attachment)
X. Adjournment

XI. Executive Session (If needed)

* New Item or Change