

**HEMPFIELD SCHOOL DISTRICT
ALTERNATE CARE Transportation Request**

Students may only use the assigned AM and PM stops. Different stop locations may not be used on different days (including early dismissal days or late starts). A student can't be assigned to two AM or two PM stops.

1. This form is to be used if alternate busing is needed on a long-term basis (entire year or rest of year). **It must be renewed each year!**
2. This form can be used to request an AM only, a PM only, or both an AM and PM Alternate Care stop.
3. There must be room on the bus in order for the request to be considered and approved. **Approval must be confirmed before the student can ride.**
4. Sufficient time is needed for driver **Notification** and **Implementation**.
5. The requested stop must be an EXISTING stop in your child's School Attendance Area.
6. If you are in a Dual Custody situation, **both** parents **MUST** sign this form.

Please complete and return the entire form below.

Student Name: _____

School: _____ **Requested Start Date:** _____

Parent 1 Name: _____ **Signature:** _____

Home address: _____ **City:** _____

Parent 1 Email: _____ **Cell Phone:** _____

Parent 2 Name: _____ **Signature:** _____

Home address: _____ **City:** _____

Parent 2 Email: _____ **Cell Phone:** _____

Alternate Address AM: _____ **City:** _____ **Zip:** _____

Responsible Individual: _____ **Phone #:** _____

At AM alternate location **Cell Phone #:** _____

And/or

Alternate Address PM: _____ **City:** _____ **Zip:** _____

Responsible Individual: _____ **Phone #:** _____

At PM alternate location **Cell Phone #:** _____

Reminder: If approved, this will be the only bus stop for that child for either AM and/or PM.

Return to: Transportation Office, Hempfield School District

200 Church Street, Landisville, PA 17538

FAX (717) 459-5119 or email to: transportation@hempfieldsd.org

District fills out the below information:

Start Date: _____