

Hempfield High School
School Counseling Services
200 Stanley Avenue, Landisville PA 17538
717-898-5545

Course Level Change Request Form

Dear Parent/Guardian,

The teacher has made a course recommendation for your child. This recommendation was based on the teacher's professional judgment, placing your child where they can be successful.

As the child's parent/guardian, you have the option to override this recommendation and request that your child be placed in a different course level. ***However, if you exercise the right to change the recommended course level, your child will not be permitted to change the course level at a later point in the school year.***

If you have questions or concerns about the course recommendation made, please contact the teacher who made the recommendation:

HHS: 717-898-5500

CMS: 717-898-5580

LMS: 717-898-5607

I have reviewed the course recommendation, have communicated with the teacher regarding the recommendation, and wish to enroll my child in the following course/level:

Student Name: _____

Original course recommendation (including level): _____

New course request (including level): _____

As a parent/guardian, I am willing to do the following to ensure that my child will be successful in the course:

- Supervise my child's homework completion
- Assist with test preparation and project organization
- Limit my child's job hours during the school week
- Provide transportation for extra help if scheduled
- Provide for private tutoring, if necessary
- Encourage my child to work with a study buddy

I understand that decisions related to course changes may have an impact on my child's post-secondary opportunities. Families are encouraged to contact your student's school counselor with concerns or questions.

Student Signature _____ Date _____

Parent Signature _____ Date _____

DEADLINE: Tuesday, August 1, 2017