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**HEMPFIELD SCHOOL DISTRICT  
200 CHURCH STREET  
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA  
COMMITTEE MEETING  
NOVEMBER 4, 2020  
PERFORMING ARTS CENTER & VIRTUAL MEETING  
1555 KAUFFMAN ROAD, LANDISVILLE PA 17538  
7:00 PM**

***Executive Session - 5:00 pm***

*The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.*

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of the agenda incorporating additions/deletions**

**IV. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

**V. Superintendent's Report – Announcements/Discussion**

A. Hempfield Marching Knights Presentation

\* B. COVID Update (reference attachment)

C. Calendar of Events

November 4, 2020 (Wednesday)	5:00 pm, Executive Session, 7:00 pm, Board Committee Meeting HHS Performing Arts Center/Virtual Meeting
November 10, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting HHS Performing Arts Center/Virtual Meeting
December 1, 2020	TBD, Executive Session 7:00 pm, Board Reorganization/Committee Meeting HHS Performing Arts Center/Virtual Meeting
December 8, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting HHS Performing Arts Center/Virtual Meeting

D. Other

**VI. President's Report**

**VII. Representative / Adjunct Reports**

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

**VIII. Standing Committees**

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard  
(reference attachment)
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard  
(reference attachment)

- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)
  
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston (reference attachment)

## **IX. Action Items (FOR DISCUSSION ONLY)**

### A. Personnel Items

#### 1. Resignations

- a. Approval to accept the resignation of Annetta Cimadamore, Part-Time General Food Service Worker, Centerville Elementary School, effective October 28, 2020
  
- b. Approval to accept the resignation of Jessina Y. Collado, Part-Time General Food Service Worker, Landisville Primary Center, effective October 16, 2020
  
- c. Approval to accept the resignation of Kenneth L. Smith, Full-Time In School Suspension Aide, Landisville Middle School, effective October 30, 2020
  
- d. Approval to accept the resignation of Teresa M. Starner, Part-Time Receptionist, Hempfield High School, effective November 6, 2020
  
- e. Approval to accept the resignation of Braden Weachter, Part-Time Elementary Building Aide, Farmdale Elementary School, effective November 6, 2020

#### 2. Leaves of Absence

- a. Approval to amend a Leave of Absence for Matthew D. Binder, Teacher – ELA, Hempfield High School from October 8, 2020 through October 21, 2020 to October 8, 2020 through November 3, 2020
  
- b. Approval to grant a Leave of Absence to Denise L. Brandt, Health Room Nurse, Landisville Intermediate Center and Rohrerstown Elementary School from November 3, 2020 through December 8, 2020
  
- c. Approval to grant a Leave of Absence to Carli P. Devries, Teacher – Health & PE, Landisville Primary School from December 1, 2020 through March 4, 2021
  
- d. Approval to amend a Leave of Absence for Amy L. Edwards, Teacher – Art, Hempfield High School from August 25, 2020 through October 23, 2020 to August 25, 2020 through January 19, 2021

- e. Approval to grant a Leave of Absence to Heather M. Grimm, Teacher – Grade 6, Centerville Elementary School from November 30, 2020 through February 28, 2021
- f. Approval to amend a Leave of Absence for Kelly J. Gumble, Teacher – Music, Landisville Intermediate Center, Centerville Elementary School and Farmdale Elementary School from August 19, 2020 through December 1, 2020 to August 19, 2020 through March 4, 2021
- g. Approval to amend a Leave of Absence for Heather M. Lesoine, Teacher – Library, Centerville Elementary School and Landisville Primary Center from August 25, 2020 through November 17, 2020 to August 25, 2020 through March 4, 2021
- h. Approval to grant a Leave of Absence to Ashley L. Moyer, Teacher – Grade 3, Mountville Elementary School from October 26, 2020 through January 24, 2021
- i. Approval to grant a Leave of Absence to Megan Murphy, Teacher – Grade 3, Landisville Primary Center from November 20, 2020 through December 23, 2020
- j. Approval to grant a Leave of Absence to Karen M. Slivovsky, Math Aide, Landisville Intermediate Center from August 25, 2020 through June 7, 2021
- k. Approval to grant a Leave of Absence to R. Aril Smith, In School Suspension Aide, Hempfield High School from September 8, 2020 through January 19, 2021
- l. Approval to amend a Leave of Absence for Lauren S. Troop, Paraeducator, Hempfield High School from August 25, 2020 through November 17, 2020 to August 25, 2020 through January 19, 2021
- m. Approval to grant a Leave of Absence to Shane M. Van Aulen, Teacher – Social Studies, Landisville Middle School from November 24, 2020 through January 24, 2021
- n. Approval to amend a Leave of Absence for Chanel E Yoder, Teacher - Autistic, Mountville Elementary School from November 11, 2020 through June 7, 2021 to October 21, 2020 through June 7, 2021

3. Certified Positions

- a. Approval to employ the following individuals to serve as After-School Tutors for the 2020-2021 school year, effective October 19, 2020 (unless otherwise stated), compensated in accordance with the Collective Bargaining Agreement:
  - 1.) Marie Bolettieri..... CMS (November 2, 2020)
  - 2.) Emily K. Dulak..... CMS
  - 3.) Joshua R. Foulds..... CMS
  - 4.) Anthony M. Jannotta ..... CMS

- 5.) Jennifer B. Karkoska..... CMS
- 6.) Stacey L. Marten..... CMS
- 7.) Andrea E. Rutledge ..... CMS
- 8.) Laura K. Wentland ..... CMS

b. Approval to appoint the following individuals to act as mentors for a portion of the 2020-2021 school year, compensated in accordance with the Collective Bargaining Agreement:

- 1.) Terrence J. Chmil
- 2.) Bethany A. Eaton
- 3.) Carrie W. Fritz
- 4.) Cynthia B. Green
- 5.) Kelly E. Gallagher
- 6.) Candace J. Ord

#### 4. Support Staff Employments

- a. Approval to employ Brittanie Grazer as a Full-Time Extended Day Kindergarten Aide, Centerville Elementary School, effective date November 9, 2020, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- b. Approval to employ Kristin Morgan as a Part-Time Food Services Employee, Farmdale Elementary School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

#### 5. Support Staff Transfers

- a. Approval to transfer Beverly Casey from Full-Time Custodian, Landisville Intermediate Center to Full-Time Custodian, Administration Building & Landisville Education Center, effective date is to be determined
- b. Approval to transfer Rachel K. Cicioni from Part-Time English as a Second Language Aide, Landisville Middle School to Substitute English as a Second Language Aide, effective November 17, 2020
- c. Approval to transfer Tracy Weinoldt from Full-Time Personal Care Assistant, Centerville Middle School to Full-Time Personal Care Assistant, Hempfield High School, effective date October 22, 2020
- d. Approval to transfer Jennifer Wolownik from Full-Time Personal Care Assistant, Hempfield High School to Full-Time Personal Care Assistant, Centerville Middle School, effective October 21, 2020

6. Substitute Positions

- a. Approval to employ Sara Kirchner as a Long-Term Substitute Social Studies Teacher, Hempfield High School, effective October 13, 2020 through January 19, 2021, provisionally according to federal and state law regulations. Ms. Kirchner will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Kirchner is a graduate of Millersville University and is certified in Social Studies 7-12. (REPLACEMENT)
- b. Approval to employ Keri Kubatov as a Long-Term Substitute Library Teacher, Centerville Elementary School and Landisville Primary Center, effective October 19, 2020 through March 4, 2021, provisionally according to federal and state law regulations. Ms. Kubatov will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Kubatov is a graduate of Pennsylvania State University and is Emergency Certified in Library Science PK-12. (REPLACEMENT)
- c. Approval to employ Rachel Campbell as a PA Certified Substitute Teacher for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate, effective November 3, 2020
- d. Approval to employ Pamela B. Carr as a LLIU13 Emergency Certified Substitute Teacher, effective October 27, 2020, for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
- e. Approval to employ the following individuals as Hempfield Emergency Certified Substitute Teachers for the 2020-2021 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
  - 1.) Andrew Baker ..... effective October 20, 2020
  - 2.) Bernice Johnson..... effective November 11, 2020
  - 3.) Caleb R. Miller ..... effective October 20, 2020
- f. Approval to employ Kathy Bortz as a Substitute Food Services Employee for the 2020-2021 school year, effective November 11, 2020, compensated at the current substitute rate
- g. Approval to employ the following individuals as Substitute Paraeducators:
  - 1.) Beverly Emenheiser ..... effective November 3, 2020
  - 2.) Erica Herr ..... effective October 27, 2020
- h. Approval to employ Aaron Rowe as a Substitute Custodian, Hempfield School District, effective date pending completion of all new hire paperwork

7. Extracurricular Positions

a. Approval to employ the following individuals to extracurricular positions for the 2020-2021 winter sports season, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:

- 1.) Taylor Houck..... Girls Basketball Volunteer Coach
- 2.) James Schopf ..... Head Jr. High Wrestling Coach
- 3.) Ethan Martin ..... Indoor Track Assistant Coach

b. Approval to appoint the following individuals to extracurricular volunteer positions, effective for the 2020-2021 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances:

- 1.) Miranda Moyer ..... Marching Band Volunteer
- 2.) Marris Wonders ..... Girls Volleyball Volunteer Coach
- 3.) Hannah Zeiber ..... Strength and Conditioning Volunteer Coach

B. Financial Items

1. Approval of the following contracts (reference attachments)

- a. Hempfield Area Recreation Commission (HARC) for the Hempfield High School Boys and Girls Swim Teams to use the HARC swimming pool - contract term is November 1, 2020 to October 31, 2023
- b. Market Street Sports Group/Lusk & Associates Sotheby's International Realty for a three-year sponsorship - contract term is November 1, 2020 to November 1, 2023
- c. Procision Services, Inc. for the repair of exterior doors at Landisville Primary Center and the Administration Building, as needed, for safety and security of the buildings
- d. Work Wisdom for professional coaching services
- e. Premier Tree Service for the removal of trees and stumps along the property line at East Petersburg Elementary School

2. Approval of Financial Report and Check Register for the month of October 2020 (information forthcoming)

3. Approval of the Food Services Financial Report and Check Register for the month of October 2020 (information forthcoming)
4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
5. Approval of budget transfers (information forthcoming)
6. Approval to commit fund balance, per the attached summary, related to closing out the 2019-2020 fiscal year (reference attachment)

C. Other Action Items

1. Approval of second reading of board policies (reference attachments)
  - a. Policy 122: Extracurricular Activities
  - b. Policy 123: Interscholastic Athletics
  - c. Policy 810: Transportation
2. Approval of first reading of board policies (reference attachments)
  - a. Policy 339: Uncompensated Leave
  - b. Policy 816.1: Social Media
  - c. Policy 907: School Visitors
3. Approval to provide one high school credit (per course) for middle school students who successfully complete Algebra 1b and/or a World Language course, effective for this year's eighth grade students and beyond (reference attachment)
4. Approval of Hempfield High School new course proposals for the 2021-2022 school year (reference attachment)
5. Approval to dispose of district property (reference attachment)
6. Approval of donations received by District:
  - a. Folders and binders worth \$500 from Walmart
  - b. Gift cards in the amount of \$1,325 from Village Grande
7. Approval for a non-school sponsored Greece and Italy trip in Summer 2022, to be advertised and informational meetings held with students and parents/guardians (reference attachment)
8. Approval of the expulsion of student #2022974 from Hempfield School District for the remainder of the 2020-2021 school year, effective October 23, 2020. During the term of expulsion, the student agrees to complete coursework through the Landisville Education Center and abide by the program's rules, as described in the written agreement.



**X. Adjournment**

**XI. Executive Session (if needed)**

**\* New Item or Change**