



Buildings & Grounds / Finance Committee Meeting May 25, 2021

Committee Purpose

The Committee provides the School Board with a broad, high-level overview of building and grounds areas of the district, acts as a sounding board for various projects, develops the project philosophy for both short-term and long-term needs, and provides communication back to the full School Board.

The Finance Committee provides the board with the opportunity to more closely review various aspects of financial administration. This committee provides input to the budget process, meets with auditors, does long-term debt planning with financial consultants and oversees the ongoing business process of our district.

Committee Leadership

*Charles Merris, School Board Committee Chair
Mike Donato, School Board Committee Vice-Chair
Jim Maurer, Finance School Board Committee Chair
Mark Brooks, Chief Financial and Operating Officer
Sheryl Pursel, Director of Finance*

Per Board Policy, if you intend to record any portion of the meeting proceedings, you must notify the Communications Director or other Administrator prior to the start of the meeting. A public announcement will be made at the opening of the meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

Start Time: 5:03 pm

Location: Admin Public Board Room

Attendees:

Board Members: Mike Donato, Adam Aloisi, Charles Merris, Linda Johnston, Jim Mauer, Pat Wagner, Dylan Bard, Christopher Smiley, Grant Keener (virtual)

Administration: Mike Bromirski, Mark Brooks, Mike Graham, Karen Hall, Kim James, Sheryl Pursel, and Shannon Zimmerman

Time for Public Comment (5-minute limit per Board Policy 903): No public comment

Buildings and Grounds Agenda Items:

- Bid update presented by Mr. Brooks:
 - CMS roofing bids
 - Listed the companies on pre-bid list
 - Three companies submitted bids
 - Details involving each bid
 - Photos of the roof showing areas of concern
 - Highlighted alternate items to include in the final cost (if necessary)



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- **Mr. Donato made a motion** to accept the bid from Mid-State Roofing and Coating, Inc. and to take the alternates recommended by the district for the repair of the gym roof at Centerville Middle School. **Seconded** by Mr. Maurer.

- **Vote: “Aye” 9; “Nay” 0; Motion passed**

- Trane Service Contracts presented by Mr. Brooks:
 - Review of service contracts at the high school, LPC and LMS and what is included
 - Cost to the district
 - Discussion among board members to justify using Trane and not our own HVAC staff
 - Board recommends locking into the three-year contract
 - Further discussion at the next board meeting

- Electrical switch gear problem at LIC presented by Mr. Brooks:
 - Brought in outside group to determine the problem
 - Discovered missing neutral wires between switch gear and panel box
 - Cost to district
 - Complete in June

- Utility work on main campus presented by Mrs. James:
 - Tree pruning done by utility company at no cost to the district
 - Trees interfering with power lines

- District signage update presented by Mrs. Zimmerman:
 - Installing the week of June 11
 - Review content for appropriate site representation
 - Locations
 - Larger signs with larger fonts
 - Principals and other district staff involved in the process

- Municibid auction update presented by Mr. Brooks:
 - List of items sold and winning bids
 - Municibid web page and district items currently for sale

- Siemens update presented by Mr. Brooks:
 - Cost details of the two panels on CMS roof
 - Put on June agenda

- CES sanitary sewer replacement bids presented by Mr. Brooks:
 - Two bids received on Penn Bid
 - Cost details
 - Kinsley Construction was recommended

- Playground resurfacing proposals presented by Mr. Brooks:
 - Pour in place playground projects (LPC, MES, RES)



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- Cost to the district
- 10 to 12 years of worry-free use
- Two phase project over a two-year period
- Slope of playgrounds causes mulch to wash away into the grass (per Mr. Bromirski)
- Cost of redesign of playground to reduce slope compared to pour in place cost (Mr. Brooks)
- Board recommends looking at other companies for cost savings

Finance Agenda Items:

- 2021-2022 substitute rate adjustment presented by Mr. Brooks:
 - Competitive rate of \$125 per day
- Donations presented by Mr. Brooks:
 - ½ skid of hand sanitizer from Lowes
 - ½ skid of sanitizing wipes from Lowes
 - Include on board agenda for acceptance
- Factor of “X” presented by Mr. Brooks:
 - Confirming 2.8% increase of factor “X”
- Budget projection exercise presented by Mr. Brooks:
 - Board received spreadsheet of scenarios to determine effects of tax increase at various percentages
 - Revenue assumptions
 - Expense assumptions
 - Capital reserve expenditures
 - Fund balance and assumptions
 - Board suggested numbers to plug in to visualize effect on budget
 - ESSER funds are not yet included (per Mr. Bromirski)
 - Recommended to remove capital expenditures from spreadsheet to avoid confusion
 - The consensus of the board is a 2% tax increase
 - Board will receive final spreadsheet showing 2% tax increase via board news by June 8

Meeting adjourned: 8:03pm

Future Meeting Dates:

Buildings & Grounds on June 22, 2021 (Administration Building, Public Board Room)

Finance Committee on June 29, 2021 (Administration Building, Public Board Room)