



Buildings & Grounds Committee Meeting Minutes

June 22, 2021

Committee Purpose

The Committee provides the School Board with a broad, high-level overview of building and grounds areas of the district, acts as a sounding board for various projects, develops the project philosophy for both short-term and long-term needs, and provides communication back to the full School Board.

Committee Leadership

*Charles Merris, School Board Committee Chair
Mike Donato, School Board Committee Vice-Chair
Mark Brooks, Chief Financial and Operating Officer*

Per Board Policy, if you intend to record any portion of the meeting proceedings, you must notify the Communications Director or other Administrator prior to the start of the meeting. A public announcement will be made at the opening of the meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

Start Time: 5:01 p.m.

Location: Administration Public Board Room

Attendees:

Board Members: Charles Merris, Linda Johnston, Jim Maurer, Grant Keener, Dylan Bard, Adam Aloisi

Staff: Mike Bromirski, Mark Brooks, Karen Hall, Mike Graham

Time for Public Comment (5-minute limit per Board Policy 903): None

Agenda Items:

1. Health and Safety Plan:
 - Draft of Hempfield's Health and Safety Plan on web site week of 6/28/21 for community input
 - Community input required for the district to receive ESSER III funds
 - Board approval is required
 - The state will receive a link to the plan
 - Review plan every six months
 - Draft of survey for parent input on returning child(ren) to school to be posted on July 1, 2021
 - Parent survey will be available for two weeks



Buildings & Grounds Committee Meeting Minutes

June 22, 2021

2. Contracts

- Faithful transportation
 - No change to the contract terms or amount from last year

3. CES Sewer Update

- Board approved the bid
- Sewer authority requires manhole protection (not in original bid)
- Contractor would install gratis or it would cost about \$250 to do ourselves
- Precast material due July 19, 2021 with completion before teachers return to school

4. CMS Roofing Project Update

- Delivery of materials is now September 1, 2021
- No gym use during this time
- All outdoor student activity would be on the other side of the building

5. Administration Building Moves

- Departments receiving outside visitors will be moving to front, utilizing our secured entryway
- Awning installation at the front of the building
- Transportation, student registration, and food services moving to front
- Food service accountant relocating to business office
- Human resources relocating to current transportation and food services area
- Obtaining wall quotes for human resources area for future board discussion

6. Facility Usage Discussion

- Potential fees for parking lot use
- Fields needs to rest after 65 uses
- Review Penn Legacy contract as far as subletting the fields go
- Cost analysis for board
- Suggestions:
 - Flat dollar amount
 - Flexibility for Hempfield residents
 - Documented donations by organizations to the district
- The district requested the board grant Hempfield the authority to establish interim rates for the 2020-2021 school year to address the concerns of facility rentals working backwards from the end of August back to previous rentals in 2020-2021
- Any new requests entered after September 1, 2021 will follow the new rate schedule
- Recommendations to be presented to the board at a later time



Buildings & Grounds Committee Meeting Minutes June 22, 2021

- **Mr Maurer made a motion** for administration to establish interim rates for property usage for the year 2020-2021 with the understanding that the new rate schedule for the 2021-2022 school year be presented at the next buildings and grounds committee meeting. **Seconded** by Mr. Bard.
- **Vote: “Aye” 6; ‘Nay” 0; Motion passed**

Future Meeting Dates: To be determined

Board Review / Action Items:

The meeting concluded at 6:30 p.m.