



Buildings and Grounds Committee Meeting February 16, 2021

Committee Purpose

The Committee provides the School Board with a broad, high-level overview of building and grounds areas of the district, acts as a sounding board for various projects, develops the project philosophy for both short-term and long-term needs, and provides communication back to the full School Board

Committee Leadership

*Charles Merris, School Board Committee Chair
Mike Donato, School Board Committee Vice-Chair*

Per Board Policy, if you intend to record any portion of the meeting proceedings, you must notify the Communications Director or other Administrator prior to the start of the meeting. A public announcement will be made at the opening of the meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

Start Time: 5:03 pm

Location: CMS Auditorium

Attendees:

Board Members: Adam Aloisi, Mike Donato, Grant Keener, Linda Johnston, Jim Mauer, Charles Merris, Pat Wagner, and Dylan Bard

Administration: Mike Bromirski, Mark Brooks, Mike Graham, Karen Hall and Kim James

Time for Public Comment: None (5-minute limit per Board Policy 903)

Agenda Items:

- **Municipal Bid Disposal Service:** Hempfield is looking to dispose of obsolete equipment that has been stored for years. Muncibid is an online auction that would not charge Hempfield a fee to list items. Muncibid would charge the buyer a service fee for any item purchased on the auction site. In the future, the board will see a listing of obsolete equipment where we will note whether the items will be sold, donated or disposed of. This will be included in an upcoming agenda. Mrs. James explained Muncibid and the bidding process. A sample auction was presented to the



Buildings and Grounds Committee Meeting February 16, 2021

board. The recommended duration of the auction is 10 days. If the equipment does not sell, we can take the items to junk yards.

- Discussion about Vehicles: Mrs. James discussed the various vehicles that need to be replaced in the district (vans for transporting students, maintenance vehicles, food service trailers, etc.). We currently have 11 vehicles over 15 years old, 7 that are between 10 and 15 years old and 12 under 10 years of age. The district would like to develop a replacement cycle for these vehicles where we would be trading them in within the 10 year range.
- Band Trailer Bid: In the past, the band requested to purchase two large band trailers to haul around band equipment. They are currently renting trucks for this. The band put together bid specifications for two 28-foot trailers. This will be advertised in the newspaper in the next week or so. This bidding opportunity will run for three weeks.
- Traffic Safety: The district is looking to place 2 (15 mph school zone) signs on Stanley Avenue between the railroad tracks and Bank Street. Two additional signs would be placed on Kaufman Road between the railroad tracks and Church Street. A question was raised whether this was a formal request. Administration had brought this up so the district can find safer ways for students to cross heavily trafficked roads. We will be using solar powered signs as it is less expensive. There would be no monthly fee for solar powered signs. Additionally, these signs can be easily moved if necessary. The district would be bored the capital costs and the township would be bored the maintenance costs. Hempfield will also request other signs be placed at Centerville Road—one at Knight Street, the other across from the Middle School near Nissley Road. We will need to apply to the state for this since this is a state highway. Hempfield will be verifying with Penn Dot that Church Street be listed a hazardous road for students to cross (between the sewer plant up to Kaufman Road). Mr. Brooks presented a listing of what constitutes a hazardous road. If identified, we can get reimbursement for transporting the students who would normally need to cross the hazardous road. Mr. Bromirski added there is no crosswalk for students to cross from the new development on Church Street to the Hempfield campus. The crosswalks are at Kaufman and Church, but that is not where students are crossing. Before we can move forward, we need to find documentation from previous years as far as what has already been done. We will continue to update the board on this.
- The district was approached by the Little Conestoga Water Shed. They had dealt with the district previously about a storm water management and trail program. We could potentially be eligible for some grants to fund this project. Some suggestions from the Little Conestoga Water Shed were adding a reforestation area, wildflower meadow, and grass trail area to absorb the water and release it back into the air rather than having the water go back into the creek. Various maps were presented showing the locations. Mr. Brooks presented slides with his own set of questions for



Buildings and Grounds Committee Meeting February 16, 2021

the Little Conestoga Water Shed as far as the cost, who would be doing the work, why these improvements are being considered, who will maintain, etc. We will need to look into some of these areas to make sure students are not using the areas before making any changes.

- **Siemens Upgrade:** Mrs. James discussed upgrading the Siemens panel systems that control and monitor our HVAC systems throughout the district. Lars White will be able to upgrade these panels in house, saving the district any additional expense (\$10,000 was budgeted for this). Hempfield is working their way through all of the buildings to make sure they have the upgraded panels. This is all part of the maintenance cycle plan that will be documented for future reference.
- **Enrollment update:** Mr. Graham sent Decision Insight our enrollment information in early February, but we have not heard back from them to date.
- **Other Discussion:** Bromirski also mentioned that an hour before the committee meeting, the Department of Health was giving all Lancaster School Districts permission to work directly with Penn Medicine to discuss shortened closures. This is good news.

Adjourn: 5:41 p.m.

Future Meeting Dates:

March 23, 2021 (location to be determined)

April 20, 2021 (location to be determined)

May 18, 2021 (location to be determined)

June 22, 2021 (location to be determined)