



Finance Committee Meeting Minutes June 29, 2021

Committee Purpose

The Committee provides the School Board with a broad, high-level overview of building and grounds areas of the district, acts as a sounding board for various projects, develops the project philosophy for both short-term and long-term needs, and provides communication back to the full School Board.

The Finance Committee provides the board with the opportunity to more closely review various aspects of financial administration. This committee provides input to the budget process, meets with auditors, does long-term debt planning with financial consultants and oversees the ongoing business process of our district.

Committee Leadership

*Charles Merris, School Board Committee Chair
Mike Donato, School Board Committee Vice-Chair
Jim Maurer, Finance School Board Committee Chair
Mark Brooks, Chief Financial and Operating Officer
Sheryl Pursel, Director of Finance*

Per Board Policy, if you intend to record any portion of the meeting proceedings, you must notify the Communications Director or other Administrator prior to the start of the meeting. A public announcement will be made at the opening of the meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

Start Time: 5:04 p.m.

End Time: 6:04 p.m.

Location: Admin Public Board Room

Attendees:

Board Members: Charles Merris, Linda Johnston, Jim Maurer (via Zoom), Grant Keener (via Zoom), Dylan Bard, Adam Aloisi, Pat Wagner, Chris Smiley, Mike Donato

Staff: Mark Brooks, Karen Hall, Mike Graham

Time for Public Comment (5-minute limit per Board Policy 903): None



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Agenda Items:

- Data Warehouse Presentation by Jeremy Paul
 - What is a data warehouse?
 - Clearer picture of a student's academic level at any point in time
 - Customizable dashboards available for ease of use
 - Historical, local, and state level data uploaded manually
 - Importance of a data warehouse
 - Helps identify students' strengths/weaknesses and learning gaps
 - Guides teachers on students' instructional levels to track trends and learning loss
 - Flexibility in reporting and filtering capabilities
 - Data types
 - Local course-related data
 - State assessments (PSSA's/Keystones)
 - National assessments
 - PowerSchool data (attendance, discipline, demographics) can be pulled in
 - Schoology
 - Costs
 - Three-year contract billed annually
 - Year 1: \$75,247.27 (includes set-up fee and training services)
 - Year 2: \$47,247.27 (no annual subscription increase)
 - Year 3: \$47,247.27 (no annual subscription increase)
 - Administration recommends Social Emotional Learning Component
 - Annual subscription: (\$.05/student) or \$350/year
 - One time set-up service fee of \$11,000
 - Typical annual subscription increases 4-5%/year. (no increase for 3 years)
 - Board discussion
 - Is it worth it?
 - How is it better than Excel pivot tables?
 - Who owns the data?
 - Is it safe in the cloud?
 - Action items
 - Mr. Graham will arrange a workshop for the board to address data warehouse capabilities via Zoom or in person



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- Contracts
 - Trane
 - One year contract is \$1,470 more compared to the three year contract
 - Pre-set dollar figure for technicians regardless of contract terms
 - Three year contract is recommended with no increase over this period
 - IU Procurement
 - Catalog discounts
 - Art supplies
 - General supplies
 - River Rock
 - Alternative education for disruptive youth
 - Required by law
 - CNI sales
 - Router maintenance
- Other Revenue Update
 - Municibid
 - \$30,434 in sales
 - Scrap
 - \$6,258 received
- Approval Process
 - Proposal versus contract
 - No board approval for items already in budget as long as cost is under \$20,000
 - Bids
 - Require board approval
 - Lease agreements
 - Require board approval
- PSBA delegates
 - Due by July 23, 2021
 - Board needs to approve their delegates by July 13, 2021
 - Meeting is in person or via Zoom
- Board discussion
 - Forego finance and buildings and grounds meeting for July. Next meeting in August
 - Assistant business manager accepted the offer and will be on the agenda for July 13
 - Board to meet new assistant business manager in executive session on July 13 in the PAC
 - Director of food services to start July 13

Future Meeting Dates: To be determined