

Tuesday August 3rd: Pre School Year Meeting

Those in attendance: Emily Burke, Shannon Douglas, Stacy Kain, Lori Layton, Kristal Miller, Suzanne Shearer, Michelle Walters,

1. Budget

- a. **Agenda for the Meet and Greet/ Sneak a Peak**
- b. Confirm Date- August 19th from 10 am to 11 am
- c. Expectations – Welcome table
PTO will set up a table in the lobby with a Welcome banner and balloons. The sign-up sheets will be there for various activities that the PTO is involved in throughout the year – Fun Run, Scholastic Book Fairs, Purse Bingo, etc.
- d. Sign up sheets for Grocery stores – Stauffer’s and Weis – MUST do this every year
- e. Sign-up sheets for Committees
- f. Market when PTO meetings are and how they will be held

We will not have the Giant A+ Rewards program or Boxtops this year.

Michelle will check on school reward programs at Amazon Smiles, Wegman’s and Aldi.

PTO will be using leftover teacher funds that were budgeted and not spent from last school year to stock the faculty room before teachers return to school this year. Also, the idea of a Food Truck for one of the P/T Conference nights has been discussed.

As of now, all field trips are allowed this year - that will require approximately \$10,000.

“One Book, One School” will be happening this year, but there is no author visit that needs to be paid for this school year.

The PTO is looking for more ways to raise money for Mountville and make up for the loss of funds that have been received in the past.

Ideas:

Restaurant night 1x/month, Ice Cream Socials, Dollar Dance

Last school year (2020-2021) PTO raise \$32,733. PTO spent \$31,593. There is currently \$42,832 in the bank.

The goal is to raise enough money to put a roof on the Outdoor Classroom. This will cost about \$40,000. In order to do this, the PTO needs corporate donations. If anyone has ideas on this, please contact a member of the PTO or attend a PTO meeting.

Treasurer for MES PTO will be moving from Lori Layton to Michelle Walters.

2. Fall Fun Run

- a. Confirm Dates:
 - i. Run date October 19th - As of now, all classes in the same grade level may run together
 - ii. Advertise –
 1. Facebook/ Instagram
 2. Hempfield Site

3. Flyer – to be printed by HSD printshop and sent home Tuesday, Sept. 7.
The Printshop will close as of December 2021. Each building will now have better copy machines for teachers to use.
- iii. Confirm Incentive for registers
- iv. Prize options

3. MES Back to School Night

- a. **Date: September 1st**
- b. Expectations – PTO will introduce themselves and share a Powerpoint

PTO will also be at the faculty meeting that Ms. Kain has on Aug. 19 (?) to present to MES faculty.

4. **Review Room Parents – Classroom Coordinators** – A work in progress for MES – Sign-up sheets will be available in teachers’ classrooms on Back to School Night and P/T conferences.
 - i. What is the role of a room parent? A room parent (also known as a class parent) **facilitates communication between parents and the teacher, and/or** parent-teacher organization (PTO), and **Meet with the teacher** to discuss the role he or she would like the room parent to play.
 - ii. **Send home a letter with children** in order to collect the names and phone numbers of all the parents in the class. Some schools may provide this information.
 - iii. **Attend and/or organize activities** for “Back-to-School Night.”
 - iv. **Attend all or most of the meetings** of the school’s [Parent Teacher Association \(PTA\)](#) or similar organization.
 - v. **Organize class parties** and enrichment opportunities. This may include planning, shopping for, and hosting the event.
 - vi. **Call or email parents to obtain donations** of supplies for the classroom and/or events (i.e., boxes of tissues the classroom or cupcakes for class parties).
 - vii. **Collect donations for and purchase gifts** for the teacher for special occasions. These might include holidays (Christmas, Valentine’s Day, and/or Teacher Appreciation Day), his or her birthday, the end of the school year and other special events such as a baby or wedding shower, get well, etc.
 - viii. **Send out reminders**—via email, phone or notes that go home with the kids—about upcoming events, meetings, field trips, [fundraising](#), and needs for donations or volunteers.