



Joint Buildings & Grounds/Finance Committee Minutes September 28, 2021

Buildings and Grounds Committee Purpose

The Committee provides the School Board with a broad, high-level overview of building and grounds areas of the district, acts as a sounding board for various projects, develops the project philosophy for both short-term and long-term needs, and provides communication back to the full School Board.

Building and Grounds Committee Leadership

Charles Merris, School Board Committee Chair
Mike Donato, School Board Committee Vice-Chair
Mark Brooks, Chief Financial and Operating Officer

Finance Committee Purpose

The Finance Committee provides the board with the opportunity to more closely review various aspects of financial administration. This committee provides input to the budget process, meets with auditors, does long-term debt planning with financial consultants and oversees the ongoing business process of our district.

Finance Committee Leadership

Charles Merris, School Board Committee Chair
Mike Donato, School Board Committee Vice-Chair
Jim Maurer, Finance School Board Committee Chair
Mark Brooks, Chief Financial and Operating Officer

Per Board Policy, if you intend to record any portion of the meeting proceedings, you must notify the Communications Director or other Administrator prior to the start of the meeting. A public announcement will be made at the opening of the meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

Start Time: 5:04 p.m.

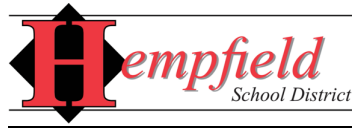
Location: Hempfield High School Performing Arts Center

Attendees:

Board Members: Mike Donato, Charles Merris, Dylan Bard, Chris Smiley, Jim Maurer

Absent: Grant Keener, Linda Johnston, Bill Otto, Pat Wagner

Staff: Mark Brooks, Mike Graham, Karen Hall, Mike Bromirski, Maria Hoover



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Time for Public Comment (5-minute limit per Board Policy 903):

Richard Boyer addressed the board regarding making decisions on bathroom issues

Daniel White addressed the board on transgender rights and protecting the rights of all students

Buildings and Grounds Committee Update:

- **CMS Roofing Update:** Mark Brooks
 - 99% installed
 - All HVAC units have been delivered
 - Ductwork is 10% complete
 - Replacement tectum panels are complete
 - Steel installation so HVAC units can be mounted
 - Estimated completion date is the end of October
 - Photos of the roof were presented to the board

- **Rugby Shed:** Mark Brooks
 - The Penn Classics Rugby Program is requesting to install a 10' x 12' shed at the Centerville campus
 - Penn Classics to handle all costs
 - Presented two potential locations for the shed

- **Facilities Update:** Mark Brooks
 - Restrooms/Locker Rooms
 - Architect will be providing plans for review in the near future

- **Facilities Rental Update:** Mark Brooks
 - Updated fee structure for Group A, Group B-1, Group B-2, and Group C
 - Board will review

- **Cabling Upgrade:** Mike Graham
 - Presented photos of the current cabling system in the administration building
 - Plan is to rewire lower wing of administration building
 - Quotes received from two COSTARS vendors for rewiring/upgrade
 - Request is to seek board approval in October

Finance Committee Update:

Mr. Maurer made a motion to allow the public speaker to address the board since he was not present at the start of the buildings and grounds meeting. No objections by the board.

- **Contracts:** Mark Brooks
 - Pepsi was the only proposal received



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- o IU 13 professional development

- **Policy 903:** Mr. Brooks

Mr. Donato made the motion, seconded by Mr. Bard, to approve the second reading of Policy #903.

Vote: "Aye" 5; "Nay" 0; Absent 4 (Keener, Johnston, Otto, Wagner). Motion passed.

- **Food Services Update:** Mark Brooks
 - o Breakfast purchases increased
 - o Lunch purchases increased
- **Student Activity Policy #618:** Mark Brooks
 - o Provided board with updates to current policy
 - o Fund management to comply with PA state law and the GASB
 - o Board emphasized importance of making principals aware of the guidelines

- **Pre-K Counts Agreement:** Mark Brooks

- o ½ day program (20 students each for a total of 40 students)

Mr. Donato made the motion, seconded by Mr. Merris, to approve the Pre-K Counts Service Agreement.

Vote: "Aye" 5; "Nay" 0; Absent 4 (Keener, Johnston, Otto, Wagner). Motion passed.

- **Board Docs Software:** Mark Brooks
 - o Upgrade necessary to streamline the current processes
 - o Minimal cost to the district
 - o Add to board agenda next month

Mr. Donato made the motion, seconded by Mr. Bard, to adjourn the meeting at 5:58 p.m.

Vote: "Aye" 5; "Nay" 0; Absent 4 (Keener, Johnston, Otto, Wagner). Motion passed.

Future Meeting Dates:

October 26, 2021, Hempfield HS, PAC

November 16, 2021, Hempfield HS, PAC

December 21, 2021, Hempfield HS, PAC

Mark W. Brooks
School Board Secretary