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**HEMPFIELD SCHOOL DISTRICT  
200 CHURCH STREET  
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA  
COMMITTEE MEETING  
AUGUST 4, 2020  
PERFORMING ARTS CENTER & VIRTUAL MEETING  
7:00 PM**

***Executive Session - 6:30 pm***

*The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.*

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of the agenda incorporating additions/deletions**

**IV. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

**V. Superintendent's Report – Announcements/Discussion**

- \* A. Athletic & Extracurricular Safety Plan - Phase 2 (reference attachment)
- \* B. Reopening of Schools for 2020-2021 (reference attachment)

C. Calendar of Events

August 4, 2020	6:30 pm, Executive Session, 7:00 pm, Committee Meeting Performing Arts Center & Virtual Meeting
August 11, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Virtual Meeting
August 19, 2020	Opening Day for Staff HHS, Performing Arts Center
September 8, 2020	TBD, Executive Session, 7:00 pm, Committee Meeting Virtual Meeting
September 10, 2020	11:00 am, Policy, Personnel & Legal Committee Meeting Landisville Education Center, Technology Training Room
September 15, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Virtual Meeting

D. Other

**VI. President's Report**

**VII. Representative / Adjunct Reports**

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

**VIII. Standing Committees**

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard  
(reference attachment)

- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston

## **IX. Action Items (FOR DISCUSSION ONLY)**

### A. Personnel Items

#### 1. Resignations

- \* a. Approval to accept the resignation of Danielle E. Bowers, Grade 2 Teacher, Rohrerstown Elementary School, effective August 3, 2020
- b. Approval to accept the resignation of Lauren K. Cacciatore, Full-Time Accounts Payable Specialist, Hempfield School District, effective July 30, 2020
- c. Approval to accept the resignation of Julie L. Guerin, Full-Time Extended-Day Kindergarten Aide, Centerville Elementary School, effective July 27, 2020
- d. Approval to accept the resignation of Gabriel T. Malanchuk, Full-Time Custodian, Landisville Intermediate Center, effective August 11, 2020
- e. Approval to accept the resignation of Patricia A. Reasner, Part-Time Elementary Building Aide, East Petersburg Elementary School, effective July 17, 2020
- \* f. Approval to accept the resignation of Nicole E. Zimmerman, Part-Time Food Services Employee, Rohrerstown Elementary School, effective July 29, 2020

#### 2. Leaves of Absence

- a. Approval to grant a Sabbatical Leave for professional development to Bethany A. Eaton, Instructional Support Teacher, Landisville Intermediate Center, for the second semester of the 2021-2022 school year
- b. Approval to grant a Sabbatical Leave for professional development to John M. Frick, English Teacher, Hempfield High School, for the second semester of the 2021-2022 school year
- c. Approval to grant a Sabbatical Leave for professional development to Zahid A. Virmani, Social Studies Teacher, Hempfield High School, for the second semester of the 2021-2022 school year

- d. Approval to grant a Leave of Absence to Danielle Campbell, Speech Teacher, Hempfield High School from August 19, 2020 to November 11, 2020
- e. Approval to grant a Leave of Absence to Anne Cyr, Grade 3 Teacher, Centerville Elementary School from August 24, 2020 to November 23, 2020
- f. Approval to grant a Leave of Absence to Amanda Eberly, Benefits Representative, Administration Building, from July 14, 2020 to September 9, 2020
- g. Approval to grant a Leave of Absence to Georgia Emert, Extended-Day Kindergarten Teacher, Centerville Elementary School, from September 25, 2020 to December 18, 2020
- h. Approval to grant a Leave of Absence to Laurel Hill, Social Studies Teacher, Hempfield High School from August 19, 2020 to November 10, 2020
- i. Approval to grant a Leave of Absence to Madison Manos, Groundskeeper, Maintenance from July 14, 2020 to October 5, 2020
- j. Approval to grant a Leave of Absence to Emily Rowe, Paraeducator, Mountville Elementary School from November 30, 2020 to March 1, 2021
- k. Approval to grant a Leave of Absence to Meredith Sassmannshausen, Grade 6 Teacher, East Petersburg Elementary School from August 19, 2020 to June 7, 2021
- l. Approval to grant a Leave of Absence to Jennifer Spangenburg, Learning Support Teacher, East Petersburg Elementary School from August 19, 2020 to November 23, 2020

3. Certified Positions

- \* a. Approval to transfer N. Katherine Deisley from English Language Arts Teacher, Landisville Education Center/Hempfield High School to Secondary Curriculum Supervisor, Hempfield School District, effective August 10, 2020. Ms. Deisley will be compensated in accordance with the Act 93 Agreement.
- b. Approval to employ \_\_\_\_\_ as the Elementary Curriculum Supervisor, Hempfield School District, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, effective for the 2020-2021 school year, with a start date to be determined. \_\_\_\_\_ will be compensated in accordance with the Act 93 Agreement.

4. Certified Staff Transfers

Approval of the following transfers, effective for the 2020-2021 school year:

	<b>Name</b>	<b>From</b>	<b>To</b>
1.)	Sarah L. DeMaria	Librarian, MES/LIC	Librarian, MES
2.)	Amanda C. Fitzkee	Grade 3 Teacher, RES	Grade 2 Teacher, RES
3.)	Brenna A. Hazlett	Speech & Language Teacher, CES	Speech & Language Teacher, CES/CMS
4.)	Kayla R. Kassees	Grade 4 Teacher, RES	Grade 3 Teacher, RES
5.)	Cheryl L. Klopp	Speech & Language Teacher, CES/RES	Speech & Language Teacher, RES
6.)	Catherine L. Koenig	Librarian, FES/LIC	Librarian, FES/LPC
7.)	Heather S. Lesoine	Librarian, LIC/LPC	Librarian CES/LPC
8.)	Nancy L. Lundy	Speech & Language Teacher, EPES	Speech & Language Teacher, EPES/LMS
9.)	Andria L. Miller	Speech & Language Teacher, LMS/LEC/HHS	Speech & Language Teacher, LMS/HHS
10.)	Judith A. Noonan	Grade 5 Teacher, RES	Grade 4 Teacher, RES
11.)	Kayla S. Resh	Speech & Language Teacher, MES	Speech & Language Teacher, CES/LEC
12.)	Amy M. Saporetti	Reading Specialist, CES	Reading Specialist/ Literacy Coach, CES
13.)	Keisha R. Scovens	PT (.5) Speech & Language Teacher, CES/FES	PT (.5) Speech & Language Teacher, MES
14.)	Stacey M. Soos	Speech & Language Teacher, MES/CMS/HHS	Speech & Language Teacher, CMS/HHS
15.)	Beth A. Wagner	PT (.7) Librarian, CES	PT (.7) Librarian, LIC

5. Support Staff Employments

- a. Approval to employ Rachel K. Cicioni as a Part-Time English as a Second Language Aide, Landisville Middle School, effective August 25, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- b. Approval to employ Elizabeth Earhart as a Full-Time Custodian, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

- c. Approval to employ Kristine McKenny as a Part-Time Food Services Employee, Landisville Primary Center, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
  - d. Approval to employ Patti S. Michael as a Part-Time Food Services Employee, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
  - e. Approval to employ Lennisse Rivera as a Part-Time Food Services Employee, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
  - f. Approval to employ Kendra Shelton as a Full-Time Custodian, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
  - g. Approval to employ Kailey Straley as a Part-Time Elementary Building Aide, Farmdale Elementary School, effective August 25, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
  - h. Approval to employ Braden Weachter as a Part-Time Elementary Building Aide, Farmdale Elementary School, effective August 25, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
6. Support Staff Transfers
- \* a. Approval to transfer Rebecca L. Durrett from Part-Time Receptionist, Centerville Middle School to Part-Time Receptionist, Landisville Middle School, effective August 25, 2020 (REPLACEMENT)
  - b. Approval to transfer Melinda A. Frank from Part-Time Middle School Noontime Aide, Centerville Middle School to Part-Time Elementary Building Aide, Rohrerstown Elementary School, effective August 25, 2020 (REPLACEMENT)

- c. Approval to transfer Michele T. Leabhart from Full-Time Food Services Employee, Hempfield High School to Full-Time Food Services Assistant Manager, Hempfield High School, effective August 12, 2020 (REPLACEMENT)
- d. Approval to transfer Amberlee R. Nevius from Part-Time Elementary Building Aide, Farmdale Elementary School to Part-Time Elementary Building Aide, Centerville Elementary School, effective August 25, 2020 (REPLACEMENT)
- e. Approval to transfer Donna L. Scanlon from PA Certified Substitute Teacher to Part-Time English as a Second Language Aide, Centerville Middle School, effective August 25, 2020, provisionally according to federal and state law regulations and receipt of a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- f. Approval to transfer Denise A. Smith from Part-Time Elementary Building Aide, East Petersburg Elementary School to Part-Time Elementary Building Aide, Centerville Elementary School, effective August 25, 2020 (REPLACEMENT)

7. Substitutes

Approval to employ Jillian Pechiro as a Long-Term Substitute Grade 6 Teacher, East Petersburg Elementary School, effective August 19, 2020, provisionally according to federal and state law regulations, receipt of a satisfactory physical exam. Ms. Pechiro will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Pechiro is a graduate of Millersville University and is certified in Elementary K-6. (REPLACEMENT)

8. Extracurricular Positions

- a. Approval to appoint Mark N. Ashley as Health & Physical Education Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Mr. Ashley is currently a Health & Physical Education Teacher at Hempfield High School.
- b. Approval to appoint Elizabeth S. Burns as Art Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Ms. Burns is currently an Art Teacher at Centerville Elementary School.
- c. Approval to appoint Sarah L. DeMaria as Library Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Ms. DeMaria is currently an Itinerant Librarian at Landisville Intermediate Center and Mountville Elementary School.
- d. Approval to appoint Ralph D. Heister, III as Science Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Mr. Heister is currently a Science Teacher at Hempfield High School.

- e. Approval to appoint Jason J. James as Technology Education Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Mr. James is currently a Technology Education Teacher at Hempfield High School.
- f. Approval to appoint Anthony M. Jannotta as World Languages Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Mr. Jannotta is currently a German Teacher at Centerville Middle School/Landisville Middle School.
- g. Approval to appoint Debra L. Krantz as Health Services Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Ms. Krantz is currently a School Nurse at Hempfield High School.
- h. Approval to appoint Lauren M. Lewis as Secondary English Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Ms. Lewis is currently an English Teacher at Hempfield High School.
- i. Approval to appoint Kimberly Marrolli as English Language Development Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Ms. Marrolli is currently a Spanish Teacher at Hempfield High School.
- j. Approval to appoint Kim H. Rineer as Elementary English/Reading Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Ms. Rineer is currently a Reading Specialist at Farmdale Elementary School.
- \* k. Approval to appoint Zahid A. Virmani as Social Studies Department Coordinator, effective for the 2020-2021 school year, compensated with a stipend. Mr. Virmani is currently a Social Studies Teacher at Hempfield High School.
- l. Approval to employ the following individuals, effective for the 2020-2021 fall sports season, provisionally according to federal and state law regulations, pending the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances and a satisfactory physical exam. Positions will be compensated in accordance with the Collective Bargaining Agreement:

- \*
  - 1.) Melissa Schimp..... Field Hockey Assistant Coach
  - 2.)\*\*Ralph D. Heister, III ..... Football Varsity Assistant Coach (.5)
  - 3.)\*\*Jay Ridinger ..... Football Varsity Assistant Coach
  - 4.) Thomas Walker ..... Football Varsity Assistant Coach



m. Approval to appoint the following individuals to extracurricular volunteer positions, effective for the 2020-2021 fall sports season, provisionally according to federal and state law regulations, pending the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances:

- 1.) Taylor Nolan ..... Field Hockey Volunteer Coach
- 2.) Gregory Brown..... Football Volunteer Coach
- 3.) Robert J. Ryan ..... Football Volunteer Coach

n. Approval to appoint the following individuals to extracurricular volunteer positions, effective for the 2020-2021 school year, provisionally according to federal and state law regulations, pending the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances:

- \*
- 1.) Olivia Gingrich ..... Athletic Trainer Volunteer
  - 2.) Brian Selman ..... Marching Band Volunteer
  - 3.) Katelyn Williams ..... Cheerleading Volunteer Coach

9. Other

\*

Approval to grant tenure to the following contracted employees who have completed at least three years of satisfactory teaching service, effective at the end of the 2019-2020 school year:

- 1.) Marie Bolettieri
- 2.) Danielle E. Bowers
- 3.) Ashlee A. Ebersole
- 4.) Amanda B. Frill
- 5.) Ashleigh L. Kochel
- 6.) Sarah E. Lewis
- 7.) Brooke E. Mancuso
- 8.) Adelyn R. Pawlik
- 9.) Jonah L. Plymire
- 10.) Debra S. Roedema
- 11.) Rebecca J. Siebert
- 12.) Macy E. Skiles
- 13.) Brittany N. Strosser
- 14.) Bonnie L. Weaver
- 15.) Courtney H. Wiekell

B. Financial Items

1. Approval of the following contracts (reference attachments)
  - a. Cherrydale Fundraising to conduct fundraising for Centerville Middle School and Landisville Middle School during the 2020-2021 school year
  - b. Commonwealth Fire Protection to cover necessary district inspections of sprinkler systems from September 1, 2020 to August 31, 2021
  - c. Central Susquehanna Intermediate Unit (CSIU) intent to purchase and implement CSIU Financial Information System, effective July 1, 2021
  - d. Edmentum for Study Island Software Renewal Contract for ELA, Math, Reading Eggs (ESL), and Science. - contract term is September 28, 2020 to September 27, 2021
  - e. Forecast 5 for software to enable the district to analyze data and model financial scenarios - contract term is July 1, 2020 to June 30, 2021
  - f. Goodwin & Gruber Agency is recommending continuing athletic and student accident insurance coverage with Zurich American Insurance Company for the 2020-2021 school year
  - g. Mixed Impressions DJs for DJ services for Centerville Middle School during the 2020-2021 school year
  - h. Manuel Scott for virtual staff presentation on August 19, 2020
2. Approval of Financial Report and Check Register for the month of July 2020 (information forthcoming)
3. Approval of the Food Services Financial Report and Check Register for the month of July 2020 (information forthcoming)
4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
5. Approval of budget transfers (information forthcoming)
6. Approval of the Act 93 Salaried Support and Hourly Support Staff Ranges

C. Other Action Items

1. Approval of the Resolution Declaring an Emergency Pursuant to Section 520.1 of the Pennsylvania School Code (reference attachment)
- \* 2. Approval of the District's Athletic Health and Safety Plan - Phase 2 (reference attachment)

- \* 3. Approval of the District's Health and Safety Plan for the 2020-2021 school year (reference attachment)
- \* 4. Approval of \$3,125 donation plus one case of hand sanitizer from Lancaster Masks to help the school district open safely

**X. Adjournment**

**XI. Executive Session (if needed)**

**\* New Item or Change**