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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
COMMITTEE MEETING
DECEMBER 1, 2020
PERFORMING ARTS CENTER & VIRTUAL MEETING
1555 KAUFFMAN ROAD, LANDISVILLE PA 17538
7:00 PM**

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

I. Call to Order

II. Approval of the agenda incorporating additions/deletions

III. Residents' Request to Address the Board (five-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

IV. Superintendent's Report – Announcements/Discussion

- * A. District COVID-19 Update (reference attachment)
- B. Musical/Dance Theater Update
- * C. Farmdale Stormwater (reference attachment)

D. Calendar of Events

| | |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------|
| December 1, 2020 | 5:00 pm, Executive Session 7:00 pm, Board Reorganization/Committee Meeting HHS Performing Arts Center/Virtual Meeting |
| December 8, 2020 | TBD, Executive Session, 7:00 pm, Board Regular Meeting HHS Performing Arts Center/Virtual Meeting |
| December 10, 2020 | 11:00 am, Policy, Personnel & Legal Committee Meeting HHS Performing Arts Center/Virtual Meeting |
| December 15, 2020 | 4:30 pm, Joint Buildings & Grounds/Finance Committee Meeting HHS Performing Arts Center/Virtual Meeting |
| December 17, 2020 | 4:30 pm, Education & Programs Committee Meeting HHS Performing Arts Center/Virtual Meeting |
| January 5, 2021 | TBD, Executive Session, 7:00 pm, Board Committee Meeting Location TBD |
| January 12, 2021 | TBD, Executive Session, 7:00 pm, Board Regular Meeting Location TBD |

E. Other

V. President's Report

VI. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

VII. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston (reference attachment)

VIII. Action Items (FOR DISCUSSION ONLY)

A. Personnel Items

1. Resignations

- a. Approval to accept the resignation of Lori A. Huber Student Council Co-Advisor, LMS effective November 20, 2020
- b. Approval to accept the resignation of Jamie S. Neuville, Full-Time Custodian, Landisville Education Center, effective November 30, 2020
- c. Approval to accept the resignation of Mariah L. Wright, Full-Time Custodian, Landisville Education Center, effective December 8, 2020

2. Support Staff Employments

- a. Approval to employ Cynthia M. Ahern as Part-Time Personal Care Assistant at Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- b. Approval to employ Crystal L. Hipps as a Part-Time Elementary Building Aide, Farmdale Elementary School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- c. Approval to employ Ashleigh Kautz as a Full-Time In School Suspension Aide, Landisville Middle School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

- d. Approval to employ Teresa M. Starner as a Part-Time Attendance Secretary, Hempfield High School, effective November 24, 2020, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
3. Support Staff Transfers
 - a. Approval to transfer Margot Comeaux-Josi from Part-Time Paraeducator at Farmdale Elementary School to Part-Time Paraeducator at East Petersburg Elementary School effective November 16, 2020.
 - b. Approval to transfer Carol A. Dommel from Data Assessment Specialist to Administrative Assistant to the CFO/COO effective December 1, 2020, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
 - c. Approval to transfer Shannon R. Elliott from Part-Time PCA at Mountville Elementary to Part-Time PCA at Farmdale Elementary, effective November 30, 2020.
 - d. Approval to transfer Shawna Hernandez from Food Service Substitute to Part-Time Food Service worker at East Petersburg Elementary School effective December 14, 2020, compensated in accordance with the Salary Rate Ranges for 2020-2021
 - e. Approval to employ Abigayle Mancini as a Long-Term Substitute Music Teacher, Centerville Elementary School, Landisville Intermediate Center and Farmdale Elementary School, effective October 27, 2020 through March 4, 2021, provisionally according to federal and state law regulations. Ms. Mancini will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Mancini is a graduate of West Chester University and is Certified in Music PK-12. (REPLACEMENT)
 - f. Approval to transfer Amberlee Nevius from Part-Time Elementary Building Aide Centerville Elementary to Elementary Building Aide Substitute effective November 30, 2020 compensated at the current substitute rate
 - g. Approval to transfer Kendra A. Shelton from Full-Time Custodian Hempfield High School to Substitute Custodian effective November 27, 2020 compensated at the current substitute rate
4. Substitute Positions
 - a. Approval to employ Rachel Lowe as a PA Certified Substitute Teacher for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate effective date to be determined

- b. Approval to employ Adele L. Hallacher as a LLIU13 Certified Substitute Teacher for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
- c. Approval to employ the following individuals as Hempfield Emergency Certified Substitute Teachers for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
 - 1.) Todd Spidle.....effective November 24, 2020
 - 2.) Rachel Strayer.....effective December 8, 2020

5. Extracurricular Positions

- a. Approval to appoint Joshua R. Foulds as Math Counts Advisor at Landisville Middle School effective December 9, 2020, compensated in accordance with the Collective Bargaining Agreement
- b. Approval to employ Catherine M. Fuhrman as Substitute After School Reference Librarian effective November 24, 2020, compensated in accordance with the current curriculum/professional development rate
- c. Approval to appoint Kayla R. Grubb as Marching Band Volunteer for the 2020-2021 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation
- d. Approval to appoint Megan Murphy as Building Tech Liaison at Landisville Primary Center effective January 4th, 2020, compensated in accordance with the Collective Bargaining Agreement
- e. Approval to appoint Rebekah M. Yost as Marching Band Volunteer for the 2020-2021 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation
- f. Approval to accept the resignation of Lori A. Huber Peer Advisor, LMS effective November 20, 2020

6. Other

- a. Approval of a title change for Makenzie T. Adamus from Human Resources Representative to Human Resources Generalist, effective December 9, 2020
- b. Approval of a title change for Lynn M. Watson from Human Resources Representative to Human Resources Generalist, effective December 9, 2020

- c. Approval of Support Staff pay ranges effective January 1, 2021. ([confidential enclosure](#))

B. Financial Items

1. Approval of the following contracts (reference attachments)

- a. Bachman's Roofing, Building & Remodeling, Inc. for roof repair above the Performing Arts Center and the Technology Education wing at Hempfield High School
- b. Express Scripts plan change to include preventive medication as required by ACA - effective date is January 1, 2021
- c. Frey Lutz Corporation for the replacement of a chilled water pump at Hempfield High School
- d. Kissflow, Inc. for digital workflow software - contract term is December 23, 2020 to December 22, 2021
- e. Musical Theatre International (MTI) for high school musical showkit and dramatic performing rights license for Fame the Musical
- f. Optiv for CrowdStrike anti-malware and endpoint protection software - contract term is December 14, 2020 to December 13, 2023
- g. Optiv for yearly maintenance renewal for Aruba wireless equipment - contract term is April 25, 2021 to April 24, 2022
- h. Pure Test Laboratories for professional services to test drinking water for lead content. Random water samples will be collected from the buildings.
- i. R. J. McCarville Associates, LTD for the inspection and preventative maintenance of all inside bleachers throughout the district - contract term is 2020-2021 school year
- j. Shutterfly Lifetouch, LLC to designate the photographer for the district's senior pictures and commencement pictures - contract term is December 9, 2020 to June 30, 2024
- * k. Softerra Adaxes for Active Directory services management yearly renewal - contract term is December 23, 2020 to December 22, 2021
- l. Tilson Technology Management, Inc. for CBRS design and planning work for the Landisville campus to provide additional Internet access
- m. VComm Telecommunications Engineering for RF testing at Landisville Middle School and Rohrerstown Elementary School

- n. Barn Burners Wrestling Club for sublease rental agreement for use of the Barn Wrestling and Recreation Rooms for the wrestling team's tryouts, practices and/or matches - contract term is November 20, 2020 to March 13, 2021
- o. Tents for Rent - for extension of tent rental agreement through the balance of the school year
- 2. Approval of Financial Report and Check Register for the month of November 2020 (information forthcoming)
- 3. Approval of the Food Services Financial Report and Check Register for the month of November 2020 (information forthcoming)
- 4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
- 5. Approval of budget transfers (information forthcoming)
- * 6. Approval of the audited Hempfield School District Financial Statements for 2019-2020, as presented by Trout CPA (information forthcoming)
- * 7. Approval of the Hempfield School District Resolution to refinance Series 2016 Bonds and issue General Obligation Bonds, Series of 2021 (reference attachment)

C. Other Action Items

- * 1. Approval of the Attestation Ensuring Implementation of Mitigation Efforts for November 30, 2020 through December 6, 2020 - Hempfield School District will be virtual for all students K-12 (reference attachment)
- * 2. Approval of the Attestation Ensuring Implementation of Mitigation Efforts for December 7, 2020 and beyond - Hempfield School District will provide in-person instruction for all students K-12 (reference attachment)
- * 3. Approval of updated Hempfield School District PK-12 Athletics Health and Safety Plan (reference attachment)
- * 4. Approval of Hempfield School District Phased School Reopening Health and Safety Plan (reference attachment)
- 5. Approval of first reading of board policies (reference attachments)
 - a. Policy 317.1: Educator Misconduct
 - b. Policy 113.1: Discipline of Students with Disabilities
 - c. Policy 113.2: Behavioral Support Plan

6. Approval of second reading of board policies (reference attachments)

- a. Policy 222: Tobacco and Vaping Products
- b. Policy 816.1: Social Media
- c. Policy 907: School Visitors

IX. Adjournment

X. Executive Session (if needed)

*** New Item or Change**