

BoardDocs

Effective December 1, 2021 the District transitioned to a new platform for school board meetings. Our new board meeting platform is BoardDocs.

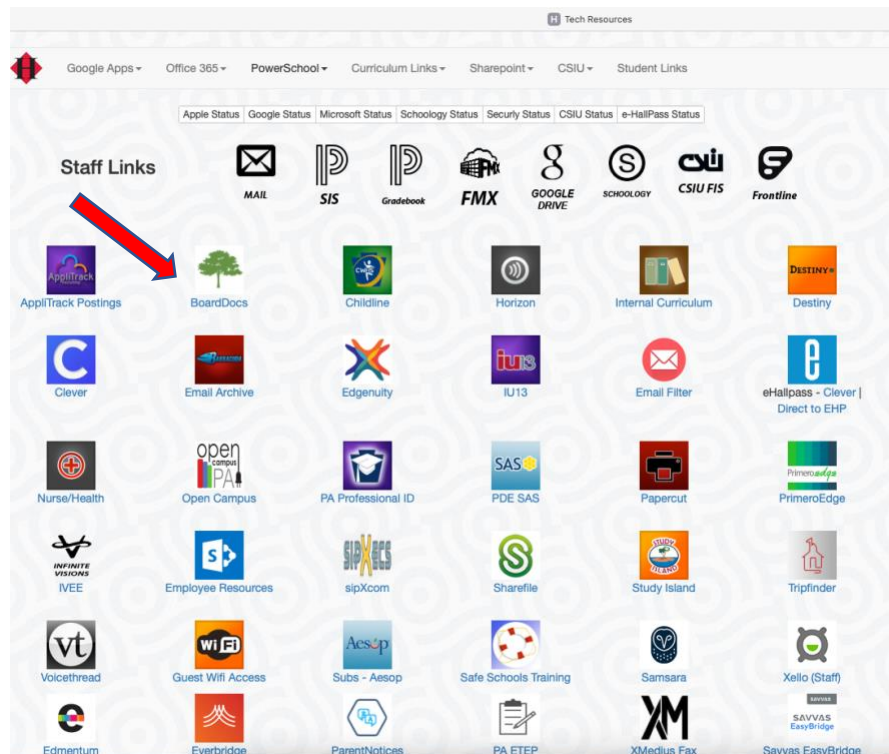
Below are directions for accessing the system, through which you will be able to:

- View and download school board and standing committee meeting agendas
 - Simple and detailed versions are available
- View and download documents attached to individual agenda items
- View and download drafts of meeting minutes as they are released to the public
- View and download final meeting minutes following school board approval

All public meeting agendas will be accessible in BoardDocs the day prior to each meeting.

Step 1:

- Open BoardDocs
 - [Click here](#) or visit the district's tech splash page and click on the board docs icon.



- This will take you to the BoardDocs Homepage.

Step 2:

- The Homepage will have a Meetings box with a list of currently Featured Meetings.
- Click on any of the listed meetings to look at the agenda and format of the system.

Hempfield School District 200 Church Street, Landisville, PA 17538 | (717) 898-5564

FEATURED MEETINGS POLICIES LIBRARY

Meetings

- Thursday, August 18, 2022
POLICY/LEGAL & EDUCATION/PROGRAMS
- Tuesday, August 9, 2022
REGULAR BOARD MEETING
- Tuesday, June 28, 2022
BUILDINGS & GROUNDS/FINANCE

Board of School Directors

Meeting Agendas, Minutes and Policy

The Hempfield Board of School Directors utilizes a committee structure to efficiently accomplish their work. The standing committees, including Buildings & Grounds, Education & Programs, Finance, and Policy & Legal meet on a regular schedule to complete due diligence. These meetings are all open to the public. The committees then report information and recommendations to the full board.

The School Board meets as a whole, on the second Tuesday of each month, with the exception of December, when the meeting is held on the first Tuesday according to School Code. This meeting is called the Regular Meeting and is for the Board to take action on agenda items following review and discussion based on committee reports and recommendations.

The School Board may take official action on any matter at any meeting. Special meetings will be announced and advertised on an "as needed" basis.

Step 3:

- Click on View the Agenda

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FEATURED MEETINGS AGENDA POLICIES LIBRARY

Search Meetings

REGULAR BOARD MEETING

Tuesday, August 9, 2022

HEMPFIELD SCHOOL DISTRICT, PUBLIC BOARD ROOM
200 CHURCH STREET
LANDISVILLE, PA 17538

7:00 PM

Executive Session - 5:00 PM

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

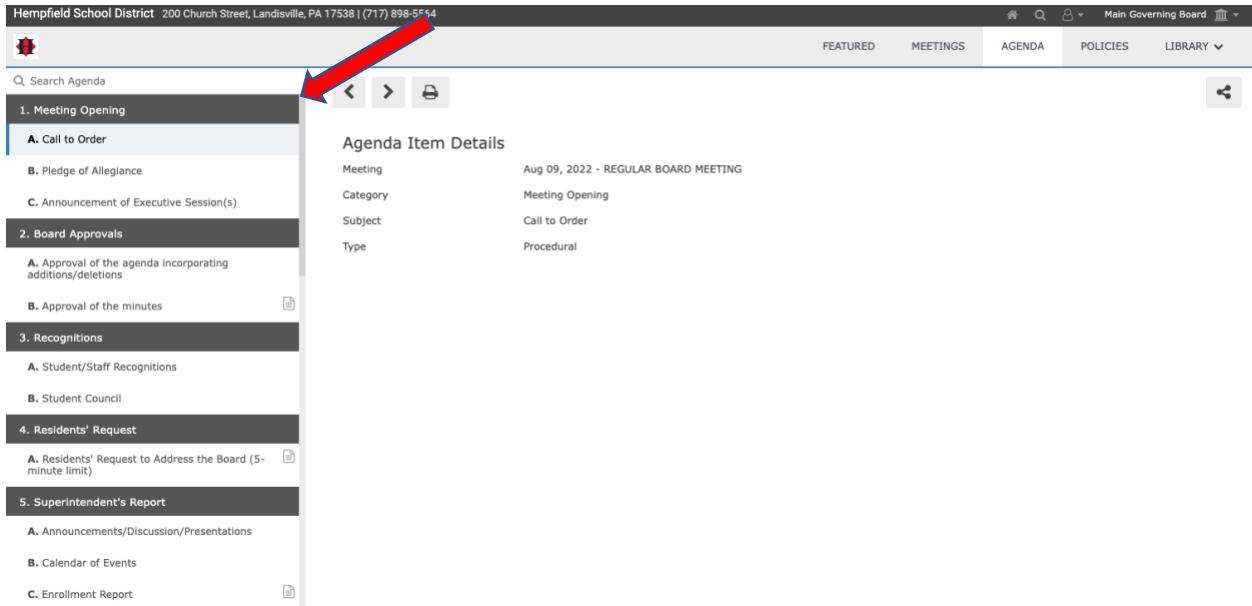
This meeting is being audio recorded by the District solely for the purpose of compiling minutes. The audio recording will be destroyed after approval of the meeting minutes. All participants attending a public meeting should presume that the meeting is being recorded.

The School Board may take official action on any matter at any meeting. Additionally, in accordance with the Sunshine Act, the Board may take official action on non-agenda items so long as the agenda is amended and the public is given the opportunity to comment.

View the Agenda Print the Agenda View Minutes

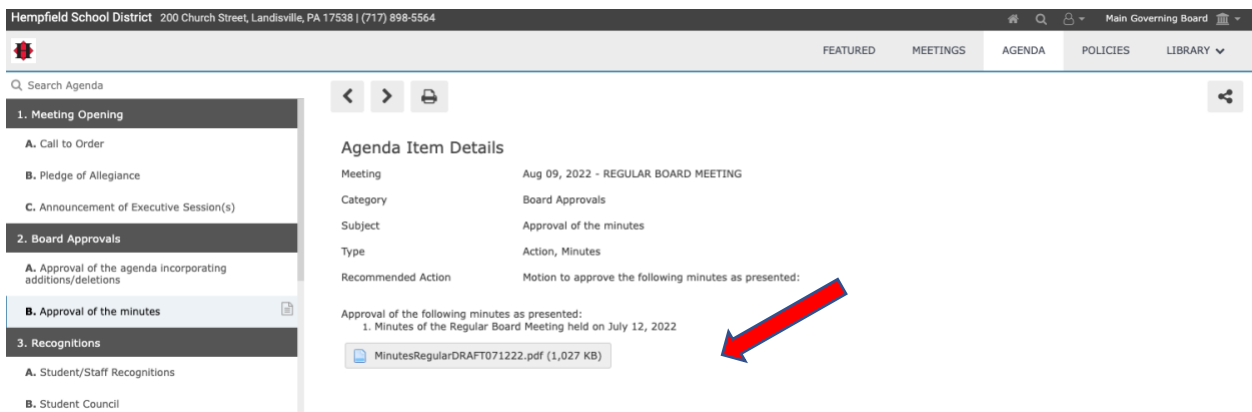
Step 4:

- The information on the left side is called the simple agenda.
- The information on the right side is the detail of the current agenda item that is highlighted.
- There is a scroll bar on the right side of the simple agenda.



Step 5:

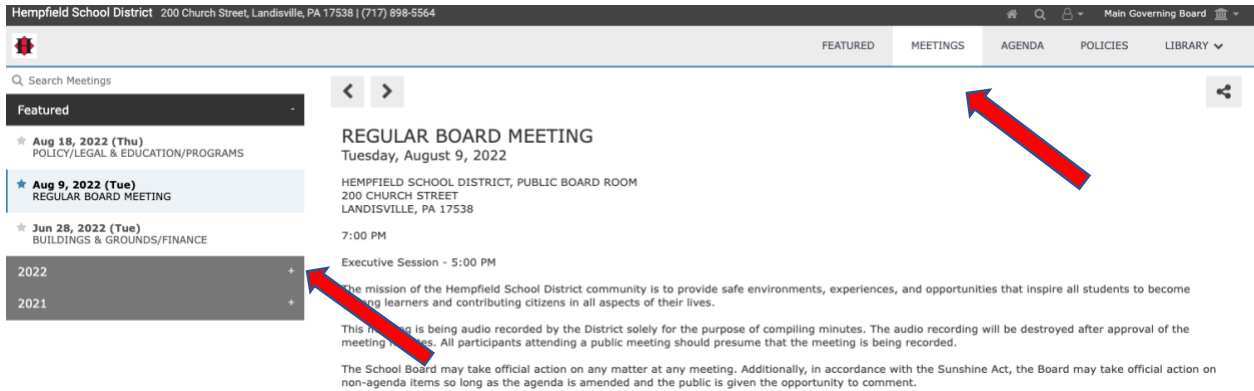
- On the simple agenda, categories are numbered and agenda items are lettered.
- As you highlight different sections of the agenda, you will see additional detail on the right.
 - o Any agenda item that has an attachment will appear with a paper icon beside it in the simple agenda.
- To view attachments for an agenda item, simply click on the file.



Step 6:

To view agendas, attachments, and minutes for meetings no longer on the Featured list:

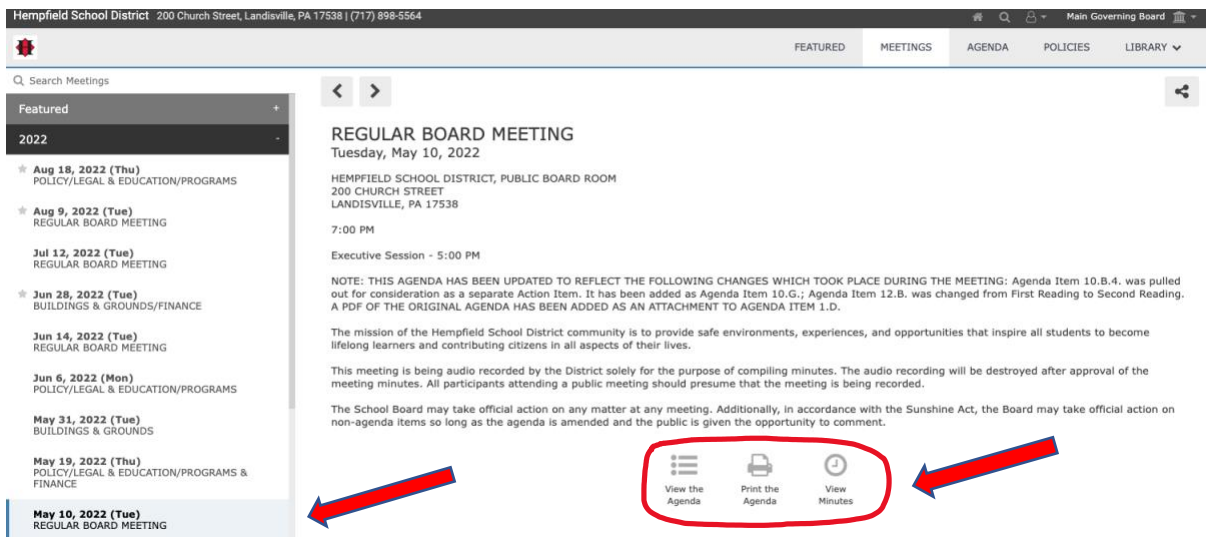
- Click Meetings from the upper toolbar on the Homepage
- Click the + sign next to the appropriate calendar year to open a list of Active meetings



Step 7:

Click on the appropriate meeting date/name, then select from the following options:

- o View Agenda
- o Print the Agenda
- o View Minutes



Step 8:

To return to the BoardDocs Homepage, select Featured from the upper toolbar.

