



## Policy, Personnel & Legal Committee Meeting Minutes September 16, 2021

### Committee Purpose

*The Policy, Personnel & Legal Committee provides the Board with a venue to fully vet policies, discuss personnel issues and address legal matters of concern.*

### Committee Leadership

*(Board) Chris Smiley, Mike Donato, Linda Johnston, Grant Keener  
(Administrators) Tab Musser, others as applicable/available*

*Per Board Policy, if you intend to record any portion of the meeting proceedings, you must notify the Communications Director or other Administrator prior to the start of the meeting. A public announcement will be made at the opening of the meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.*

**Start Time:** 5:00pm

**Location:** Hempfield High School Performing Arts Center and Virtual

### **Attendees:**

**Board Members:** Dylan Bard, Mike Donato, Linda Johnston, Grant Keener, Charles Merris, Chris Smiley

**Staff:** Bill Brossman, Doug Dandridge, Mike Graham, Tab Musser, Carissa Rhodes

**Time for Public Comment** (5-minute limit per Board Policy 903):

Ms. Chris Brown addressed the Board regarding her concern over the number to staff changes within the district.

### **Agenda Items:**

- **Discussion**

- **248/348 Unlawful Harassment**

- Dr. Musser recapped from the May 2021 meeting that PSBA recommended retiring Policy 248 and Policy 348 because they have been largely supplanted by Policy 103 and Policy 104. He noted that there is some overlap in the policies, but there are areas that are not addressed.
- This policy is currently being reviewed with our solicitor and will be brought back to the October Policy, Personnel & Legal Committee meeting.

- **903 Public Participation in Board Meetings**

- Dr. Musser reviewed the changes that were previously made to policy 903 and opened board discussion on how they want to handle public comment at board meetings. After



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discussion about various options for adjusting the time limits for public comment, the board decided not to change the current 5 minute limit. For the purpose of consistency and fairness, the Board did decide to remove from the policy the option for the public who request to be listed on the agenda to have 10 minutes of public comment.

- Policy 903 will move to second reading at the Building & Grounds/Finance Committee meeting on September 28, 2021.
- **Board Operation Guidelines**
  - Dr. Musser shared with the Board that the Board Operation Guidelines he provided to them are a resource for them to review from the PSBA.
- **Potential for First Reading Consideration**
  - **006 Meetings**
    - Dr. Musser presented changes to Policy 006 to comply with the requirements of Act 65 in regards to posting agendas and other information for the public. Also included is the requirement that any matter added to the agenda after the deadline must be reported on the minutes and open for public comment.
    - Policy 006 will move to first reading.
  - **225 Relations with Law Enforcement**
    - Dr. Brossman updated the Board stating that we are continuing to examine Policy 225. There are still a lot of changes and review needed as recently new deficiencies were highlighted in the policy specifically regarding search warrants with police and body cameras that are being implemented by the East Hempfield Township Police Department.
    - Policy 225 will continue to be reviewed and will be brought back to the October Policy, Personnel & Legal Committee meeting.
  - **919 District/School Report Cards**
    - Dr. Dandridge recommended to the Board that Policy 919 be retired due to the changes in how data is reported and this report card is now outdated. The state has picked up the burden of reporting this data through the PA Future Ready Index and no longer falls on districts to report.
    - Dr. Musser stated that we did reach out to PSBA who recommended we be sure that our Policy 212 is up to date, which it is, and then retire this policy. This report card is no longer required by the district since the data is readily available to the public through the state website.
    - Policy 919 will be retired.

**Meeting ended at 5:57pm.**



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### **Future Meeting Dates:**

*October 14, 2021*

*November 11, 2021*

*December 16, 2021*

*January 13, 2022*

*February 10, 2022*

*March 10, 2022*

*April 14, 2022*

*May 12, 2022*