

Board Policy Committee Meeting

Thursday, October 10, 2019



Committee Purpose

The Board Policy Committee provides the board with a venue to fully vet policies with various stakeholders from around the district. Policies have been placed on a three-year cycle for review.

Committee Leadership

*Mr. Chris Smiley, School Board Committee Chair
Dr. Tab Musser, Assistant Superintendent*

Start Time: 11:01 am

Location: Technology Training Room, Landisville Education Center

The Following People Were in Attendance:

Board Members: Linda Johnston, Adam Aloisi, Mike Donato

Administration: Doug Dandridge, Michael Graham, Maria Hoover, Tom Kramer, Lisa Mumma, Tab Musser, Steve Polonus, Sheryl Pursel, Mark Reinhardt, Randy E. Smith, Jeff Swarr, Shannon Zimmerman

Other: Kathy Miller, Recording Secretary

Time for Public Comment: None

Discussion Items: Dr. Tab Musser, Assistant Superintendent, welcomed the group and thanked everyone for coming to the meeting.

The meeting started with a cell phone update. Mrs. Lisa Mumma, Principal of Centerville Middle School and Dr. Douglas Dandridge, Principal of Landisville Middle School, gave a follow-up on cell phone compliance for the 2019-2020 school year. Both Mrs. Mumma and Dr. Dandridge said that cell phone compliance has been very good so far this year. There were no issues to share with the committee. Mr. Tom Kramer, Principal of Centerville Elementary School, said cell phones are not a problem at the elementary school. Dr. Mark Reinhardt also shared that cell phone compliance at the high school has been good with no issues to share with the committee.

322 Gifts

Mrs. Sheryl Pursel presented this policy to the committee proposing one change in the wording that aligns this policy with the Public Officials and Employee Ethics Act, GS Pa C.S. 1101. This policy will move to first reading on the November 12, 2019 school board agenda.

610 Purchases Subject to Bid/Quotation

Mrs. Pursel presented this policy to the committee proposing the following changes. She removed the base amounts for bids and price quotations that were in the current policy and added wording to adjust the amounts by the PA Department of Labor and Industry. She revised wording about

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accepting bids from vendors and the Board's right to reject bids. The section on electronic bidding was removed from the policy. Mrs. Pursel will revise the wording in the Delegation of Responsibility section using the appropriate title for the Business Office Administrator. This policy will move to first reading on the November 12, 2019 school board agenda.

611 Purchases Budgeted

Mrs. Pursel presented this policy with revisions. She proposed changes under the Delegation of Responsibility section explaining the appropriate process for requisitions for budgeted items. Mrs. Pursel will also revise the wording using the appropriate title for the Business Office Administrator. This policy will move to first reading on the November 12, 2019 school board agenda.

612 Purchases Not Budgeted

Mrs. Pursel presented this policy with no revisions. This policy was reviewed by the committee and will move to first reading on the November 12, 2019 school board agenda.

702 Gifts, Grants, Donations

Mrs. Pursel presented this policy with no marked changes, but asked for feedback from committee members. The committee discussed the policy and there were comments and questions presented that warrants the need for more discussion. The committee will revisit this policy at a future committee meeting.

827 Conflict of Interest

Mrs. Pursel presented this policy proposing a change to the definitions section adding a dollar amount of \$500 or less to the de minimis economic impact sentence. She also proposed removing a sentence defining conflict of interest that is already in the definitions section of the policy. This policy will move to first reading on the November 12, 2019 school board agenda.

304.1 Nepotism

Mr. Randy E. Smith presented this policy highlighting several areas in the policy for discussion. The committee members discussed the definition of personal relationship, reassignment in the event of a personal relationship, past issues pertaining to nepotism and possible removal of an exception sentence. The committee will revisit this policy at the November 14 committee meeting.

Adjourn: 12:04 pm

Future meeting dates scheduled at 11:00 am in the Technology Training Room at Landisville Education Center (unless otherwise communicated):

November 14, 2019

December 12, 2019

January 9, 2020

February 13, 2020

March 12, 2020

April 9, 2020

May 14, 2020