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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
COMMITTEE MEETING
SEPTEMBER 1, 2020
PERFORMING ARTS CENTER & VIRTUAL MEETING
1555 KAUFFMAN ROAD, LANDISVILLE, PA 17538
7:00 PM**

Executive Session - 6:00 pm

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the agenda incorporating additions/deletions

IV. Residents' Request to Address the Board (5-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

V. Superintendent's Report – Announcements/Discussion

- * A. Reopening of Schools for 2020-2021 Update (reference attachment)
- B. Calendar of Events

September 1, 2020 6:00 pm, Executive Session, 7:00 pm, Committee Meeting
Hempfield High School Performing Arts Center/Virtual Meeting

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| September 8, 2020 | TBD, Executive Session, 7:00 pm, Regular Meeting
Hempfield High School Performing Arts Center/Virtual Meeting |
| September 10, 2020 | 11:00 am, Policy, Personnel & Legal Committee Meeting
Administration Building, Public Board Room |
| September 24, 2020 | 4:30 pm, Education & Programs Committee Meeting
Administration Building, Public Board Room |
| October 6, 2020 | TBD, Executive Session, 7:00 pm, School Board Committee Meeting
Hempfield High School Performing Arts Center/Virtual Meeting |
| October 13, 2020 | TBD, Executive Session, 7:00 pm, Regular Meeting
Hempfield High School Performing Arts Center/Virtual Meeting |

C. Other

VI. President's Report

VII. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

VIII. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston

D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston

IX. Action Items (FOR DISCUSSION ONLY)

A. Personnel Items

1. Retirements

- a. Approval to accept the resignation, due to retirement, of John M. Cappabianca, Full-Time Grade 6 Teacher, Rohrerstown Elementary School, effective August 27, 2020
- b. Approval to accept the resignation, due to retirement, of Jeffrey C. Elliott, Full-Time Technology Specialist, Landisville Education Center, effective October 30, 2020
- c. Approval to accept the resignation, due to retirement, of Scott D. Feifer, Full-Time English Language Arts Teacher, Landisville Middle School, effective August 12, 2020
- d. Approval to accept the resignation, due to retirement, of Jennifer L. Meyer, Full-Time Music Teacher - Strings, Landisville Intermediate Center/East Petersburg Elementary School/Centerville Middle School/Landisville Middle School, effective August 3, 2020

2. Resignations

- a. Approval to accept the resignation of Nancy C. Bachman, Part-Time Food Services Employee, Mountville Elementary School, effective August 18, 2020
- b. Approval to accept the resignation of Jessica Dastra, Full-Time Personal Care Assistant, Centerville Elementary School, effective August 25, 2020
- c. Approval to accept the resignation of Shama Dawood, Full-Time Paraeducator, Hempfield High School, effective August 14, 2020
- d. Approval to accept the resignation of Doreen L. Denlinger, Part-Time Paraeducator, Farmdale Elementary School, effective August 12, 2020
- e. Approval to accept the resignation of Jordan L. Eckenrode, Full-Time Custodian, Landisville Education Center, effective August 28, 2020
- f. Approval to accept the resignation of Andrew Frye, Full-Time Personal Care Assistant, Mountville Elementary School, effective August 24, 2020
- g. Approval to accept the resignation of Phyllis Gbur, Part-Time Reading Tutor, Farmdale Elementary School, effective August 18, 2020

- h. Approval to accept the resignation of Sheryl L. Haertter, Full-Time Paraeducator, Landisville Primary Center, effective August 17, 2020
- i. Approval to accept the resignation of Mayghen Palomino, Part-Time Elementary Building Aide, Landisville Intermediate Center, effective August 12, 2020
- j. Approval to accept the resignation of Betsy A. Ryder, Part-Time Personal Care Assistant, Hempfield High School, effective August 17, 2020
- k. Approval to accept the resignation of Padmaja Sankarmanchi, Full-Time Paraeducator, Centerville Middle School, effective August 12, 2020

3. Leaves of Absence

- a. Approval to grant a Leave of Absence to Cheryl M. Cellucci, Grade 3 Teacher, East Petersburg Elementary School from August 19, 2020 to November 19, 2020
- b. Approval to grant a Leave of Absence to Janet S. Clarke, Grade 5 Teacher, Mountville Elementary School from August 19, 2020 to September 8, 2020
- c. Approval to grant a Leave of Absence to Lija A. Diem, English Language Arts Teacher, Landisville Middle School, from August 25, 2020 to September 3, 2020
- d. Approval to grant a Leave of Absence to Amy L. Edwards, Art Teacher, Hempfield High School, from August 25, 2020 to October 8, 2020
- e. Approval to grant a Leave of Absence to Heather A. Hagopian, Health & Physical Education Teacher, Rohrerstown Elementary School, from August 19, 2020 to June 7, 2021
- f. Approval to grant a Leave of Absence to Rebecca A. Huhn, Personal Care Assistant, Hempfield High School, from August 25, 2020 to January 19, 2021
- g. Approval to grant a Leave of Absence to Laurie A. Martin, Para-educator, Centerville Elementary School, from August 25, 2020 to September 15, 2020
- h. Approval to grant a Leave of Absence to Kathy A. McDermott, Paraeducator, Farmdale Elementary School, from August 25, 2020 to June 4, 2021
- i. Approval to grant a Leave of Absence to Mary Mowery, Food Services Employee, Centerville Middle School, from August 25, 2020 to October 6, 2020
- j. Approval to grant a Leave of Absence to Mark E. Reinhardt, Grade 12/Associate Principal, Hempfield High School, from September 14, 2020 to January 14, 2021
- k. Approval to grant a Leave of Absence to Jacquelyn R. Strybos, Administrative Assistant to the Assistant Superintendent, Hempfield School District, from September 17, 2020 to October 8, 2020

- I. Approval to grant a Leave of Absence to Lauren S. Troop, Full-Time Paraeducator, Hempfield High School, from August 25, 2020 to November 16, 2020

4. Certified Positions

- a. Approval to employ Aubree E. Lockard as a Certified Employee with a permanent contract, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Ms. Lockard will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Lockard is a graduate of the Indiana University of PA, holds a Master's Degree from Millersville University and is certified in Grades 4-8 (all subjects 4-6, Mathematics 7-8) and Endorsement Science, Technology, Engineering & Math (STEM) Ed PK-12. (REPLACEMENT)
Assignment: Grade 5 Teacher, Rohrerstown Elementary School
- b. Approval to employ Ethan W. Martin as a Certified Employee with a permanent contract, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Mr. Martin will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Mr. Martin is a graduate of Albright College and is certified in Social Studies 7-12 (REPLACEMENT)
Assignment: Social Studies Teacher, Hempfield High School
- c. Approval to employ Kristi M. Miller as a Certified Employee with a permanent contract, effective August 31, 2020, provisionally according to federal and state law regulations. Ms. Miller will be placed on Step 3, Master's Degree plus 30 credits, in accordance with the Collective Bargaining Agreement. Ms. Miller is a graduate of Shippensburg University, holds a Master's Degree from York College and is certified in Elementary K-6 and as a Reading Specialist PK-12. (REPLACEMENT)
Assignment: Grade 5 Teacher, Rohrerstown Elementary School
- d. Approval to employ Lisa M. Sempsey as a Certified Employee with a permanent contract, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Ms. Sempsey will be placed on Step 3, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Sempsey is a graduate of Millersville University, holds a Master's Degree from Millersville University and is certified in Music PK-12. (REPLACEMENT)
Assignment: Music Teacher, Farmdale Elementary School
- e. Approval to transfer Madison A. Wilson from a Certified Substitute to a Certified Teacher with a temporary contract, effective August 19, 2020, provisionally according to federal and state law regulations. Ms. Wilson will be placed on Step 3, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Wilson is a graduate of Millersville University and is certified in Grades 4-8 (all subjects 4-6, Mathematics 7-8) (REPLACEMENT)
Assignment: Grade 5 Teacher, Landisville Intermediate Center

- f. Approval to appoint Michele L. Waltz to act as a mentor for the 2020-2021 school year, compensated in accordance with the Collective Bargaining Agreement
 - g. Approval to appoint Kimberly A. McCabe to act as a mentor for the first half of the 2020-2021 school year, compensated in accordance with the Collective Bargaining Agreement
 - h. Approval to appoint the following individuals to act as mentors for a portion of the 2020-2021 school year, compensated in accordance with the Collective Bargaining Agreement:
 - 1.) Jennifer M. Miller
 - 2.) Melanie A. Minnich
 - 3.) Stefanie N. Scarborough
 - i. Approval to appoint the following individuals to act as peer advisors in their assigned buildings for the 2020-2021 school year, compensated in accordance with the Collective Bargaining Agreement:
 - 1.) Hillary J. Buckwalter
 - 2.) Ruth E. Costanzo
 - 3.) Christina M. Hoover
 - 4.) Lori A. Huber
 - 5.) Joan L. Johnson
 - 6.) Amy C. McGloshen
 - 7.) Megan D. Rohm
5. Certified Staff Transfers
- a. Approval to transfer Carrie W. Fritz from Full-Time Music Teacher, Rohrerstown Elementary School to Full-Time Music Teacher, Rohrerstown Elementary School/Hempfield High School, effective for the 2020-2021 school year
 - b. Approval to transfer David Y. Houck from Full-Time Music Teacher, Centerville Elementary School/Hempfield High School to Full-Time Music Teacher, Centerville Elementary School, effective for the 2020-2021 school year
6. Support Staff Employments
- a. Approval to employ Heather Ashline as a Part-Time Food Services Employee, Centerville Middle School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

- b. Approval to employ Jennifer Daisy as a Part-Time Food Services Employee, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
 - c. Approval to employ Barbara Dirks as a Part-Time Food Services Employee, Rohrerstown Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
 - d. Approval to employ Cheryl L. Hamilton as a Part-Time Receptionist, Centerville Middle School, effective August 31, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
 - e. Approval to employ Maresa A. Heeks as a Part-Time Middle School Noontime Aide, Centerville Middle School, effective September 1, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
 - f. Approval to employ Evagelos I. Lountzis as a Full-Time Accounts Payable Specialist, Hempfield School District, effective August 31, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
 - g. Approval to employ Nina R. Wilson as a Part-Time Personal Care Assistant, Hempfield High School, effective August 25, 2020, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
 - h. Approval to employ Tanya M. Wright as a Part-Time Bus Monitor, Centerville Middle School, effective August 26, 2020, compensated in accordance with the Salary Rate Ranges for 2020-2021. Ms. Wright will assume this position in addition to her current full-time position as a Full-Time Personal Care Assistant.
7. Support Staff Transfers
- * a. Approval to transfer Keshia Bell from Part-Time Food Services Employee, Rohrerstown Elementary School to Food Services Substitute, effective August 11, 2020, compensated at the current substitute rate

- b. Approval to transfer Gregory S. Brown, from Full-Time Personal Care Assistant, Hempfield High School to Full-Time Paraeducator, Hempfield High School, effective for the 2020-2021 school year
- c. Approval to transfer Cynthia A. Ernst from Part-Time Personal Care Assistant, Landisville Intermediate Center to Substitute Personal Care Assistant, effective August 17, 2020, compensated at the current substitute rate
- d. Approval to transfer Shawna Hernandez from Part-Time Food Services Employee, East Petersburg Elementary School to Food Services Substitute, effective August 24, 2020, compensated at the current substitute rate
- e. Approval to transfer Beth A. Keener from Part-Time Paraeducator, East Petersburg Elementary School to Full-Time Paraeducator, Centerville Middle School, effective August 25, 2020, compensated in accordance with the Salary Rate Ranges for 2020-2021
- f. Approval to transfer Amy Peffer from Full-Time Paraeducator, Centerville Middle School to Full-Time Counseling Secretary, Centerville Middle School, effective August 24, 2020, compensated in accordance with the Salary Rate Ranges for 2020-2021
- g. Approval to transfer Tonya R. Snyder from Part-Time Food Services Employee, Landisville Primary Center to Food Services Substitute, effective September 1, 2020, compensated at the current substitute rate

8. Substitutes

Approval to employ Cheryl A. Hudson-Kasun as a Long-Term Substitute Reading Specialist, Landisville Primary Center, effective August 20, 2020, provisionally according to federal and state law regulations and receipt of a satisfactory physical exam. Ms. Hudson-Kasun will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Hudson-Kasun is a graduate of Millersville University and is certified in English 7-12 and as a Reading Specialist PK-12. (REPLACEMENT)

9. Extracurricular Positions

- a. Approval to appoint the following individuals as Webpage Co-Advisors, Centerville Middle School, effective for the 2020-2021 school year, compensated in accordance with the Collective Bargaining Agreement:
 - 1.) Anthony M. Jannotta
 - 2.) Susan J. Allen

- b. Approval to accept the resignation of Nathan R. Cote from the extracurricular position of Wrestling Varsity Assistant Coach, effective August 11, 2020
- c. Approval to accept the resignation of Collin Whiteside from the extracurricular position of Girls Soccer Junior High Assistant Coach, effective August 12, 2020

B. Financial Items

1. Approval of the following contracts (reference attachments)
 - a. Kegel's Produce for selection of fresh fruit and vegetables for the 2020-2021 school year
 - b. Nutrislice, Inc. contract addendum to purchase additional features in the app that would allow users to place meal orders within the app
 - c. Penn State Health Community Medical Group, LLC (PSHCMG) for physician services for the district as mandated by Public School Code for the 2020-2021 school year
 - d. Print-O-Stat for renewal of full service maintenance contracts on the HP500 Plotter Printer for the 2020-2021 school year
 - e. SOS Group of Lancaster, LLC contract addendum to increase hourly rate in an effort to fill custodial vacancies
 - f. New Story addendum to the tuition agreements signed in June 2020. Addendums reflect the rate change that would take effect if we have to move to remote learning during the 2020-2021 school year.
 - g. Penn Power Systems for replacement of the control panel for the emergency generator at Rohrerstown Elementary School
 - h. Tents For Rent for tent rental to allow for social distancing during cafeteria time at Hempfield High School - contract term is August 24, 2020 to November 27, 2020
2. Approval of Financial Report and Check Register for the month of August 2020 (information forthcoming)
3. Approval of the Food Services Financial Report and Check Register for the month of August 2020 (information forthcoming)
4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
5. Approval of budget transfers (information forthcoming)

C. Other Action Items

Approval for students and advisors to attend an overnight trip to the 2021 Student Television Network (STN) Competition/Conference in Phoenix, AZ from February 26 - March 4, 2021 (reference attachment)

X. Adjournment

XI. Executive Session (if needed)

*** New Item or Change**