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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
COMMITTEE MEETING
JANUARY 5, 2021
CENTERVILLE MIDDLE SCHOOL AUDITORIUM
865 CENTERVILLE ROAD
LANCASTER, PA 17601
7:00 PM**

Executive Session - 5:45 pm

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the agenda incorporating additions/deletions

IV. Residents' Request to Address the Board (five-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

V. Superintendent's Report – Announcements/Discussion

A. COVID-19 Update (reference attachment)

B. Calendar of Events

- | | |
|------------------|---|
| January 5, 2021 | 5:45 pm, Executive Session
Centerville Middle School Large Group Room
7:00 pm, School Board Committee Meeting
Centerville Middle School Auditorium |
| January 12, 2021 | TBD, Executive Session, 7:00 pm, School Board Regular Meeting
<i>School Director Recognition Month</i>
Centerville Middle School Auditorium |
| January 14, 2021 | 5:00 pm, Policy, Personnel & Legal Committee Meeting
Centerville Middle School Auditorium |
| January 19, 2021 | 5:00 pm. Buildings and Grounds Committee Meeting
Centerville Middle School Auditorium |
| January 26, 2021 | 5:00 pm Finance Committee Meeting
Centerville Middle School Auditorium |
| January 28, 2021 | 5:00 pm, Education and Programs Committee Meeting
Centerville Middle School Auditorium |
| February 2, 2021 | TBD, Executive Session, 7:00 pm, School Board Committee Meeting
Centerville Middle School Auditorium |
| February 9, 2021 | TBD, Executive Session, 7:00 pm, School Board Regular Meeting
Centerville Middle School Auditorium |

C. Other

VI. President's Report

VII. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston

- E. PSBA Liaison - Mr. Wagner/Mr. Merris

VIII. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
(reference attachment)
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston
(reference attachment)

IX. Action Items (FOR DISCUSSION ONLY)

- A. Personnel Items

- 1. Retirement

- Approval to accept the resignation, due to retirement, of Janet S. Clarke, Grade 5 Teacher, Mountville Elementary School, effective November 20, 2020

- 2. Resignations

- a. Approval to accept the resignation of Michael Betrone, Full-Time Custodian, Centerville Middle School, effective November 10, 2020
 - b. Approval to accept the resignation of Casey A. Brock, Full-Time Personal Care Assistant, Hempfield High School, effective November 30, 2020
 - c. Approval to accept the resignation of Jennifer M. Houser, Full-Time Custodian, Centerville Middle School, effective December 28, 2020
 - d. Approval to accept the resignation of Dolores Miller, Full-Time Custodian, Landisville Intermediate Center, December 23, 2020
 - e. Approval to accept the resignation of Denise L. Schoppner, Full-Time Personal Care Assistant, Centerville Middle School, effective December 23, 2020

3. Leaves of Absence

- a. Approval to grant a Leave of Absence to Laura M. Brill, Teacher - ELA, Hempfield High School from January 20, 2021 through June 7, 2021
- b. Approval to amend a Leave of Absence for Amy L. Edwards, Teacher – Art, Hempfield High School from August 25, 2020 through January 19, 2021 to August 25, 2020 through March 11, 2021
- c. Approval to amend a Leave of Absence for Lisa M. Gebhard-Searer, Teacher - Learning Support, Mountville Elementary School from October 28, 2020 through December 9, 2020 to October 28, 2020 through December 23, 2020
- d. Approval to amend a Leave of Absence for Rebecca A. Huhn, Personal Care Assistant, Hempfield High School from August 25, 2020 through January 19, 2021 to August 25, 2020 through June 4, 2021
- e. Approval to grant a Leave of Absence to Katharine B. Kasabo, Guidance Counselor, Landisville Intermediate Center from January 28, 2021 through March 12, 2021
- f. Approval to grant a Leave of Absence to Kyle A. Kasabo, Teacher - Grade 6, Mountville Elementary School from March 15, 2021 to April 21, 2021
- g. Approval to grant a Leave of Absence to Angela L. Kramer, Security & Telecom Coordinator, Landisville Education Center from January 8, 2021 through January 20, 2021
- h. Approval to amend a Leave of Absence for Laurie A. Martin, Paraeducator, Centerville Elementary School from September 16, 2020 through January 19, 2021 to September 16, 2020 through June 4, 2021
- i. Approval to grant a Leave of Absence to Kathryn R. Owen, Teacher - Grade 5, Landisville Intermediate Center from January 29, 2021 through April 23, 2021
- j. Approval to grant an Intermittent Leave of Absence to Lars K. White, HV Technician/Security, Maintenance Building from January 7, 2021 through January 7, 2022
- k. Approval to grant a Leave of Absence to Janella M. Wolpert, Teacher - Learning Support, East Petersburg Elementary School from February 8, 2021 through April 30, 2021

4. Certified Position Employments

- a. Approval to employ Vanessa G. Andes as Certified School Nurse, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations. Ms. Andes will be placed on Step 1, Bachelor's, in accordance with the Collective Bargaining Agreement. Ms. Andes is a graduate of East Stroudsburg University and is certified in School Nurse PK-12. (NEW)
- b. Approval to employ Stephanie L. Strous as .7 Librarian, Landisville Intermediate Center, effective January 13, 2021, provisionally according to federal and state law regulations. Ms. Strous will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Strous is a graduate of Mansfield University and is Certified in Library Science PK-12 and French PK-12. (REPLACEMENT)

5. Support Staff Employments

- a. Approval to employ Roger L. Moist as Full-Time Custodian Building Supervisor at Centerville Middle School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- b. Approval to employ Cynthia Smith as Part-Time Personal Care Assistant at Centerville Elementary School, effective December 14, 2020, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (NEW)

6. Support Staff Transfers

- a. Approval to transfer Mary Hanna from Part-Time General Food Service Worker at Centerville Elementary School to Part-Time General Food Service Worker at Rohrerstown Elementary School effective December 21st 2020
- b. Approval to transfer Abbey G. Miller from Full-time PCA at Mountville Elementary School to Full-time Para at Mountville Elementary School effective August 25, 2020. (REPLACEMENT)

7. Substitute Positions

- a. Approval to employ Ellen Hixson as a Long-Term Substitute Art Teacher, Hempfield High School, effective December 15th, 2020 through March 13th, 2021, provisionally according to federal and state law regulations. Ms. Hixson will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Hixson is a graduate of Kutztown University and is certified in Art PK-12 (REPLACEMENT)

- b. Approval to employ Keara N. Higgins as PA Certified Substitute Teachers for the 2020-2021 school year, effective January 4, 2021, provisionally according to federal and state law regulations, compensated at the current substitute rate
- c. Approval to employ the following individuals as Hempfield Emergency Certified Substitute Teachers for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
 - 1.) Erick Hersheyeffective January 4, 2021
 - 2.) Claire E. Leeeffective January 4, 2021
- d. Approval to employ Linda Cameron as Substitute Clerical Aide for the 2020-2021 school year, effective date to be determined, provisionally according to federal and state law regulations, compensated at the current substitute rate

8. Extracurricular Positions

Approval to accept the resignation of Jean E. Nendza from the extracurricular position of Junior High Track Assistant Coach, HHS, effective December 4, 2020.

9. Other

- a. Approval of a title change for M. Gregory Bierly from Manager, Performing Arts Center to Coordinator, Performing Arts Center, effective January 13, 2021
- b. Approval of a title change for Kathryn C. Miller from Administrative Assistant to the Superintendent to Executive Assistant to the Superintendent, effective January 13, 2021
- c. Approval of a title change for Amy C. Slutter from Purchasing Agent to Purchasing Specialist, effective January 13, 2021

B. Financial Items

1. Approval of the following contracts (reference attachments)

- a. App-Techs Corporation to purchase and install a Visual & Audible Alert System to tie into the notification system.
- b. Bachman Roofing, Building & Remodeling, Inc. for roof repair above the Centerville Middle School gymnasium due to rubber roof pulling away from the surface
- c. Candoris for purchase of Dell Isilon Storage Solution
- d. CDW Government for acceptance of eRate bid for 2021-2022 school year

e. CNI Sales for eRate acceptance of Extreme Network switches for the 2021-2022 school year

* f. Eastern Diversified Services for building disinfecting services at Hempfield High School

g. Lancaster County Career & Technology Center (LCCTC) for Hempfield School District to provide transportation services to LCCTC - contract term is August 25, 2020 to June 1, 2021

h. Micro Technology Group Inc. yearly renewal for Barracuda email archiving appliance - contract term is January 26, 2021 to January 25, 2022

i. New Story tuition agreement for a student who transferred to New Story during the 2020-2021 school year

2. Approval of Financial Report and Check Register for the month of December 2020 (information forthcoming)

3. Approval of the Food Services Financial Report and Check Register for the month of December 2020 (information forthcoming)

4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)

5. Approval of budget transfers (reference attachment)

C. Other Action Items

1. Approval of first reading of board policies (reference attachments)

a. Policy 113.4: Confidentiality of Special Education Students

b. Policy 201: Admission of Students

c. Policy 824: Maintaining Professional Adult-Student Boundaries

2. Approval of second reading of board policies (reference attachments)

a. Policy 113.1: Discipline of Students with Disabilities

b. Policy 113.2: Behavioral Support Plan

c. Policy 317.1: Educator Misconduct

3. Approval of Resolution for Lancaster County Career and Technology (LCCTC) 2021-2022 Proposed Budget (reference attachments):

RESOLVED, that the Hempfield School District Board of School Directors hereby approves the Lancaster County Career & Technology Center's Proposed General Fund Budget 2021-2022, including without limitation the capital expenses (paid by school districts based on market value allocation) and the operating expenses (paid by school districts based on average daily

membership allocation) as such expenses are included and set forth in the proposed budget (reference attachment)

4. Approval of the expulsion of student #20210061 from Hempfield School District for the remainder of the 2020-2021 school year, effective December 14, 2020. During the term of expulsion, the student agrees to complete coursework through the Landisville Education Center and abide by the program's rules, as described in the written agreement.

X. Adjournment

XI. Executive Session (if needed)

*** New Item or Change**