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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
COMMITTEE MEETING
JUNE 3, 2020
VIRTUAL MEETING
7:00 PM**

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of the agenda incorporating additions/deletions**
- IV. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

- V. Superintendent's Report – Announcements/Discussion**
 - A. District Update
 - B. Budget Presentation (reference attachment)
 - C. Calendar of Events

June 3, 2020 7:00 pm, School Board Committee Meeting
Virtual Meeting

- | | |
|---------------|--|
| June 9, 2020 | TBD, Executive Session, 7:00 pm, School Board Regular Meeting
To be determined |
| June 23, 2020 | TBD, Executive Session, 4:30 pm, Buildings & Grounds Committee Meeting/Special Board Meeting
To be determined |
| July 14, 2020 | TBD, Executive Session, 7:00 pm, Regular Meeting
To be determined |

D. Other

VI. President's Report

VII. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

VIII. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)

- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston (reference attachment)

IX. Action Items (FOR DISCUSSION ONLY)

A. Personnel Items

1. Retirement

Approval to accept the resignation, due to retirement, of Isabel M. Lundy, PA Certified Substitute, Hempfield School District, effective June 7, 2020

2. Resignations

- a. Approval to accept the resignation of Elyse R. Doub, Grade 5 Teacher, Centerville Elementary School, effective June 11, 2020
- b. Approval to accept the resignation of Joyce E. Kerns, Part-Time Food Services Employee, Hempfield High School, effective June 4, 2020
- c. Approval to accept the resignation of Caitlin Lucas, Full-Time Paraeducator, East Petersburg Elementary School, effective May 22, 2020
- d. Approval to accept the resignation of Jennifer M. Norton from the stipend position of Health Services Coordinator, effective June 30, 2020
- e. Approval to accept the resignation of Christy S. Weaver, Learning Support Teacher, Rohrerstown Elementary School, effective June 4, 2020

3. Leaves of Absence

Approval to grant a Special Sick Leave of Absence to Kathryn J. Deamer, Social Studies Teacher, Centerville Middle School, effective May 20, 2020

4. Certified Employments

- a. Approval to employ Alicen M. Reigel as a Certified Employee with a temporary contract, effective August 19, 2020, provisionally according to federal and state law regulations and a satisfactory physical exam. Ms. Reigel will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Reigel is a graduate of Millersville University and is certified in Grades PK-4 and Special Education PK-8. (REPLACEMENT)
Assignment: Learning Support Teacher, Farmdale Elementary School

- b. Approval to employ Jay P. Ridinger as a Certified Employee with a temporary contract, effective August 19, 2020, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Mr. Ridinger will be placed on Step 1, Master’s Degree, in accordance with the Collective Bargaining Agreement. Mr. Ridinger is a graduate of Franklin & Marshall College, holds a Master’s Degree from Grand Canyon University and is certified in Business-Computer-Information Technology PK-12 and Social Studies 7-12. (REPLACEMENT)
Assignment: Business Education Teacher, Hempfield High School

5. Certified Staff Transfers

Approval to transfer the following certified employees, for the 2020-2021 school year, effective August 19, 2020:

	NAME	FROM	TO
1.)	Nanette R. Bushong	Grade 4 Teacher, EPES	Grade 2 Teacher, EPES
2.)	Ashley J. Cope	Extended-Day Kindergarten Teacher, CES	Grade 1 Teacher, CES
3.)	Georgia E. Emert	Grade 4 Teacher, RES	Extended-Day Kindergarten Teacher, CES
4.)	Linda A. Fungaroli-Azaroff	Grade 4 Teacher, LIC	Grade 3 Teacher, MES
5.)	Jamie L. Hare	Grade 3 Teacher, EPES	Grade 2 Teacher, CES
6.)	Ryan P. Heffernan	Grade 6 Teacher, LIC	Grade 5 Teacher, CES
7.)	Jennifer A. Horn	Grade 5 Teacher, RES	Grade 2 Teacher, CES
8.)	Kristine M. Kachel	Grade 4 Teacher, EPES	Grade 5 Teacher, EPES
9.)	Kayla R. Kassees	Grade 3 Teacher, RES	Grade 4 Teacher, RES
10.)	Kari L. Miller	Grade 6 Teacher, MES	Grade 3 Teacher, MES
11.)	Kamber R. Real	Grade 6 Teacher, LIC	Grade 5 Teacher, MES
12.)	Meredith B. Sassmannshausen	Grade 4 Teacher, FES	Grade 6 Teacher, EPES
13.)	Erin M. Settle	Grade 2 Teacher, CES	Instructional Support Teacher, CES
14.)	Erica M. Wise	Kindergarten Teacher, MES	.5 Kindergarten Teacher, MES/ .5 Kindergarten Teacher, LPC

6. Extracurricular Resignations

- a. Approval to accept the resignation of **Catherine A. Cieslinski from the extracurricular position of Anchor Club Co-Advisor, effective at the conclusion of the 2019-2020 school year
- b. Approval to accept the resignation of **Barbara J. Miller from the extracurricular position of Anchor Club Co-Advisor, effective at the conclusion of the 2019-2020 school year

7. Summer Employments

- a. Approval to employ the following Hempfield employees as 2020 Summer School Teachers, effective date to be determined, compensated in accordance with the Collective Bargaining Agreement:

- 1.)**Sara A. Brooks..... Family & Consumer Sciences
- 2.)**Heather M. Cisiewicz Health
- 3.)**Daniel A. Clarke Art
- 4.)**Adam R. Hinde..... English
- 5.)**Terry P. Newman Social Studies
- 6.)**Joseph C. Nichisti General Science & Biology
- 7.)**Daniel S. Relin Physical Education
- 8.)**Matthew C. Sahd Mathematics
- 9.)**Paul A. Taylor Physical Education
- 10.)**Clint A. Willman..... Personal Financial Literacy
- 11.)**Nathan J. Zechman..... Physical Education

- b. Approval to employ the following Hempfield employees as 2020 Summer Extended-School Year (ESY) Staff, effective June 29, 2020:

ESY Teachers

- 1.)**Jamie I. Berryhill
- 2.)**Alli J. Fremer
- 3.)**Courtney N. Funk
- 4.)**Ondrea L. Koser
- 5.)**Laura L. Moser
- 6.)**Susan M. Smith
- 7.)**Justin W. Snook
- 8.)**Brittany N. Strosser
- 9.)**Jennifer L. Wallace
- 10.)**Chanel E. Yoder

ESY Related Service Providers

- 11.)**Stacey M. Soos (Speech & Language)
- 12.)**Jessica L. Zeamer (Speech & Language)

ESY Paraeducators/Personal Care Assistants

- 13.)**Nicole C. Dreyer
- 14.)**Audrey E. Dulio
- 15.)**Julia M. Ernst
- 16.)**Denise M. Herr
- 17.)**Kimberly A. Hilton
- 18.)**Beth A. Keener

- 19.)**Charity A. Loucks
- 20.)**Diane L. Newcomer
- 21.)**Amy R. Osborne
- 22.)**Victoria M. Robinson-Rucano
- 23.)**Emily A. Rowe
- 24.)**Kenneth L. Smith, Jr.
- 25.)**Jennifer R. Sweeny
- 26.)**Elizabeth A. Zeeb

** Denotes current Hempfield Employee

B. Financial Items

1. Approval of the following contracts (reference attachments):
 - a. Berkshire Systems Group, Inc. for kitchen hood and fire extinguisher inspections at all buildings - contract term is July 1, 2020 to June 30, 2021
 - b. Domino's Pizza, LLC for the cafeteria's menu - contract term is July 1, 2020 to June 30, 2022
 - c. Gaggle.Net, Inc. for annual renewal for Gaggle email and drive monitoring service for students - contract term is July 1, 2020 to June 30, 2021
 - d. Good's Tree and Lawn Care for tree trimming and removal services behind Centerville Elementary School
 - e. Harris School Solutions for contract renewal of food services software used for point of service units in the cafeterias, general accounting, purchasing central and inventory - contract term is May 1, 2020 to April 30, 2023
 - f. Hempfield School District Food Services to provide meals to students in the Hempfield Area Recreation Commission (HARC) Before and After-School Care Program for the 2020-2021 school year
 - g. Lancaster-Lebanon Intermediate Unit 13 for Special Education Consortium Services agreement for the 2020-2021 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)
 - h. Lancaster-Lebanon Intermediate Unit 13 for Special Education Contracted Services Agreement for 1,300 hours occupational/physical therapy services for the 2021-2020 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)

- i. Lancaster-Lebanon Intermediate Unit 13 for Special Education Contracted Services Agreement for 16 days/week job training services for the 2020-2021 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)
 - j. Lancaster-Lebanon Intermediate Unit 13 for Special Education Contracted Services for 750 hours speech/language services for the 2020-2021 school year (projected estimate to be reconciled at the end of the 2020-2021 school year)
 - k. Murray Securus recommending policies with Liberty (Package, Auto, Excess), Beazley (Cyber Liability), and Ironshore Specialty Insurance Company (Pollution). Murray Securus did reach out to CM Regent Glatfelter Programs, One Beacon, Selective Insurance, and Travelers Insurance - coverage term is July 1, 2020 to July 21, 2021 (contract forthcoming)
 - l. Nutrislice, Inc. for renewal of electronic application-based menu system to provide all the dietary/nutrition information needed by nurses - contract term is July 1, 2020 to June 30, 2021
 - m. Scheid Produce, Inc. for fresh fruit and produce. This is a supplement to fruit and vegetables purchased from other purchasing groups - contract term is July 1, 2020 to June 30, 2021.
 - n. Vector Solutions K-12 Education Software for SafeSchools employee training - contract term is July 1, 2020 to June 30, 2021
- 2. Approval of Financial Report and Check Register for the month of May 2020 (information forthcoming)
 - 3. Approval of the Food Services Financial Report and Check Register for the month of May 2020 (information forthcoming)
 - 4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
 - 5. Approval of budget transfers (information forthcoming)
 - 6. Approval of Submission for PlanCon K, Project Refinancing, to the PA Department of Education, regarding the refinancing issues of General Obligation Bonds, Series A of 2020 (reference attachment)

X. Adjournment

XI. Executive Session (if needed)