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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
REGULAR MEETING
MARCH 10, 2020
ADMINISTRATION BUILDING, PUBLIC BOARD ROOM
7:00 PM**

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

Executive Session – 5:45 pm

- I. Call to Order**

- II. Pledge of Allegiance**

- III. Student Recognition**

Youth Art Month Presentations

- IV. Approval of the Agenda incorporating Additions/Deletions**

- V. Approval of the Minutes of the Committee Meeting on February 4, 2020 and the Regular Meeting held on February 11, 2020**

- VI. Residents' Request to Address the Board (five-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comment must sign in with the Communications Director prior to the start of the meeting.

VII. Superintendent's Report – Announcements/Discussion

A. Hempfield High School Student Council Representatives

- Brandon Koehnke..... President
- Nathan Knauss..... Vice President
- Regan GillisseSecretary
- Lilly Heilshorn.....Treasurer

- * B. Comprehensive Plan Presentation (reference attachment)
- * C. Feasibility Study/Enrollment Presentation (reference attachment)
- * D. Budget Presentation (reference attachment)

E. Calendar of Events

March 10, 2020	5:45 pm, Executive Session, 7:00 pm, Regular Meeting Youth Art Month Presentations Administration Building, Public Board Room
March 11, 2020	Reinventing Learning Showcase Conference and Training Center at IU13 5:30 pm Registration 6:00 pm Welcome Comments 6:30 - 8:30 pm ... Mini-presentations by local school districts
March 12, 2020	11:00 am, Policy, Personnel & Legal Committee Meeting Landisville Education Center, Technology Training Room
March 25, 2020	4:30 pm, Joint Buildings & Grounds/Finance Committee Meeting 6:30 pm, Joint Open Campus Board Meeting with Penn Manor Administration Building, Public Board Room
April 7, 2020	TBD, Executive Session, 7:00 pm, Committee Meeting Administration Building, Public Board Room
April 14, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Administration Building, Public Board Room

F. Other

VIII. President's Report

IX. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

X. Standing Committee Reports

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard (reference attachment)
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard (reference attachment)
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston (reference attachment)

XI. Action Items

- A. Personnel Items
 - 1. Retirements
 - a. Approval to accept the resignation, due to retirement, of Kevin J. Carroll, Social Studies Teacher, Hempfield High School, effective June 5, 2020
 - b. Approval to accept the resignation, due to retirement, of GERALYN A. HULL, Itinerant Mathematics Teacher, East Petersburg Elementary School/Rohrerstown Elementary School, effective June 5, 2020
 - c. Approval to accept the resignation, due to retirement, of Michele A. Novello, Grade 3 Teacher, Mountville Elementary School, effective June 5, 2020
 - d. Approval to accept the resignation, due to retirement, of Yvonne K. Peters, Part-Time Elementary Building Aide, Rohrerstown Elementary School, effective June 4, 2020

2. Resignations

- a. Approval to accept the resignation of George M. Eager from the extracurricular position of Baseball Varsity Assistant Coach, effective February 13, 2020
- b. Approval to accept the resignation of Ann L. Hall, Part-Time Elementary Building Aide, Centerville Elementary School, effective March 5, 2020
- c. Approval to accept the resignation of Robert M. Ness, Full-Time Custodian, Hempfield High School, effective February 14, 2020
- d. Approval to accept the resignation of Angelita Nunez, Part-Time Food Services Employee, Hempfield High School, effective March 6, 2020
- e. Approval to accept the resignation of Courtney R. Ott, Speech and Language Teacher, Rohrerstown Elementary School, effective January 28, 2020
- f. Approval to accept the resignation of Adam D. Trimble, Full-Time Custodian, East Petersburg Elementary School, effective February 21, 2020

3. Leaves of Absence

- a. Approval to grant a special sick leave of absence to Victoria A. Loch, English Language Arts Teacher, Landisville Education Center, effective February 26, 2020
- b. Approval to grant a special sick leave of absence to Jennifer M. Martzall, Grade 4 Teacher, Centerville Elementary School, effective February 5, 2020
- c. Approval to grant a special sick leave of absence to Samantha D. McFadden, Custodian, Rohrerstown Elementary School, effective February 21, 2020

4. Certified Staff Employments

- a. Approval to employ Karen Hall as Director of Human Resources, Hempfield School District, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam. Ms. Hall's appointment will be in accordance with a four-year contract commencing on or before May 11, 2020 through May 11, 2024 (unless start date is prior to May 11, 2020). (REPLACEMENT)
- b. Approval to employ Katelyn N. Burkhart as a Certified Employee with a temporary contract, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Ms. Burkhart will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Burkhart is a graduate of Clarion University, holds a Master's Degree from Clarion University and is certified in Special Education PK-12 and Reading Specialist PK-12. (REPLACEMENT)
Assignment: Learning Support Teacher, Centerville Elementary School/Farmdale Elementary School

- c. Approval to employ Joel E. Raudenbush as a Certified Employee with a permanent contract, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Mr. Raudenbush will be placed on Step 2, Master's Degree, in accordance with the Collective Bargaining Agreement. Mr. Raudenbush is a graduate of Millersville University, holds a Master's Degree from Walden University and is certified in Special Education PK-12, Mid-Level Mathematics 6-9, and Mid-Level English 6-9. (REPLACEMENT)
Assignment: Learning Support Teacher, Centerville Middle School

- d. Approval to employ Kayla Resh as a Certified Employee with a permanent contract, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Ms. Resh will be placed on Step 3, Master's Degree plus 15 credits, in accordance with the Collective Bargaining Agreement. Ms. Resh is a graduate of Towson University, holds a Master's Degree from Clarion University and is certified in Speech and Language Impaired PK-12. (REPLACEMENT)
Assignment: Speech and Language Teacher, Centerville Elementary School/
Mountville Elementary School

- e. Approval to appoint Jennifer M. Miller to act as a mentor for a portion of the 2019-2020 school year, compensated in accordance with the Collective Bargaining Agreement

- f. Approval to employ the following individuals as PA Certified Substitute Teachers, provisionally according to federal and state law regulations, pending receipt of all new hire materials, compensated at the current substitute rate:
 - 1.) Rebecca E. Longeffective February 19, 2020
 - 2.) Wendy Martin.....effective March 10, 2020
 - 3.) Michele Transue.....effective February 24, 2020
 - 4.) Chelsea E. White.....effective March 10, 2020

- g. Approval to employ Colby A. Weinhofer as an IU13 Emergency Substitute Teacher, effective February 24, 2020, provisionally according to federal and state law regulations, compensated at the current substitute rate

- h. Approval to employ the following individuals as Hempfield Emergency Substitute Teachers, provisionally according to federal and state law regulations, compensated at the current substitute rate:
 - 1.) Valerie S. Kurtz.....effective February 19, 2020
 - 2.) Amy R. Taylor.....effective February 24, 2020

5. Support Staff Employments

- a. Approval to employ Makenzie Adamus as a Full-Time Human Resources Representative - Staffing, Hempfield School District, effective March 11, 2020, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)

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 - b. Approval to employ Gregory T. Brown as a Full-Time Personal Care Assistant, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
 - c. Approval to employ Kathleen E. DeMeo as a Clerical Aide Substitute, effective February 19, 2020, provisionally according to federal and state law regulations, compensated at the current substitute rate
 - d. Approval to employ Denise Groff as a Middle School Noontime Aide Substitute, effective March 2, 2020, provisionally according to federal and state law regulations, compensated at the current substitute rate
 - e. Approval to employ Mayghen Palomino as a Part-Time Elementary Building Aide, Landisville Intermediate Center, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)

6. Support Staff Transfers

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 - a. Approval to transfer Jessica Dastra from Full-Time Personal Care Assistant, Mountville Elementary School to Full-Time Personal Care Assistant, Centerville Elementary School, effective March 11, 2020 (REPLACEMENT)
 - b. Approval to transfer Amber Eastburn from Part-Time Personal Care Assistant, Mountville Elementary School to Full-Time Personal Care Assistant, Mountville Elementary School, effective March 11, 2020 (REPLACEMENT)
 - c. Approval to transfer Andrea M. Hill from Full-Time Food Services Assistant Manager, Hempfield High School to Full-Time Food Services Manager, Hempfield High School, effective May 13, 2020 (REPLACEMENT)
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 - d. Approval to transfer Jennifer L. Hoffmeier from Full-Time Personal Care Assistant, Hempfield High School to Personal Care Assistant Substitute, effective March 11, 2020
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 - e. Approval to transfer Yvonne A. Johnson from Clerical Aide Substitute to Part-Time Administration Receptionist, Hempfield Administration Building, effective March 16, 2020 (NEW)
 - f. Approval to transfer Stacy L. Martin from Part-Time Food Services Employee - Lead, Farmdale Elementary School to Food Services Substitute, effective February 21, 2020
 - g. Approval to transfer Ronna L. Stoe from Part-Time Noontime Aide, Centerville Middle School to Part-Time Personal Care Assistant, Centerville Elementary School, effective date to be determined (NEW)
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 - h. Approval to transfer Jennifer R. Sweeny from Part-Time Personal Care Assistant, Mountville Elementary School to Full-Time Personal Care Assistant, Mountville Elementary School, effective March 11, 2020 (REPLACEMENT)

- i. Approval to transfer Zacary C. Stroup from Full-Time Personal Care Assistant, Hempfield High School to Full-Time Paraeducator, Hempfield High School, effective at the beginning of the 2019-2020 school year

7. Extracurricular Employments

Approval to employ Tylor D. Bair to the extracurricular position of Baseball Junior Varsity Assistant Coach, effective for the 2019-2020 spring sports season

8. Senior Tax Program Substitutes

Approval to employ the following individuals as Senior Tax Program Substitutes, effective March 11, 2020, provisionally according to federal and state law regulations and receipt of all clearances, compensated at the current substitute rate:

- 1.) Nancy S. Hummerston
- 2.) Arnold Pack

** Denotes current Hempfield employee

B. Financial Items

1. Approval of Financial Report and Check Register for the month of February 2020 (reference attachment)
2. Approval of the Food Services Financial Report and Check Register for the month of February 2020 (reference attachment)
3. Approval to pay invoices from the Capital Reserve Fund - \$71,551.25 (reference attachment)
4. Approval of budget transfers (reference attachment)
5. Approval of the following contracts (reference attachments):
 - a. Eden Resort & Suites for high school orchestra banquet on June 1, 2020
 - b. Esri, Inc. for yearly renewal for Arc Map GIS License
 - c. Excentia for student's transition plan with Individualized Educational Plan (IEP)
 - d. Frey Lutz to supply and install a new pressure regulator, piping, fittings and valves at Landisville Middle School
 - e. Lancaster County Career and Technology Center (LCCTC) for Hempfield School District to provide transportation services to LCCTC for a daily rate of \$606.44 - contract term is August 26, 2019 to June 2, 2020
 - f. Market Street Sports Group/Lancaster Toyota for three-year sponsorship agreement - contract term is March 1, 2020 to March 1, 2023

- g. New Story for tuition agreements for seven students that transferred to New Story during the 2019-2020 school year
 - h. Paradise Masonry, LLC to have a concrete pad installed for the Mountville Pavilion Donation that was board approved on January 14, 2020
 - i. Progress Software Corporation for WhatsApp Gold one-year service agreement - contract term is April 22, 2020 to April 22, 2021
 - j. Singer Equipment Company for purchase of a replacement steamer at the high school
 - k. Transfinder contract to purchase Tripfinder for field trip scheduling module for transportation
 - l. Trustmark Health Benefits, Inc. amendment for employee benefit plan document changes to high deductible plan, effective January 1, 2020 (to match benefits in PPO Plan)
 - m. Zoom for three-year contract for Zoom web and video conferencing - contract term is February 7, 2020 to February 6, 2021
 - n. Fox 43 for digital ad campaign to recruit for various employment positions through Facebook Carousel Ads
 - o. Lancaster-Lebanon IU13 for consulting services for Human Resources for the remainder of the 2019-2020 school year
 - p. Marco for contract amendment for an additional shredding bin for the Special Education Department
 - q. Perma-Pipe, Inc. for contract to perform infrared survey of the buried steam and condensate distribution pipe to locate the steam leak at the high school
6. Approval of the District Resolution approving Lancaster County Career and Technology Center (LCCTC) Refunding and the LCCTC Board Resolution approving LCCTC Refunding of Guaranteed Lease Revenue Note Series of 2017 in the maximum aggregate principal amount of \$10,080,000. This motion requires individual board member documentation of vote. (reference attachment)
7. Approval of the Settlement Order stipulating the 2020 tax assessment for Tax Parcel No. 290-90153-0-0000, owned by Bent Creek Country Club shall be increased from \$149,800 to \$194,800 (reference attachment)
8. Approval of an Addendum to the Employment Contract for Michael J. Bromirski, Superintendent of Schools, reflecting a modification to his base salary and future increases under his Contract as Superintendent of Schools, retroactive to January 1, 2020

C. Other Action Items

1. Approval of the 2020-2021 school calendar (reference attachment)
2. Approval of the updated facility rental rates and guidelines, effective July 1, 2020 (reference attachments)
3. Approval of Research Pathways I and II elective courses for Hempfield High School, effective for the 2020-2021 school year (reference attachment)
4. Approval for students and coaches from the Track and Field Team to attend an overnight trip to the Penn Relays in Philadelphia, PA. The girls team will attend on April 22 and April 23, 2020 and the boys team will attend on April 24 and April 25, 2020.
5. Approval of the expulsion of student #2021421 from Hempfield School District for the remainder of the 2019-2020 school year and the first semester of the 2020-2021 school year, effective February 11, 2020. During the term of expulsion, the student agrees to complete coursework through the Landisville Education Center and abide by the program's rules, as described in the written agreement with the student and student's parents to accept such punishment and waive the right to a school board hearing.
6. Approval of the expulsion of student #20280722 from Hempfield School District for 10 school days, effective February 24, 2020, as described in the written agreement with the student and student's parents to accept such punishment and waive the right to a school board hearing
- * 7. Approval of the expulsion of student #2029564 from Hempfield School District for 10 school days, effective March 6, 2020, as described in the written agreement with the student and student's parents to accept such punishment and waive the right to a school board hearing

XII. Adjournment

XIII. Executive Session (if needed)

*** New Item or Change**