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**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
REGULAR MEETING
MARCH 12, 2019
ADMINISTRATION BUILDING, PUBLIC BOARD ROOM, 7:00 PM**

The mission of the Hempfield School District community is to provide safe environments and responsive programs that inspire all students to become lifelong learners and contributing citizens in a global society.

Executive Session – 6:00 pm

- I. Call to Order**

- II. Pledge of Allegiance**

- III. Student Recognition**

Youth Art Month Presentation

- IV. Approval of the Agenda incorporating Additions/Deletions**

- V. Approval of the Minutes of the Committee Meeting held on February 5, 2019 and the Regular Meeting held on February 12, 2019**

- VI. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comment must sign in with the Communications Director prior to the start of the meeting.

VII. Superintendent's Report – Announcements/Discussion

A. Hempfield High School Student Council Report

President.....Andrew Jordan
Vice President.....Katie White
SecretaryTusha Pham
TreasurerBrandon Koehnke

- * B. Library Update (reference attachment)
- * C. Budget/Finance Meeting Update (reference attachment)
- * D. Assistant Superintendent Goals – Mrs. Maria Hoover (reference attachment)

E. Comprehensive Plan Update

F. Calendar of Events

March 12, 2019	6:00 pm, Executive Session, 7:00 pm, Regular Meeting Youth Art Month Administration Building, Public Board Room
March 14, 2019	11:00 AM, Board Policy Committee Meeting Landisville Education Center, Technology Training Room
March 19, 2019	4:30 pm, Buildings and Grounds Committee Meeting Administration Building, Board Conference Room
March 28, 2019	4:30 pm, Finance Committee Meeting Administration Building, Board Conference Room
April 2, 2019	TBD, Executive Session, 7:00 pm, Committee Meeting Administration Building, Public Board Room
April 9, 2019	TBD, Executive Session, 7:00 pm, Regular Meeting Administration Building, Public Board Room

G. Other

VIII. President's Report

IX. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Smiley

B. IU 13 - Mr. Merris

- C. Hempfield Area Recreation Commission - Mr. Aloisi/Mr. Daecher
- D. Curriculum Liaison - Mr. Maurer/Ms. Johnston
- E. Safety and Security - Mr. Otto
- F. PSBA Liaison - Mr. Donato/Mr. Merris

X. Standing Committee Reports

- A. Buildings and Grounds - Mr. Otto/Mr. Donato/Mr. Forry/Mr. Merris (reference attachment)
- B. Finance - Mr. Maurer/Mr. Aloisi/Ms. Johnston/Mr. Keener (reference attachment)
- C. Extracurricular - Mr. Forry/Mr. Merris/Mr. Smiley
- D. Board Policy - Mr. Smiley/Mr. Donato/Ms. Johnston/Mr. Keener (reference attachment)
- E. Technology - Mr. Maurer/Mr. Donato

XI. Action Items

- A. Personnel Items
 - 1. Retirements
 - a. Approval to accept the resignation, due to retirement, Gayla L. Korn-Rhine, Full-time Custodian, Hempfield High School, effective August 31, 2019
 - b. Approval to accept the resignation, due to retirement, Sylvia M. Sanders, Full-time Personal Care Assistant, Hempfield High School, effective March 29, 2019
 - 2. Resignations
 - a. Approval to accept the resignation of Rebecca L. Doutrich, Full-time School Counselor, Hempfield High School, effective date is to be determined, but no later than April 14, 2019
 - b. Approval to accept the resignation of Dianne M. Spangler, Part-time Food Services Employee, Rohrerstown Elementary School, effective February 13, 2019

- c. Approval to accept the resignation of Lisa G. Weber, Part-time Food Services Employee – Cashier, Landisville Middle School, effective March 15, 2019
- d. Approval to accept the resignation of Caroll Ann Zeamer, Full-time Clerical Aide, Landisville Intermediate Center, effective February 22, 2019
- * e. Approval to accept the resignation of Lauren Gardill from the extracurricular position of Spelling Bee Coordinator, effective March 7, 2019
- f. Approval to accept the resignation of Sarah Hunt from the extracurricular position of Field Hockey Junior High Assistant Coach, effective March 12, 2019

3. Leaves of Absence

Approval to grant a Special Sick Leave of Absence to Eleanore Strassmann, Food Services Employee, Hempfield High School, effective February 4, 2019

4. Employments/Appointments

- a. Approval to employ Deborah K. French as a Certified Full-time Employee with a temporary contract, effective March 13, 2019, provisionally according to federal and state law regulations. Ms. French will be placed on Step 2, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. French is a graduate of the University of Hartford and is certified in Art PK-12. (REPLACEMENT)
Assignment: Full-time Gifted Support Teacher, Centerville Elementary School/East Petersburg Elementary School
- b. Approval to appoint Jennifer M. Miller** to act as a mentor for a portion of the 2018-2019 school year, compensated in accordance with the Collective Bargaining Agreement
- c. Approval to employ Jessica L. Hartman as a Full-time Personal Care Assistant, Mountville Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2018-2019 (NEW)
- d. Approval to employ Mong H. Nguyen as a Part-time Food Services Employee, Landisville Intermediate Center, effective February 19, 2019, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2018-2019 (REPLACEMENT)
- e. Approval to employ Gretchen M. Sonne as a Full-time Personal Care Assistant, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2018-2019 (REPLACEMENT)

- f. Approval to employ Alicia L. Tverberg as a Part-time Paraeducator, Centerville Middle School, effective March 4, 2019, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2018-2019 (NEW)

5. Transfer

Approval to transfer Shawna Hernandez from Part-time Food Services Employee - Cashier, Centerville Elementary School to Part-time Food Services Employee – Line Server, East Petersburg Elementary School, effective March 13, 2019

6. Substitute Positions

- a. Approval to employ the following individuals as PA Certified Substitute Teachers, provisionally according to federal and state law regulations, compensated at the current substitute rate:
 - 1.) Soledad Y. Arroyo-Silva..... effective February 19, 2019
 - 2.) Jennifer E. Geiselman effective March 7, 2019
 - 3.) Melissa L. Kreider effective March 7, 2019
 - 4.) Taylor Nyman effective February 19, 2019
- b. Approval to employ Carolyn Miller as a Hempfield Emergency Substitute Teacher, effective February 19, 2019, provisionally according to federal and state law regulations, compensated at the current substitute rate
- c. Approval to employ Cora R. Minder as an IU13 Emergency Substitute Teacher, effective March 12, 2019, provisionally according to federal and state law regulations, compensated at the current substitute rate
- d. Approval to employ Jannette R. Abdelmalak as a Substitute Food Services Employee for the 2018-2019 school year, effective March 18, 2019, compensated at the current substitute rate
- e. Approval to employ Jennifer L. Hoffmeier as a Substitute Personal Care Assistant for the 2018-2019 school year, effective March 12, 2019, compensated at the current substitute rate
- f. Approval to employ Marcia A. Ricci to the following substitute positions, for the 2018-2019 school year, effective March 13, 2019:
 - 1.) Substitute Paraeducator
 - 2.) Substitute Personal Care Assistant
 - 3.) Substitute Clerical Aide
 - 4.) Substitute Elementary Building Aide
- g. Approval to employ Lisa G. Weber as a Substitute Food Services Employee - Cashier for the 2018-2019 school year, effective March 15, 2019, compensated at the current substitute rate

- h. Approval to employ Caroll Ann Zeamer as a Substitute Clerical Aide for the 2018-2019 school year, effective February 25, 2019, compensated at the current substitute rate
- i. Approval to employ the following individuals as Substitute Custodians for the 2018-2019 school year, effective date to be determined, compensated at the current substitute rate:
 - 1.) John Eulie
 - 2.) James Karkoska

7. Extracurricular Positions

- a. Approval to employ the following individuals to extracurricular volunteer positions, effective for the 2018-2019 school year (unless otherwise noted), provisionally according to federal and state law regulations and receipt of all clearances:
 - 1.) David Espenshade Boys Lacrosse Volunteer Coach
 - 2.) Mariah Dimm..... Girls Soccer Volunteer Coach (2019-2020 school year)
 - 3.) Joe Donnell Boys Tennis Volunteer Coach
 - 4.)**Mark Enoch Unified Track & Field Volunteer Coach
 - 5.)**Karen Zutell Unified Track & Field Volunteer Coach
 - 6.)**Brittany L. McMullen Boys Volleyball Volunteer Coach
- b. Approval to employ the following individuals to extracurricular positions for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated in accordance with the Collective Bargaining Agreement:
 - 1.)**Kayla Kassees Cheerleading Varsity Head Coach
 - 2.) Alyssa Stock Cheerleading Varsity Assistant Coach
- c. Approval to employ Laurel Hill to the extracurricular position of Ticket Sales Director for the remainder of the 2018-2019 school year, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam, compensated in accordance with the Collective Bargaining Agreement

**Denotes current Hempfield Employee

8. Other

Approval of Change of Status for Joanne M. Jones, from Curriculum Support Specialist position (Pay Range 04) to Administrative Assistant to the Assistant Superintendent (Pay Range 02), effective January 4, 2019

B. Financial Items

- 1. Approval of Financial Report and Check Register for the month of February 2019 (reference attachments)
- 2. Approval of the Food Services Financial Report and Check Register for the month of February 2019 (reference attachments)

3. Approval to pay invoices from the Capital Reserve Fund - \$51,082.00 (reference attachment)
4. Approval of the following contracts (reference attachments):
 - a. AJM Painting for three-year contract for touch-up painting across the district
 - b. Crown Castle for filing of eRate Form 471 for wide-area network connections and a service contract with Crown Castle from July 1, 2019 to June 30, 2024
 - c. Direct Energy to align the Landisville Intermediate Center and the Kauffman House accounts with other contracts to purchase electric using the IU13 Electric Procurement Program
 - d. Direct Energy for a three-year contract, beginning July 1, 2020, to continue the purchase of electric using the IU13 Electric Procurement Program
 - e. Direct Energy for a three-year contract, beginning July 1, 2020, to continue the purchase of natural gas using the IU13 Natural Gas Procurement Program
 - f. Eaton Corporation for a three-year contract for Uninterruptible Power Supply (UPS) preventative maintenance service contract
 - g. ESRI, Inc. for a yearly renewal for Arc Map GIS License
 - h. Pure-Test Laboratory for recommended water sampling for lead across the school district
 - i. Student Transportation of America for a five-year contract renewal from July 1, 2019 through June 30, 2024 for student transportation

C. Other Action Items

1. Approval to grant tenure to Rebecca L. Doutrich who has completed at least three years of satisfactory teaching service, effective January 22, 2019
2. Approval to accept a donation of an Automatic External Defibrillator from the Peyton Walker Foundation
3. Approval for students and coaches from the Track and Field Team to attend an overnight trip to the Penn Relays in Philadelphia, PA. The girls team will attend on April 24 and April 25, 2019 and boys team will attend on April 26 and April 27, 2019 (reference attachment)
4. Approval for four students from the Hempfield Brain Busters Team and chaperones to attend an overnight trip to the national competition in Atlanta, GA on May 24 – May 26, 2019 (reference attachment)
5. Approval of the Hempfield School District 2019-2020 School Calendar (reference attachment)

6. Approval of Resolution authorizing and directing the Hempfield School District Superintendent to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education by use of his electronic signature (reference attachment)
7. Approval of school dentists for the 2019-2020 school year:
 - a. Stefan F. Bender, DMD
 - b. Patricia Collins, DDS
 - c. Melissa Crognale, DMD
 - d. J. Steven Gibson, DDS
 - e. Thomas J. Sardina, DMD
8. Approval of contract between Hempfield School District and Columbia Borough School District for transportation services from July 1, 2019 to June 30, 2024 (reference attachment)
9. Approval of the Agreement with Tomlinson Bomberger, Market Street Sports Group and Hempfield School District for sponsorship of a sign at the Georgelis Law Firm Stadium. This is a one-year agreement from January 2019 to January 2020 for \$4,000 (reference attachment)

XII. Adjournment

XIII. Executive Session (if needed)

*** New Item or Change**