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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
REGULAR MEETING
JULY 14, 2020
VIRTUAL MEETING
7:00 PM**

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

Executive Session - 5:45 pm

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of the agenda incorporating additions/deletions**
- IV. Approval of the minutes of the Committee Meeting held on June 3, 2020, the Regular Meeting held on June 9, 2020 and the Special Meeting held on June 23, 2020**
- V. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

VI. Superintendent's Report – Announcements/Discussion

A. Flexible Instructional Days (FIDs) (reference attachments)

B. Health & Safety Plans

- Athletics and Extracurricular (reference attachment)
- Reopening our Schools (reference attachment)

C. Calendar of Events

July 14, 2020 5:45 pm, Executive Session, 7:00 pm, Regular Meeting
Virtual Meeting

August 4, 2020 TBD, Executive Session, 7:00 pm, Committee Meeting
Virtual Meeting

August 11, 2020 TBD, Executive Session, 7:00 pm, Regular Meeting
Virtual Meeting

D. Other

VII. President's Report

VIII. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard

B. IU 13 - Mr. Merris

C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington

D. Safety & Security - Mr. Wagner/Mrs. Johnston

E. PSBA Liaison - Mr. Wagner/Mr. Merris

IX. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard (reference attachment)

- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard (reference attachment)

- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)

- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston

X. Action Items

A. Personnel Items

1. Retirements

- a. Approval to accept the resignation, due to retirement, of John D. Cowan, Part-Time Food Services Employee, Centerville Middle School, effective July 6, 2020

- b. Approval to accept the resignation, due to retirement, of Sandra A. Cowan, Part-Time Food Services Employee, Mountville Elementary School, effective July 6, 2020

- c. Approval to accept the resignation, due to retirement, of Brian S. Lehman, Department Supervisor - Art, effective June 30, 2020

- d. Approval to accept the resignation, due to retirement, of Rosemarie K. Zorrilla, Department Supervisor - World Languages and English Language Development/ English as a Second Language, effective June 30, 2020

2. Resignations

- a. Approval to accept the resignation of Haley L. Caufeild-James, Part-Time Elementary Building Aide, Rohrerstown Elementary School, effective June 29, 2020

- b. Approval to accept the resignation of Joanna Habecker, Part-Time English as a Second Language Aide, Centerville Middle School, effective June 4, 2020

- c. Approval to accept the resignation of Victoria A. Loch, English Teacher, Landisville Education Center, effective June 16, 2020
- d. Approval to accept the resignation of Katherine M. McMurtrie, Part-Time Elementary Building Aide, Centerville Elementary School, effective June 4, 2020
- * e. Approval to accept the resignation of Trudy L. Powders, Part-Time Food Services Employee, East Petersburg Elementary School, effective July 13, 2020
- f. Approval to accept the resignation of Elizabeth A. Stepenaski, Full-Time Custodian, Landisville Education Center/Administration Building, effective July 31, 2020
- g. Approval to accept the resignation of Laurie Trulock, Part-Time Elementary Building Aide, Farmdale Elementary School, effective June 12, 2020

3. Certified Staff Positions

- a. Approval to employ Brie E. Broome as a Certified Employee with a permanent contract, effective August 19, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Ms. Broome will be placed on Step 3, Master’s Degree, in accordance with the Collective Bargaining Agreement. Ms. Broome is a graduate of Millersville University, holds a Master’s Degree from Grand Canyon University and is certified in Special Education K-12 and Elementary K-6.(REPLACEMENT)
Assignment: Learning Support Teacher (Itinerant), Farmdale Elementary School
- b. Approval to employ Andrew D. Macik as a Certified Employee with a temporary contract, effective August 19, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Mr. Macik will be placed on Step 1, Bachelor’s Degree, in accordance with the Collective Bargaining Agreement. Mr. Macik is a graduate of the University of Pittsburgh and is certified in Social Studies 7-12. (REPLACEMENT)
Assignment: Social Studies Teacher, Centerville Middle School

4. Certified Staff Transfers

- a. Approval of the following transfers, effective August 19, 2020 for the 2020-2021 school year:

	NAME	FROM	TO
1.)	Mark N. Ashley	Dept. Supervisor Health & PE	Health & PE Teacher HHS

	NAME	FROM	TO
2.)	N. Katherine Deisley	Dept. Supervisor ELA 7-12	ELA Teacher LEC/HHS
3.)	Catherine M. Fuhrman	Dept. Supervisor Library	Librarian HHS
4.)	Ralph D. Heister	Dept. Supervisor Science	Science Teacher HHS
5.)	Pamela A. Mitchell	Dept. Supervisor ELA K-6	Reading Specialist EPES
6.)	Michael T. Mylin	Dept. Supervisor Math	Math Teacher TBD
7.)	Beth A. Seyfert	Librarian HHS	ESL Teacher HHS/CMS/LMS
8.)	Leon P. Shoffler	Dept. Supervisor Tech Ed	Tech Ed Teacher HHS
9.)	Zahid A. Virmani	Dept. Supervisor Social Studies	Social Studies Teacher HHS

5. Support Staff Positions

- a. Approval to employ Gregory S. Farmer as a Full-Time Systems Administrator, Landisville Education Center, effective August 10, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- b. Approval to employ Sheri L. Probst as a Part-Time Middle School Noontime Aide, Landisville Middle School, effective August 25, 2020, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- c. Approval to employ Lori Safstrom as a Full-Time Building Secretary, East Petersburg Elementary School, effective July 30, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)

6. Support Staff Transfers

- a. Approval to transfer Ashley R. Adams from Part-Time Elementary Building Aide, Centerville Elementary School to Part-Time Middle School Noontime Aide, Landisville Middle School, effective August 25, 2020 (REPLACEMENT)
- b. Approval to transfer Barbara E. Benard from Part-Time Middle School Noontime Aide, Landisville Middle School, to Substitute Middle School Noontime Aide, effective July 2, 2020, compensated at the current substitute rate
- c. Approval to transfer Donald P. Declementi from Full-Time District Plumber to Full-Time District Maintenance Supervisor, Hempfield School District, effective July 15, 2020, compensated in accordance with Salary Rate Ranges for 2020-2021 (NEW)
- d. Approval to transfer Michael E. Grube from Substitute Custodian to Full-Time Custodian, East Petersburg Elementary School, effective July 15, 2020, compensated in accordance with the Salary Rate Ranges for 2020-2021 (REPLACEMENT)
- e. Approval to transfer Yvonne A. Johnson from Part-Time District Receptionist, Administration Building to Substitute Clerical Aide, effective July 10, 2020, compensated at the current substitute rate
- f. Approval to transfer Eleanore Strassmann from Part-Time Elementary Building Aide, Farmdale Elementary School to Part-Time Middle School Noontime Aide, Centerville Middle School, effective August 25, 2020 (REPLACEMENT)
- g. Approval to transfer Sandra L. Winkleman from Second-Shift Custodian, Hempfield High School to Second-Shift Custodian, Centerville Middle School, effective July 15, 2020 (REPLACEMENT)

7. Support Staff Substitute Positions

Approval to employ the following individuals as Food Services Substitute Employees, effective August 25, 2020, for the 2020-2021 school year, compensated at the current substitute rate:

- | | | |
|-------------------------|-----------------------|----------------------|
| 1.) Jannette Abdelmalak | 7.) Angela Delaney | 13.) Radwa Matar |
| 2.) Diana Bachman | 8.) Fred Flosser | 14.) Vickie McMullen |
| 3.) Helen Bae | 9.) Rosemary Gianato | 15.) Paula Millhouse |
| 4.) Mary Boling | 10.) Crystal Hulock | 16.) Diana Myers |
| 5.) Hedy Brubaker | 11.) Kathleen Kleiner | |
| 6.) Connie Dawson | 12.) Annette Kurtz | |

8. Summer Positions

Approval to employ Laurel A. Hill as a 2020 Summer School Teacher for Social Studies, effective June 29, 2020, compensated in accordance with the Collective Bargaining Agreement

9. Extracurricular Positions/Resignations

a. Approval to accept the resignation of Amanda C. Deck from the following extracurricular positions, effective July 9, 2020:

- 1.) Building Technology Support Coach, Centerville Middle School
- 2.) Webpage Advisor, Centerville Middle School
- 3.) Substitute After-School Reference Librarian, Hempfield High School

b. Approval to employ the following individuals to extracurricular positions, effective for the 2020-2021 school year, provisionally according to federal and state law regulations, pending receipt of all clearances, a satisfactory physical exam and the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. Positions will be compensated in accordance with the Collective Bargaining Agreement.

#	NAME	EXTRACURRICULAR POSITION
1.)	Catherine M. Fuhrman	Anchor Club Advisor
2.)	Amy L. Koerner	Anchor Club Advisor
3.)	Joshua A. Tawney	Assistant Director of Athletics
4.)	Emily K. Dulak	Cheerleading Assistant Coach
5.)	Sarah Schnabel	Color Guard Director (Marching Band & Indoor)
6.)	Mark N. Ashley	Strength and Conditioning Coach
7.)	Gregory Bervinchak	Strength and Conditioning Coach
8.)	Jason R. Mackey	Strength and Conditioning Coach
9.)	Laura Rakoczy	Student Council Advisor

- c. Approval of the following individuals to extracurricular volunteer positions, effective for the 2020-2021 school year, provisionally according to federal and state law regulations, pending the District’s ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances.

#	NAME	EXTRACURRICULAR VOLUNTEER POSITION
1.)	Melanie Adams	Marching Band Volunteer
2.)	Taylor Baldwin	Marching Band Volunteer
3.)	Kevin Luu	Marching Band Volunteer
4.)	Christopher Moyer	Marching Band Volunteer
5.)	Brandon Olmeda	Marching Band Volunteer
6.)	Joseph Wolf	Marching Band Volunteer

- d. Approval to employ the following individuals to extracurricular positions, effective for the 2020-2021 fall sports season, provisionally according to federal and state law regulations, pending receipt of all clearances, a satisfactory physical exam and the District’s ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. Positions will be compensated in accordance with the Collective Bargaining Agreement.

#	NAME	EXTRACURRICULAR POSITION
1.)	Zahid Virmani	Soccer Girls Varsity Assistant Coach
2.)	Colin Whiteside	Soccer Girls Junior High Assistant Coach

- e. Approval to employ the following individuals to extracurricular volunteer positions, effective for the 2020-2021 fall sports season, provisionally according to federal and state law regulations, pending receipt of all clearances, a satisfactory physical exam and the District’s ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation.

#	NAME	EXTRACURRICULAR VOLUNTEER POSITION
1.)	Danielle Cardone	Cross Country Volunteer Coach
2.)	Troy Snyder	Cross Country Volunteer Coach
3.)	Edward Gailor, Jr.	Football Varsity Volunteer Coach
4.)	George Eager, Sr.	Football Varsity Volunteer Coach

#	NAME	EXTRACURRICULAR VOLUNTEER POSITION
5.)	Kevin Boland	Football JH Volunteer Coach
6.)	Joe Elslager	Football JH Volunteer Coach
7.)	Ryan Ensor	Football JH Volunteer Coach
8.)	Kyle Oster	Football JH Volunteer Coach
9.)	Kenneth L. Smith, Jr.	Football JH Volunteer Coach
10.)	Tyler Ashley	Soccer Boys Volunteer Coach
11.)	Austen Goodling	Soccer Boys Volunteer Coach
12.)	Caleb Kendig	Soccer Boys Volunteer Coach
13.)	William Kleiner	Soccer Boys Volunteer Coach
14.)	Scott Waltman	Soccer Boys Volunteer Coach
15.)	Lee R. Hawley	Soccer Girls Volunteer Coach
16.)	Joseph T. Donell	Tennis Girls Volunteer Coach
17.)	Odette H. Newton	Tennis Girls Volunteer Coach
18.)	Gary L. Dimm	Volleyball Girls Volunteer Coach
19.)	Ashley Oleksa	Volleyball Girls Volunteer Coach
20.)	Karren Wonders	Volleyball Girls Volunteer Coach

- f. Approval of the following individuals to extracurricular positions, effective for the 2020-2021 winter sports season, provisionally according to federal and state law regulations, pending the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances and a satisfactory physical exam. Positions will be compensated in accordance with the Collective Bargaining Agreement:

#	NAME	EXTRACURRICULAR POSITION
1.)	Danny E. Walck	Basketball Boys Varsity Head Coach
2.)	David D. Brown	Basketball Boys Varsity Assistant Coach
3.)	Lenny J. Groft	Basketball Boys Junior High Assistant Coach
4.)	Christopher Hanusa	Basketball Boys Freshman/Jr. High Head Coach
5.)	Mark M. Macik	Basketball Boys Junior High Assistant Coach
6.)	Matthew Wagaman	Basketball Boys Varsity Assistant Coach
7.)	Kendra Merrifield	Basketball Girls Varsity Head Coach

#	NAME	EXTRACURRICULAR POSITION
8.)	Daniel F. Clark	Basketball Girls Junior High Assistant Coach
9.)	Christopher A. Erb	Basketball Girls Jr. High/Freshman Head Coach
10.)	Nadine L. Martin	Basketball Girls Varsity Assistant Coach
11.)	Kenneth L. Smith, Jr.	Basketball Girls Junior High Assistant Coach
12.)	Scott Young	Basketball Girls Varsity Assistant Coach
13.)	Thomas J. Degnan	Bowling Head Coach
14.)	L. Curtis Rogers III	Indoor Track Varsity Head Coach
15.)	Daniel J. Herr	Indoor Track Varsity Assistant Coach
16.)	Brooke E. Mancuso	Indoor Track Varsity Assistant Coach
17.)	Troy L. Snyder	Indoor Track Varsity Assistant Coach
18.)	Kathryn Rohrbaugh	Swimming Varsity Head Coach
19.)	Laurel Hill	Swimming Assistant Coach
20.)	Shane Mack	Wrestling Varsity Head Coach
21.)	Nathan Cote	Wrestling Varsity Assistant Coach
22.)	Steven Kramer	Wrestling Junior High Head Coach
23.)	Eric Narkiewicz	Wrestling Varsity Assistant Coach
24.)	James Schopf	Wrestling Junior High Assistant Coach

10. Other

- a. Approval of a salary adjustment in the amount of \$5,000 to Michael L. Graham as a result of a title change from Director of Technology to Chief information Officer. This title change was approved by the School Board on January 14, 2020.
- b. Approval of the Act 93 Agreement, effective on July 1, 2020 through June 30, 2021

B. Financial Items

1. Approval of the following contracts (reference attachments):
 - a. Americhem International, Inc. for the purchase of a Liberty SC50X20R Robotic Auto Scrubber for Hempfield High School
 - b. Chambers Flooring, LLC for repairs needed to Buchanan Gymnasium floor to replace and refinish a broken board

- c. EBSCO for Library Discovery Service Agreement for the period of October 1, 2020 to September 30, 2021
 - d. FMX to add on technology module for FMX subscription, implementation and training - contract term is July 1, 2020 to June 30, 2021
 - e. Houck & Company to perform repointing and new thru-wall flashing to various locations on the administration building
 - f. Micro Technology Group, Inc. (MTG) for Barracuda Essentials email protection - 36-month subscription
 - g. Mixed Impressions DJs for DJ services for Landisville Middle School for the 2020-2021 school year
 - h. NCS Pearson, Inc. for license agreement for use of Pearson's Digital Assessment Library - contract term is August 1, 2020 to July 31, 2021
 - i. Print-O-Stat for service maintenance contract on two T1530 printers in Technology Education for the 2020-2021 school year
 - j. Sharp Energy for extension of the agreement to provide propane until October 2022.
 - k. Singer Equipment Company for purchase of replacement dishwashing machines for Rohrerstown Elementary School
 - l. SOS Group of Lancaster, LLC to develop a contract for Part-Time and Substitute Food Services Cafeteria Staff and Food Services Program Monitoring Consulting Services
 - m. Keenan & Associates & Pharmacy Risk Management, LLC d/b/a US-Rx Care (KPCM) for a pharmacy care management program to help manage pharmacy benefits to reduce out of pocket costs for prescription medications
 - n. Right Rx, LLC d/b/a US-Rx Care for service agreement connected to KPCM for privacy of protected health information (PHI)
2. Approval of Financial Report and Check Register for the month of June 2020 (reference attachments)
 3. Approval of the Food Services Financial Report and Check Register for the month of June 2020 (reference attachments)

4. Approval to pay invoices from the Capital Reserve Fund - \$4,165.00 (reference attachment)
5. Approval for the disposal or sale of:
 - 85 iMacs (2007/2008/2009)
 - 117 Mac Minis (2007/2008/2009)
 - 144 MacBooks (2009/2012)
 - 100 iPads (4th gen/Air 1)
 - 8 Dell desktops (2009)
 - 36 Dell laptops (2009)
 - 17 Wyse thin clients (2010)
 - 10 HP tablets (2014)
 - 34 HP/Aruba wireless access points (2010)
 - 111 monitors (2007-2012)

C. Other Action Items

1. Approval of second reading of the following board policy (reference attachment):

Policy 709.1....Surveillance

2. Approval of lunch and breakfast prices for the 2020-2021 school year (no change):

STUDENT PRICES	2019-2020	2020-2021
Breakfast Elementary	\$1.35	\$1.35
Breakfast Secondary	\$1.50	\$1.50
Elementary Lunch	\$2.45	\$2.45
Middle School Lunch	\$2.60	\$2.60
High School Main Line Lunch	\$2.75	\$2.75
Adult Breakfast	\$2.30	\$2.30
Adult Lunch	\$4.25	\$4.25

3. Approval of Hempfield School District's Flexible Instructional Day Application (reference attachments)
4. Approval of Hempfield School District's Revised Health & Safety Plan for Athletics and Extracurriculars (reference attachment)
5. Approval to appoint the following individuals to serve as the Hempfield School District voting delegates for the 2020 Pennsylvania School Boards Association (PSBA) Delegate Assembly

XI. Adjournment

XII. Executive Session (if needed)

***New Item or Change**