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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
REGULAR MEETING
JUNE 9, 2020
VIRTUAL MEETING
7:00 PM**

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

Executive Session - 5:30 pm

- I. Call to Order**

- II. Pledge of Allegiance**

- III. Approval of the agenda incorporating additions/deletions**

- IV. Approval of the minutes of the Committee Meeting held on May 5, 2020 and the Regular Meeting held on May 12, 2020**

- V. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

VI. Superintendent's Report – Announcements/Discussion

- A. Hempfield High School Student Council Officers

Brandon Koehnke..... President
Nathan Knauss.....Vice President
Regan Gillisse.....Secretary
Lilly Heilshorn.....Treasurer

- * B. Athletic Update (reference attachment)
- * C. Budget Update (reference attachment)
- D. Calendar of Events

June 9, 2020 5:30 pm, Executive Session, 7:00 pm, Regular Meeting
Virtual Meeting

June 11, 2020 4:30 pm, Education & Programs Committee Meeting
Virtual Meeting

June 23, 2020 4:30 pm, Buildings and Grounds Committee Meeting
Virtual Meeting

July 14, 2020 TBD, Executive Session, 7:00 pm, Regular Meeting
Virtual Meeting

E. Other

VII. President's Report

VIII. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

IX. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard

- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston (reference attachment)

X. Action Items

A. Personnel Items

1. Retirements

- a. Approval to accept the resignation, due to retirement, of Isabel M. Lundy, PA Certified Substitute, Hempfield School District, effective June 7, 2020
- b. Approval to amend the retirement date for Michael T. Wright, Full-Time Custodian, Rohrerstown Elementary School, from December 20, 2020 to February 6, 2021

2. Resignations

- a. Approval to accept the resignation of Elyse R. Doub, Grade 5 Teacher, Centerville Elementary School, effective June 11, 2020
- b. Approval to accept the resignation of Joyce E. Kerns, Part-Time Food Services Employee, Hempfield High School, effective June 4, 2020
- c. Approval to accept the resignation of Caitlin Lucas, Full-Time Paraeducator, East Petersburg Elementary School, effective May 22, 2020
- d. Approval to accept the resignation of Jennifer M. Norton from the stipend position of Health Services Coordinator, effective June 30, 2020
- e. Approval to accept the resignation of Christy S. Weaver, Learning Support Teacher, Rohrerstown Elementary School, effective June 4, 2020

3. Leaves of Absence

Approval to grant a Special Sick Leave of Absence to Kathryn J. Deamer, Social Studies Teacher, Centerville Middle School, effective May 20, 2020

4. Certified Employments

- a. Approval to employ Gregory M. Dietz as a Certified Employee with a temporary contract, effective August 19, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Mr. Dietz will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Mr. Dietz is a graduate of Millersville University, holds a Master's Degree from Millersville College and is certified as a Secondary School Counselor 7-12. (REPLACEMENT)
Assignment: School Counselor, Hempfield High School
- b. Approval to employ Alicen M. Reigel as a Certified Employee with a temporary contract, effective August 19, 2020, provisionally according to federal and state law regulations and a satisfactory physical exam. Ms. Reigel will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Reigel is a graduate of Millersville University and is certified in Grades PK-4 and Special Education PK-8. (REPLACEMENT)
Assignment: Learning Support Teacher, Farmdale Elementary School
- c. Approval to employ Jay P. Ridinger as a Certified Employee with a temporary contract, effective August 19, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Mr. Ridinger will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Mr. Ridinger is a graduate of Franklin & Marshall College, holds a Master's Degree from Grand Canyon University and is certified in Business-Computer-Information Technology PK-12 and Social Studies 7-12. (REPLACEMENT)
Assignment: Business Education Teacher, Hempfield High School
- d. Approval to employ Danielle M. Truett as a Certified Employee with a permanent contract, effective August 19, 2020, provisionally according to federal and state law regulations and a satisfactory physical exam. Ms. Truett will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Truett is a graduate of Indiana University of Pennsylvania and is certified in Special Education PK-12, Elementary K-6 and English 7-12. (REPLACEMENT)
Assignment: Learning Support Teacher, Rohrerstown Elementary School

5. Certified Staff Transfers

Approval to transfer the following certified employees, for the 2020-2021 school year, effective August 19, 2020:

	NAME	FROM	TO
1.)	Nanette R. Bushong	Grade 4 Teacher, EPES	Grade 2 Teacher, EPES
2.)	Ashley J. Cope	Extended-Day Kindergarten Teacher, CES	Grade 1 Teacher, CES
3.)	Georgia E. Emert	Grade 4 Teacher, RES	Extended-Day Kindergarten Teacher, CES
4.)	Linda A.Fungaroli-Azaroff	Grade 4 Teacher, LIC	Grade 3 Teacher, MES
5.)	Jamie L. Hare	Grade 3 Teacher, EPES	Grade 2 Teacher, CES
6.)	Ryan P. Heffernan	Grade 6 Teacher, LIC	Grade 5 Teacher, CES
7.)	Jennifer A. Horn	Grade 5 Teacher, RES	Grade 2 Teacher, CES
8.)	Kristine M. Kachel	Grade 4 Teacher, EPES	Grade 5 Teacher, EPES
9.)	Kayla R. Kassees	Grade 3 Teacher, RES	Grade 4 Teacher, RES
10.)	Kari L. Miller	Grade 6 Teacher, MES	Grade 3 Teacher, MES
11.)	Kamber R. Real	Grade 6 Teacher, LIC	Grade 5 Teacher, MES
12.)	Meredith B. Sassmannshausen	Grade 4 Teacher, FES	Grade 6 Teacher, EPES
13.)	Erin M. Settle	Grade 2 Teacher, CES	Instructional Support Teacher, CES
14.)	Erica M. Wise	Kindergarten Teacher, MES	.5 Kindergarten Teacher, MES/.5 Kindergarten Teacher, LPC

6. Extracurricular Positions/Resignations

- a. Approval to accept the resignation of Aron Basile from the extracurricular position of Football Varsity Assistant Coach, effective May 29, 2020
- b. Approval to accept the resignation of **Catherine A. Cieslinski from the extracurricular position of Anchor Club Co-Advisor, effective at the conclusion of the 2019-2020 school year

- c. Approval to accept the resignation of **Barbara J. Miller from the extracurricular position of Anchor Club Co-Advisor, effective at the conclusion of the 2019-2020 school year
- d. Approval to accept the resignation of Alyssa Stock from the extracurricular position of Cheerleading Varsity Assistant Coach, effective May 28, 2020
- e. Approval of the following individuals to extracurricular positions for Marching Band, effective for the 2020-2021 school year, pending the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances and a satisfactory physical exam. Positions will be compensated in accordance with the Collective Bargaining Agreement:

- 1.)**Sheri Barnes.....Marching Band Costumer
- 2.) Matthew R. Carraher.....Percussion Director
- 3.)**Matthew Ceresini.....Marching Band Director
- 4.) Brand Davis.....Marching Band Marching Assistant
- 5.) Ian Flint.....Marching Band Drill Designer
- 6.) Reed Kimmel.....Percussion Assistant Director
- 7.)**Rebecca Pershouse Olson..Marching Band Assistant Director
- 8.)**Victoria Robinson-Rucano...Color Guard Assistant Director

- f. Approval of the following individuals to extracurricular volunteer positions for Marching Band, effective for the 2020-2021 school year, pending the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances.

- 1.) Heather Ceresini
- 2.) Mikayla Close
- 3.) Grace Huntowski
- 4.) Amy Lukawski
- 5.) Isabella Merced
- 6.) Jacquelyn Stewart
- 7.) Cara Warntz

7. Summer Employments

- a. Approval to employ the following Hempfield employees as 2020 Summer School Teachers, effective date to be determined, compensated in accordance with the Collective Bargaining Agreement:

- 1.)**Sara A. Brooks Family & Consumer Sciences

- 2.)**Heather M. Cisiewicz Health
- 3.)**Daniel A. Clarke..... Art
- 4.)**Adam R. Hinde English
- 5.)**Terry P. Newman..... Social Studies
- 6.)**Joseph C. Nichisti General Science & Biology
- 7.)**Daniel S. Relin Physical Education
- 8.)**Matthew C. Sahd Mathematics
- 9.)**Paul A. Taylor Physical Education
- 10.)**Clint A. Willman Personal Financial Literacy
- 11.)**Nathan J. Zechman Physical Education

- b. Approval to employ the following Hempfield employees as 2020 Summer Extended-School Year (ESY) Staff, effective June 29, 2020:

ESY Teachers

- 1.)**Jamie I. Berryhill
- 2.)**Alli J. Fremer
- 3.)**Courtney N. Funk
- 4.)**Ondrea L. Koser
- 5.)**Laura L. Moser
- 6.)**Susan M. Smith
- 7.)**Justin W. Snook
- 8.)**Brittany N. Strosser
- 9.)**Jennifer L. Wallace
- 10.)**Chanel E. Yoder

ESY Related Service Providers

- 11.)**Stacey M. Soos (Speech & Language)
- 12.)**Jessica L. Zeamer (Speech & Language)

ESY Paraeducators/Personal Care Assistants

- 13.)**Nicole C. Dreyer
- 14.)**Audrey E. Dulio
- 15.)**Julia M. Ernst
- 16.)**Denise M. Herr
- 17.)**Kimberly A. Hilton
- 18.)**Beth A. Keener
- 19.)**Charity A. Loucks
- 20.)**Diane L. Newcomer
- 21.)**Amy R. Osborne
- 22.)**Victoria M. Robinson-Rucano
- 23.)**Emily A. Rowe
- 24.)**Kenneth L. Smith, Jr.
- 25.)**Jennifer R. Sweeny
- 26.)**Elizabeth A. Zeeb

- c. Approval to employ **Michele T. Leabhart as a Part-Time Summer Food Services Employee for the Bright Horizons Program, located at Landisville Intermediate Center, effective date to be determined, compensated at the current summer rate
- d. Approval to employ **Marion A Schultz as a Part-Time Summer Food Services Substitute for the Bright Horizons Program, located at Landisville Intermediate Center, effective date to be determined, compensated at the current summer rate

** Denotes current Hempfield Employee

B. Financial Items

1. Approval of the following contracts (reference attachments):

- a. AHEDD for post-secondary programming related to Individualized Educational Plan (IEP) decision based on students' needs
- b. Berkshire Systems Group, Inc. for kitchen hood and fire extinguisher inspections at all buildings - contract term is July 1, 2020 to June 30, 2021
- c. Billings Bilingual, LLC for Spanish document translation and interpreter services - contract term is July 1, 2020 to June 30, 2021
- d. Bottling Group, LLC (Pepsi) for amendment to the Pepsi contract (commencement date July 1, 2015) for one additional year that allows the district to stock vending machines with Pepsi products
- e. Chambers Flooring, LLC to screen and recoat the gymnasium floors at Centerville Middle School, Landisville Middle School and Hempfield High School
- f. Domino's Pizza, LLC for the cafeteria's menu - contract term is July 1, 2020 to June 30, 2022
- g. Gaggle.Net, Inc. for annual renewal for Gaggle email and drive monitoring service for students - contract term is July 1, 2020 to June 30, 2021
- h. Good's Tree and Lawn Care for tree trimming and removal services behind Centerville Elementary School
- i. Harris School Solutions for contract renewal of food services software used for point of service units in the cafeterias, general accounting, purchasing central and inventory - contract term is May 1, 2020 to April 30, 2023

- j. Hempfield School District Food Services to provide meals to students in the Hempfield Area Recreation Commission (HARC) Before and After-School Care Program for the 2020-2021 school year
 - k. Lancaster-Lebanon Intermediate Unit 13 for Special Education Consortium Services agreement for the 2020-2021 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)
 - l. Lancaster-Lebanon Intermediate Unit 13 for Special Education Contracted Services Agreement for 1,300 hours occupational/physical therapy services for the 2021-2020 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)
 - m. Lancaster-Lebanon Intermediate Unit 13 for Special Education Contracted Services Agreement for 16 days/week job training services for the 2020-2021 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)
 - n. Lancaster-Lebanon Intermediate Unit 13 for Special Education Contracted Services for 750 hours speech/language services for the 2020-2021 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)
 - o. New Story for tuition agreements for one student for Extended School Year (ESY) 2020
 - p. New Story for tuition agreements for 19 students to attend New Story during the 2020-2021 school year
 - q. Nutrislice, Inc. for renewal of electronic application-based menu system to provide all the dietary/nutrition information needed by nurses - contract term is July 1, 2020 to June 30, 2021
 - r. Providence Capital Network for a three-year lease agreement for 2,500 iPads - contract term is July 1, 2020 to August 1, 2023
 - s. Scheid Produce, Inc. for fresh fruit and produce. This is a supplement to fruit and vegetables purchased from other purchasing groups - contract term is July 1, 2020 to June 30, 2021.
 - t. Vector Solutions K-12 Education Software for SafeSchools employee training - contract term is July 1, 2020 to June 30, 2021
 - u. The Vista School for tuition agreements for two students to attend the Vista School for the 2020-2021 school year
2. Approval of Financial Report and Check Register for the month of May 2020 (reference attachments)

3. Approval of the Food Services Financial Report and Check Register for the month of May 2020 (reference attachments)
4. Approval of Submission for PlanCon K, Project Refinancing, to the PA Department of Education, regarding the refinancing issues of General Obligation Bonds, Series A of 2020 (reference attachment)
5. Approval to Participate in Cooperative Purchasing Agreements for the 2020-2021 school year (reference attachment)
- * 6. Approval of the Addendum to Transportation of School Pupils Agreement between Student Transportation of America (STA) and Hempfield School District (reference attachment)

C. Other Action Items

1. Approval of first reading of the following board policies (reference attachments):
 - a. Policy 130 Homework
 - b. Policy 709.1 Surveillance
- * 2. Approval to appoint Sheryl J. Pursel as the Hempfield School District HIPAA Compliance Officer for the 2020-2021 school year, effective July 1, 2020 to June 30, 2021
- * 3. Approval of appointments to the Lancaster Employee Health Care Consortium (EHCC) for the 2020-2021 school year, effective July 1, 2020 to June 30, 2021:
 - a. Mrs. Sheryl J. Pursel
 - b. Mrs. Karen M. Hall, Alternate
4. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2024349, Grade 9, participate in Manheim Central High School's Vocational-Agricultural Program for the 2020-2021 school year
5. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2023355, Grade 10, continue to participate in Manheim Central High School's Vocational-Agricultural Program for the 2020-2021 school year
6. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2021359, Grade 12, continue to participate in Manheim Central High School's Vocational-Agricultural Program for the 2020-2021 school year

7. Approval for Hempfield School District to contract with Manheim Central School District to have Hempfield Student #2022536, Grade 12, continue to participate in Manheim Central High School's Vocational-Agricultural Program for the 2020-2021 school year

XI. Adjournment

XII. Executive Session (if needed)

*** New Item or Change**