

Mountville PTO Meeting: Wednesday September 15th, 2021

1. Welcome

Those in attendance: Shannon Douglas, Stacy Kain, Lori Layton, Missy Paup, Michelle Walters, Christina

2. Confirm all roles and discuss needs in each area

- a. Fun Run
- b. Purse Bingo
Date – March 18, 2022 is target date
Still have each classroom make a basket for the raffle during Bingo
- c. Donation
Shannon will make phone calls and will need others to help pick up donations
- d. Classroom Coordinator
- e. VIP Dances
Dates – November 19, 2021 and April 1, 2022
\$1 admission
Donations for snack bar and charge small fee
Give free tickets to students who get rock star slips that week
- f. Teacher Appreciation
- g. Family Fun Nights
- h. Scholastic Book Fair
- i. Volunteer Coordinator – creating sign up geniuses

3. Budget – Review where we are starting for the 2021/2022 school year

a. Review the budget for anticipated costs

2nd and 4th grade field trips may be higher than the budgeted \$1200.

\$200 Check for Frozen Food Fundraiser

Frozen Food and Mum Sale coming up

Assembly – Consider outdoor one per classroom with science factory vans – come to the school – need to price this out (Dr. Kain), Start with \$1500 budget

4. Fall Fun Run

- a. Early Registration due by September 17th
- b. Official Run date – Tuesday **October 19th** (Rain dates: Oct. 27th, 28th, 29th)
- c. Advertise
 1. Facebook/ Instagram
 2. Hempfield Site – 4pm emails weekly with dollar updates per class
 3. Flyer to post around the school with a listing of all the prizes at the different levels
 4. Create a list of what the teacher incentives are and send email to communicate what they can earn
 5. Are volunteers needed to help with handing out prizes or on the day of the run?

Discussed incentives by different levels and dates, be sure volunteers have clearances

Students have already raised \$4200
Money can be accepted until Oct. 31
Teachers can win prizes this year

5. Classroom Coordinator

- a. Send email to all teachers to see how they are doing and if they have received on a person for their class
 - i. Have the teachers send how the “How to obtain clearances” informational sheets to try to get more families to participate in events throughout the school year

Emily Burke is in charge of this program

6. Family Dinner/ Fun Nights

- a. Review list of confirmed events
- b. Share flyer idea to pass along to all families for the rest of this year
- c. Discuss having someone over see the events the day of
 - i. We will need a PTO member at any of the events where a flyer is needed to give our PTO credit

7. Scholastic Book Fair

- a. There is new representation with who our direct contact is.
- b. Event has been confirmed for October 8th thru October 21st

This will be a Virtual Book Fair – need to have fliers printed

 - i. PTO will be getting a kit with posters and maybe cardboard characters to create a display
 1. Need to ask if we can have a display case during this time to promote the event
 2. Put posters up
 3. Have a 4pm email go out every 3 to 4 days
 4. Have a morning announcement to remind students
 5. Post trailers on FB
 6. Share with new librarian to post in Schoology

In order to have an in-person Book Fair, volunteers are needed to run the Book Fair at the school.

Do 2 more book fairs in the year to get the BOGO at the end of the year, at least do the third one in person at the end of the year

8. Teacher Appreciation

- a. Based on the budget and what the total spending was to fill the faculty room:
 - i. Do we pay for a food truck to come to the school the week of teacher conferences to buy dinner for the staff?

Have a Breakfast for the teachers on Oct. 22 - no school but parent teacher conferences

- ii. Or do we create a sign-up genius and have parents sign up to donate soups, salads, and sandwich trays
- iii. Do we create a breakfast or refill the faculty lounge?

Yes to Refill Faculty room

9. Teacher Favorite Sheets

- a. Need to update the sheets and pull retired teachers off the website
- b. Obtain sheets from new staff members

10. Missy Paup Tori Grainer comments – Teacher Report

- a. What are your needs
- b. What is going on in the school

One Book, One School – Date April 30

11. Stacy Kain – Principal Report

12. SPAC update from Michelle Walters –

13. Open the floor for Comments

Potential Hempfield Foundation Grant for “gardening” – to create a 5 Senses Garden?

Need a Beautification Committee to care for this. Lancaster Park Website has Garden for 5 Senses.