

**Quote Invitation for Food Service Commercial Equipment Repair
Hempfield School District
Landisville, PA 17538**

May 22, 2023

Dear Commercial Equipment Repair Vendor:

The Hempfield School District is now accepting price quotes for commercial equipment repair to 10 Hempfield Schools for the **2023/2024 & 2024/2025 school year**, as well as any other sites outlined by the Hempfield School District Food Service Department.

Successful vendor(s) may be asked to meet with Food Service Administration regarding delivery schedules, ordering, payment.

Successful vendor(s) will be required to present in writing the warranty for parts on items repaired. Credits should be issued within 48 hours if applicable.

Hempfield School District Food Services reserves the right to reject any bid for any reason and does not guarantee any specific ordering volume.

The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practical, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR Part 210.21 (d).

Enclosed are the specification sheets. All quotes are to be delivered in a sealed envelope, identified **Food Service Equipment Repair** clearly printed on the outside of the envelope. The quotes must reach the below address by 12 noon on **June 9th, 2023**, and be addressed to the attention of Alaina Melendez FSD. Quotes submitted by fax or email will not be accepted. Vendor(s) who do not follow the directions and complete all items on the questionnaire will be disqualified. All areas must be completed.

Direct all responses, questions, and inquiries to:

Alaina Melendez
Food Service Department Hempfield School District
200 Church Street
Landisville, PA 17538
Phone: 717-898-5566 Email: Alaina_melendez@hempfieldsd.org

Hempfield School District Food Services reserves the right to request the following: Please answer the questions below.

(Company Name)

1. Vendors travel fee. _____
2. Vendors markup on parts _____
3. Cost per labor hour during normal business hours _____
4. Cost per labor hour during off hours. Vendor will indicate the off hours _____
5. Cost per labor hour during holidays and weekends _____
6. Markup on parts _____

Warranties

Vendor will indicate the warranty period on new parts installed by email or writing to the Food Service Office.

The Hempfield School District is now accepting price quotes for commercial equipment repair to 10 Hempfield Schools for the 2023/2024 & 2024/2025 school year, as well as any other sites outlined by the Hempfield School District Food Service Department. Request for proposal packets will be available to prospective proposers on the District's Website. All quotes are to be delivered in a sealed envelope, identified Food Service Equipment Repair clearly printed on the outside of the envelope. The quotes must reach the below address by 12 noon on June 9th, 2023, and be addressed to the attention of Alaina Melendez FSD. Quotes submitted by fax or email will not be accepted. Vendor(s) who do not follow the directions and complete all items on the questionnaire will be disqualified.

NON-COLLUSION AFFIDAVIT

State of _____

Bid # _____

County of _____

I state that I am _____ of _____
(Title) (Name of Firm)

and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

- 1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
- 2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder and they will not be discussed before bid opening.
- 3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
- 4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
- 5) _____ its affiliates, subsidiaries, officers directors
(Name of Firm)
and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ understands and acknowledges that the
(Name of Firm)

above representations are material and important and will be relied on by _____
(Name of Public Entity)

in awarding the contract(s) for which this bid is submitted. I understand that my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from _____
(Name of Public Entity)

of the true facts relating to the submission for this contract.

(Name and Company Position)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY
OF _____, 20____.

(Notary Public) My Commission Expires _____