

Frequently Asked Questions for Non-Public Student Transportation

- 1. My student attends a Non-Public School, how do I get them scheduled to a bus?**
 - a. We will bus to any State accredited Non-Public K-12 school that is within 10 miles of the Hempfield School District border. (24 P.S. §§13-1361, 21-2114, 25-2509.3)
 - b. Please fill out and turn in the Non-Public Transportation Request Form on our website; <https://www.hempfieldsd.org/transportation>.
 - c. Please follow up with your student's Non-Public School and make sure they have sent us a student roster that verifies your student is enrolled in their school.
 - d. Once we have the updated student roster from the school and your request form, we will arrange transportation and notify you of the details.
- 2. Will I have access to the Stopfinder App like Hempfield parents do?**
 - a. Once we set up your student to receive transportation, the Primary Contact will receive an email invitation for the Stopfinder App.
 - b. Once the Primary Contact (PC) has activated their account and downloaded the app, the PC can share access to the app with other parents, grandparents, caretakers, or the student.
 - c. Be sure to set up a GeoAlert for each of your student's trips so you can see the bus's GPS.
 - d. You will always be able to see your student's current bus schedule in the app.
 - e. You can message Transportation through the app.
 - f. Notifications for late buses are done through the app.
 - g. You will be able to see Special Operating Plan details in the app.
- 3. If a bus is running late, when and how am I notified?**
 - a. We make notifications if a bus is more than 15 minutes late.
 - b. When a bus is more than 15 minutes late, we send a Stopfinder Alert and a robocall to the student's Primary Contact in PowerSchool.
 - c. You can always see the bus's GPS in the Stopfinder app during your student's trip times.
- 4. Who will be on the bus with my Non-Public student?**
 - a. In the morning, most Non-Public students participate in our Hub at Hempfield High School or Centerville Middle School. Once at those Hubs, the student transfers to a shuttle bus that will take the students to school.
 - b. In the afternoon, most Non-Public students participate in our Hub at Centerville Middle School. This Hub is completely Non-Public students but is K-12.
- 5. Can I drop my student off directly at a morning Hub?**
 - a. Yes, if you mark that on the request form, we can set your student up to just ride the shuttle from the Hub to your Non-Public School.
 - b. At the High School, you would want to drop your student off in the parent loop off Stanley Ave in front of the Franklin Office at about 7:10 AM.
 - c. At Centerville Middle School, you would want to drop your student off at about 7:10 AM.
- 6. At the Hubs, what if my student has a question?**
 - a. At each Hub, there are School Staff there and available to help the students.
- 7. Can I pick up my student directly from the afternoon Hub at Centerville Middle School?**
 - a. Yes, please complete and return the Hub Pick-Up Request Form on the website; <https://www.hempfieldsd.org/transportation>.

- b. If you choose to pick up your student from the afternoon Hub, the Hub will become your student's five-day-a-week bus stop. They will no longer be scheduled to a bus coming to your neighborhood out of the Hub.
 - c. Students should be picked up at the Hub at about 3:40-3:45 daily.
- 8. My student attends a Non-Public School, what happens on an Inclement Weather Day?**
- a. You will want to see both the Non-Public Schools and Hempfield schedules. The buses will follow Hempfield's schedule. For example, if Hempfield closes due to weather, buses will not operate at all. If Hempfield has a 2-hour delay, the buses will run 2 hours later than normal.
- 9. My student attends a Non-Public School, will you still bus on days when Hempfield is scheduled to be closed?**
- a. Yes. On days when Hempfield is closed but your school is open, you will receive a Stopfinder notification when the Special Operating Plan is ready to be viewed.
 - b. The exception is inclement weather days. On inclement weather days, the buses will follow Hempfield's delayed or closed schedule due to the safety of the road conditions. If Hempfield announces we are sending our students home early due to weather, your student will also be brought home early. A Stopfinder Alert will be sent out on these types of days.
- 10. My student attends a Non-Public School, will you bus my student home when my student's school has an early dismissal?**
- a. We will take your students to school on these days but not pick them up early in the afternoon.
 - b. In the event there is an emergency facility or weather early dismissal, we will bus on these occasions. On these days, we will send a Stopfinder Alert so you are aware of the schedule change.
- 11. My student attends a Non-Public School and I am divorced, how can I get transportation set up?**
- a. Only one parent must live within the district.
 - b. There must be a Custody Agreement or a Custody Affidavit on file for each of your students with Student Services. If you do not have a legal Custody Agreement, then please complete a Custody Affidavit; <https://www.hempfieldsd.org/student-services>.
 - c. Please fill out and turn in the Dual Custody Form on our website; <https://www.hempfieldsd.org/transportation>.
 - d. Please fill out and turn in the Non-Public Transportation Request Form on our website; <https://www.hempfieldsd.org/transportation>.
 - e. Please follow up with your student's Non-Public School and make sure they have sent us a student roster that verifies your student is enrolled in their school.
- 12. I need my student to be bused to and/or from a caretaker, how do I set this up?**
- a. We only bus to Alternate Care locations within the district.
 - b. Please fill out and turn in the Alternate Care Form on our website; <https://www.hempfieldsd.org/transportation>.
- 13. When should I start planning for the next school year?**
- a. It is very helpful if you have all necessary forms submitted to Transportation before the last day of your student's Non-Public school year. Bus routes are reviewed and altered during the summer. If you wait to submit your forms, that may cause delays in getting your students set up for the new school year.
- 14. Will the school district transport my student's friend who attends the same school, but resides in a different school district?**
- a. No, we will only transport Hempfield students.

15. Will you transport my preschool student who attends the same school as their siblings?

- a. No, we will only transport students who are five by September 1st and are enrolled in a K-12 program of a certified Non-Public School.