

This meeting is being audio recorded solely for the purpose of compiling meeting minutes. The audio recording will be destroyed after review of the meeting minutes.

Per Board Policy #903, if you intend to record any portion of the School Board meeting proceedings, you must notify the Communications Director prior to the start of the meeting. The Board President will then make a public announcement at the opening of the board meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

**HEMPFIELD SCHOOL DISTRICT  
200 CHURCH STREET  
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA  
COMMITTEE MEETING  
APRIL 7, 2020  
VIRTUAL MEETING  
7:00 PM**

*The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.*

*Executive Session - 5:30 pm*

I. Call to Order

II. Pledge of Allegiance

III. Residents' Request to Address the Board (5-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

IV. Superintendent's Report – Announcements/Discussion

\* A. District Update - Continuity of Education Plan (reference attachment)

B. Hempfield High School Student Council Representatives

Brandon Koehnke.....President  
Nathan Knauss.....Vice President  
Regan Gillisse.....Secretary  
Lilly Heilshorn.....Treasurer

\* C. Finance Update (reference attachment)

D. Calendar of Events

April 7, 2020	5:30 pm, Executive Session, 7:00 pm, Committee Meeting Virtual Meeting
April 14, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Virtual Meeting
May 5, 2020	TBD, Executive Session, 7:00 pm, Committee Meeting Location to be determined
May 12, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Location to be determined

E. Other

V. President's Report

VI. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard

B. IU 13 - Mr. Merris

C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington

D. Safety & Security - Mr. Wagner/Mrs. Johnston

E. PSBA Liaison - Mr. Wagner/Mr. Merris

## VII. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
  
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
  
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)
  
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston (reference attachment)

## VIII. Action Items (FOR DISCUSSION ONLY)

### A. Personnel Items

#### 1. Retirement

Approval to accept the resignation, due to retirement, of Kathleen D. Gooden, Full-Time Elementary Secretary, East Petersburg Elementary School, effective at the end of the 2019-2020 school year

#### 2. Resignations

- a. Approval to accept the resignation of Marc J. Bolesky, Social Studies Teacher, Centerville Middle School, effective at the end of the 2019-2020 school year
  
- b. Approval to accept the resignation of Nathan J. Zechman from the following positions, effective July 27, 2020:
  - Health and Physical Education Teacher, Hempfield High School
  - Strength and Conditioning Coach
  - Track and Field Coach

#### 3. Leaves of Absence

- a. Approval to grant a special sick leave of absence to Jennifer L. Baer, English as a Second Language Teacher, Farmdale Elementary School, effective March 10, 2020

- b. Approval to grant a special sick leave of absence to Jean M. Fritsch, Full-Time Custodian, Mountville Elementary School, effective March 5, 2020
- c. Approval to grant a special sick leave of absence to Diane L. Newcomer, Full-Time Paraeducator, Hempfield High School, effective March 12, 2020
- d. Approval to grant a special sick leave of absence to Laura K. Wentland, English Language Arts Teacher, Centerville Middle School, effective March 31, 2020

4. Certified Substitute Position

Approval to employ Alan D. Kling as a Hempfield Emergency Substitute, effective February 24, 2020, compensated at the current substitute rate

5. Extracurricular Position

Approval of Aron Basile to the extracurricular position of Football Assistant Coach, effective for the 2020-2021 fall sports season, compensated in accordance with the Collective Bargaining Agreement

B. Financial Items

1. Approval of the following contracts (reference attachments):

\*

- a. Herff Jones for Virtual Commencement Agreement to serve as back-up for graduation
- b. Kajeet yearly renewal for Kajeet hotspots for student
- c. Trustmark Health Benefits, Inc. for mandatory amendment to the Employee Benefit Plan based on federal guidelines as a result of COVID-19
- d. Berkshire Systems Group for fire alarm service for CMS, HHS, LEC, LMS and LPC
- e. Cole, Lynch & Company to value property on behalf of Hempfield School District
- f. Houck for administration building roof repair
- g. Kinber second Internet provider for the district following RFP responses - contract term is July 1, 2020 to June 30, 2025

- h. New Story for Hempfield Food Services to provide meals to New Story for Summer 2020 and 2020-2021 school year
  - i. Optiv yearly maintenance renewal for Aruba wireless equipment - contract term is April 25, 2020 to April 24, 2021
  - j. Optiv yearly maintenance renewal for PaloAlto firewall, VPN, content filter and network security appliance - contract term is May 25, 2020 to May 25, 2021
  - k. Audian, Inc. additional Bria licenses working remotely during COVID-19 - contract term is March 27, 2020 - March 26, 2021
  - l. New Story tuition agreements for two students that transferred to New Story during the 2019-2020 school year - cost dependent on services required for students
  - m. Vector Solutions K-12 Education Software for SafeSchools Employee Training - contract term February 1, 2019 to January 31, 2020 and contract term February 1, 2020 to June 30, 2020
2. Approval of Financial Report and Check Register for the month of March 2020 (information forthcoming)
  3. Approval of the Food Services Financial Report and Check Register for the month of March 2020 (information forthcoming)
  4. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)
  5. Approval of budget transfers (information forthcoming)
  6. Approval of the Lancaster-Lebanon Intermediate Unit 13 General Operating Budget for the fiscal year July 1, 2020 to June 30, 2021 (reference attachments)
  7. Approval to allow the Lancaster County Treasurer to petition the Court to postpone the 2020 Upset Tax Sale (reference attachments)
  8. Approval of the Following Banks and Trust Companies as Depositories for School District Funds (information forthcoming)

C. Other Action Items

- \* 1. Approval to revise the 2019-2020 school calendar (reference attachment)

2. Approval of first reading of the following board policies (information forthcoming):
  - a. Policy 220
  - b. Policy 718
  - c. Policy 913

IX. Adjournment

X. Executive Session (if needed)

\*New Item or Change