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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
COMMITTEE MEETING
MAY 5, 2020
VIRTUAL MEETING
7:00 PM**

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

Executive Session - 6:00 pm

I. Call to Order

II. Pledge of Allegiance

III. Residents' Request to Address the Board (5-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

IV. Superintendent's Report – Announcements/Discussion

- * A. Staffing Update (reference attachment)
- B. Food Services Staff
- C. Continuity of Education Update
- * D. Extended School Year Proposal (reference attachment)
- * E. Proposed Final Budget Presentation (reference attachment)

F. Calendar of Events

May 5, 2020	6:00 pm, Executive Session, 7:00 pm, Committee Meeting Virtual Meeting
May 12, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Virtual Meeting
May 14, 2020	11:00 am, Policy, Personnel & Legal Committee Meeting Virtual Meeting
June 2, 2020	7:00 pm, Class of 2020 Commencement TBD
June 3, 2020	TBD, Executive Session, 7:00 pm, Committee Meeting Location to be determined
June 9, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Location to be determined

G. Other

V. President's Report

VI. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

VII. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
(reference attachment)
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston

VIII. Action Items (FOR DISCUSSION ONLY)

A. Personnel Items

1. Retirement

Approval to accept the resignation, due to retirement, of Michael T. Wright, Full-Time Custodian, Rohrerstown Elementary School, effective December 20, 2020

2. Resignation

Approval to accept the resignation of Kelly M. Morenko, School Counselor, Hempfield High School, effective April 21, 2020

3. Leaves of Absence

- a. Approval to grant a Special Sick Leave of Absence to Dara A. M. Bower, Grade 2 Teacher, East Petersburg Elementary School, effective April 20, 2020
- b. Approval to grant a Special Sick Leave of Absence to Allison M. DeArment, School Counselor, Farmdale Elementary School, effective April 16, 2020
- c. Approval to grant a Special Sick Leave of Absence to Jennifer M. Norton, Coordinator for Health Services, Hempfield High School, effective April 24, 2020
- d. Approval to grant a Special Sick Leave of Absence to Randy E. Smith, Director of Human Resources, Hempfield School District, effective April 24, 2020

4. Transfer

Approval to transfer Kimberly A. James from Secretary of Maintenance to Director of Buildings and Grounds, Hempfield School District, effective May 6, 2020, compensated in accordance with Group B - Act 93 Group (REPLACEMENT)

5. Certified Substitute

* Approval to employ Alicen M. Reigel as a PA Certified Substitute Teacher, effective February 19, 2020, provisionally according to federal and state laws regulations, compensated at the current substitute rate

6. Extracurricular Positions

a. Approval of the following individuals to extracurricular positions, effective for the 2020-2021 fall sports season, pending the District's ability to re-open schools, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances and a satisfactory physical exam. Positions will be compensated in accordance with the Collective Bargaining Agreement:

- 1.) Aron C. Basile.....Football Varsity Assistant Coach
- 2.)** Edwin A. Heisey.....Football Varsity Assistant Coach
- 3.) John Ridinger.....Football Varsity Assistant Coach
- 4.) Eric D. Spencer.....Football Varsity Assistant Coach
- 5.) James Vieland, Jr.....Football Varsity Assistant Coach (Split 50/50)

* b. Approval to retroactively modify the appointments of fall coaches for the 2020-2021 fall sports season. Said motions, which were approved on January 7, 2020, February 11, 2020 and March 3, 2020 shall now be contingent upon the opening of school in the fall of 2020, PIAA or District 3 restrictions on participation, any orders of the Governor of Pennsylvania and/or the Federal Government to allow for such team participation, and/or the necessary number of participants to field teams. Should any of these events prohibit team competition, the awarding of fall coaching appointments will be rescinded.

7. Other

- a. Approval to appoint **Mark W. Brooks as Board Secretary for the Hempfield School District to a four-year term, commencing July 1, 2020 and ending June 30, 2024
- b. Approval to appoint **Sheryl J. Pursel as Assistant Board Secretary for the Hempfield School District to a one-year term, commencing July 1, 2020 and ending June 30, 2021

- c. Approval to appoint **Sheryl J. Pursel as Board Treasurer for the Hempfield School District to a one-year term commencing, July 1, 2020 and ending June 30, 2021
- d. Approval to appoint **Sharon L. Rambler as Tax Collector for the Hempfield School District to a one-year term commencing, July 1, 2020 and ending June 30, 2021

** Denotes current Hempfield employee

B. Financial Items

- 1. Approval of the Resolution Authorizing the Display and Advertising of the 2020-2021 Proposed Final Budget (reference attachment)
- 2. Approval of the following contracts (information forthcoming):
 - a. Ident-a-Kid for visitor management and attendance software to replace current software
 - b. Lancaster-Lebanon IU13 for participation in the Special Education Legal Consortium - contract term is July 1, 2020 to June 30, 2021
 - c. Lancaster-Lebanon IU13 for participation in the Technology Legal Consortium - contract term is July 1, 2020 to June 30, 2021
 - * d. Moore Engineering Company/ELA Group, Inc. for fee agreements for 2020
 - e. Triangle Communications for relocation of the radio antenna from Centerville Elementary School to Centerville Middle School
 - f. Trustmark Health Benefits, Inc. for an amendment to the Dependent Flex Plan to allow qualified changes in status that may allow an eligible plan participant to make a corresponding election change
- 3. Approval of Financial Report and Check Register for the month of April 2020 (information forthcoming)
- 4. Approval of the Food Services Financial Report and Check Register for the month of April 2020 (information forthcoming)
- 5. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
- 6. Approval of budget transfers (information forthcoming)

7. Approval to transfer the remaining fund balance from Unemployment Compensation Fund to General Fund and close the Unemployment Compensation Fund
 8. Approval to transfer the remaining fund balance from Workers' Compensation Fund to General Fund and close the Workers' Compensation Fund
- C. Other Action Items
1. Approval of second reading of the following board policies (reference attachments):
 - a. Policy 220 Student Expression/Distribution and Posting of Materials
 - b. Policy 718 Service Animals in Schools
 - c. Policy 913 Non-School Organizations/Groups/Individuals
 2. Approval to suspend Extracurricular Activity Fees for the 2020-2021 school year

IX. Adjournment

X. Executive Session (if needed)

* New Item of Change