

**Private Tutor Annual Assurance Letter**  
**for the \_\_\_\_\_ School Year**

Date:

Dear Superintendent of the Hempfield School District,

Below is a list of the student(s) I have Private Tutored under PDE Guidelines for the \_\_\_\_\_ school year. I taught the required courses, for the required amount of days/hours as noted in *22 Pa Code § 11.31 (b) (1)* and *24 PS § 13-1327 (a)*. My PA teaching certificate is on file with your Office of Student Services and the PA Department of Education.

**Student Name:**

**Age:**

**Grade:**

**DOB:**

Sincerely,

Private Tutor: (Print Name)

Phone: