

Hempfield High School Athletic Hall of Fame Governing Document

- I. **Name**
Hempfield High School Athletic Hall of Fame
- II. **Mission**
The purpose of the Hempfield High School Athletic Hall of Fame (HNSAHF) is to honor and perpetuate the memory of those individuals who, through participation, support, or interest, have made outstanding contributions to HNS athletics, and who have helped to bring recognition, honor, distinction, or excellence to Hempfield High School and its athletic program.
- III. **Committee Purpose**
 - A. Solicit and review nominations for election into the HNSAHF
 - B. Select (elect) members to the HNSAHF
 - C. Organize and conduct the induction ceremonies
 - D. Maintain the physical HNS Athletic Hall of Fame
- IV. **Committee Membership**
 - A. The committee will consist of no more than twenty (20) voting members from the following areas: alumni, past and/or present coaches, past and/or present athletic directors.
 - B. Vacancies on the committee will be filled by approval of the existing committee members.
 - C. Other non-voting guests may be present at meetings for ideas and/or information only.
 - D. Voting members who miss two (2) consecutive meetings without an acceptable reason, as determined by the chairperson, will be removed from the committee.
 - E. Leadership
 1. One member shall be elected as chairperson for two years.
 2. One member shall be elected as secretary for two years.
 3. The above elections will be held in every even numbered year.
- V. **Meetings**
 - A. A minimum of one meeting shall be held per year and as business dictates.
 - B. The selection meeting will be held on the third Sunday in May unless changed by the needs of the membership.
- VI. **Eligibility to the Athletic Hall of Fame**
 - A. An individual/team will be considered eligible for nomination to the HNSAHF if, at the time of nomination, he/she fulfills one of the following criteria:
 1. **Athlete**
The individual participated in a varsity sport at HNS or East Hempfield Township (EHT) HS for at least two years. The time period since receiving his/her diploma from that school has been at least ten (10) years.
 2. **Other**
The individual has made significant contributions to HNS athletics and has not been employed by HNS in a full-time capacity for at least three (3) years. This category may include, but is not limited to coaches, trainers, administrators, and faculty.
 3. **Team**
The period of time since the team excelled must be at least ten (10) years.
- VII. **Nominations to the Athletic Hall of Fame**
 - A. Nominations will be received by the Communications Office. Upon receiving the nomination, the office will forward the nomination to the committee chairman. The chairman will send the information to a member of the committee for research purposes.
 - B. Nominations will be accepted from any source including members of the committee.
 - C. No limit shall be applied to the number of times a nominee is considered.
 - D. Individuals or teams nominated to the master list after five (5) years of inactivity/consideration will be removed from the active list and may be renominated at any time.

VIII. **Selection and Election**

- A. Each year, the HHSAHF committee will induct at least four and no more than six individuals or teams.
- B. At least one member of the inducted class must have graduated at least thirty (30) years ago. From this point on, he/she will be referred to an "old timer."
- C. At least one member of each gender must be inducted each year.
- D. No more than two (2) members from a single sport may be inducted in a single year.
- E. A minimum of two-thirds of the members voting for a candidate is required for election into the Hall of Fame. Each member votes for the number of openings at that time.
 - 1. On the first ballot committee members should vote for a maximum of five (5) individuals or teams. This vote should include at least one nominee of each gender and one old timer.
 - 2. If four (4) individuals or teams are not inducted on the first ballot, a second ballot will be conducted with members present. There will be a second ballot voting for the remaining candidates who received one-third or more of the first ballot voting.
 - 3. If, after two (2) ballots, the minimum criteria for induction has not been met for full class membership, a third ballot will be conducted, using the same process as the second ballot.
- F. If more than the limit of inductees are voted in on a single vote, than the nominee(s) with the greatest number of votes will be inducted.

IX. **Honors and Awards**

- A. Honorees will be officially recognized and inducted at an appropriate ceremony as determined by the selection committee.
- B. Each inductee's name shall be enshrined on an individual Hall of Fame Award and will be on permanent display.

X. **General Details**

- A. Timing for soliciting nominees, selecting nominees, and time and location of ceremonies shall be established by the committee.
- B. Any exceptions or changes to this document shall require a two-thirds majority vote of the members present at the annual meeting.