



HEMPFIELD SCHOOL DISTRICT

KINDERGARTEN ORIENTATION

2019-2020

LANCASTER COUNTY, PENNSYLVANIA

WHAT PARENTS NEED TO KNOW

HOURS & TRANSPORTATION

- 9:00 a.m. - 11:45 a.m.
- 12:45 p.m. - 3:30 p.m.

Children in the morning session may enter school at 8:40 a.m. Students should not arrive prior to this time as adult supervision is not provided. Children in the afternoon session should not arrive more than five minutes before the opening of the session, since there will be no supervision before 12:40 p.m. Kindergarten students living in areas serviced by buses will be transported one way.

Parents will be responsible for transporting children one way. Buses will pick up morning students in the morning and transport them to school. Parents will be responsible for providing transportation home from the morning session. Parents of students assigned to the afternoon session will be responsible for transporting their child to school. Buses will transport these students home in the afternoon.

Please make sure that a reliable person takes your child to the bus stop or meets your child at the bus stop. Students may only use the bus and bus stop to which they are assigned. Contact the Transportation Office, (717) 898-5606, if you have additional questions.

ATTENDANCE & ABSENCES

Regularity of attendance and punctuality are important and necessary for the learning process to be effective. Children will learn that school is “their job” and that they have something important to do.

If it is necessary for your child to be absent from school, send a dated note to the teacher using the district-provided excuse booklet or a handwritten note that clearly states the student name, student number, date of absence, and the parent/guardian signature three days following an absence. Please be sure your child knows to turn the note in to his/her teacher right away. Notes received later than three days will result in an unexcused absence. If you will be taking your child away for an extended time, a pre-approved absence form needs to be secured in advance either from the school office or online from the district website.



MODIFIED SCHEDULE

SCHEDULED EARLY DISMISSALS

Periodically, throughout the school year, there will be days when early dismissals are scheduled. On these days, kindergarten sessions will operate on the following modified schedule:

	1:00 p.m. DISMISSALS	1:30 p.m. DISMISSALS
A.M.	9:00 a.m. – 10:40 a.m.	9:00 a.m. – 10:50 a.m.
P.M.	11:20 a.m. – 1:00 p.m.	11:40 a.m. – 1:30 p.m.

DELAYED OPENINGS

When school is delayed two hours due to inclement weather, kindergarten sessions will operate on the following schedule:

2 HOUR DELAY	
A.M. Session	11:00 a.m. – 12:55 p.m.
P.M. Session	1:35 p.m. – 3:30 p.m.

Please note: If we experience the need for a school closing or a two-hour delay on the morning of a regularly scheduled early dismissal day, the early dismissal day will be cancelled and rescheduled on a different date. Parents will be notified of any rescheduled dates as soon as possible after a decision has been made.



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VISITORS & SAFETY

The safety and security of our students is of utmost importance. Visitors to our schools will check-in using the School Gate Guardian electronic system. A valid driver's license/photo ID is requested. After scanning the ID, the system will print a date stamped sticker, complete with photo, which the visitor must wear throughout the building.

VOLUNTEERS & CLEARANCES

The Hempfield School District welcomes individuals who are interested in volunteering. A volunteer is a person who services the district without compensation on a planned, approved, and regular basis.

All volunteers are required to submit three clearances to the Human Resources Office prior to volunteering. This includes the PA State Police Criminal History Check (PATCH), the PA Child Abuse History Clearance, and the FBI Criminal Background check. Once clearances are received, they will remain in effect for five years at which time they will expire according to Act 153 of PA state law and new clearances must be obtained.

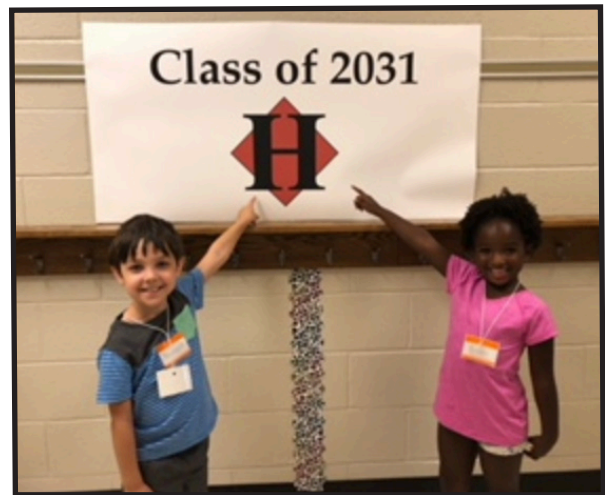
Due to processing time when applying for clearances, we recommend you start the process well in advance of when you may need them to start an assignment. As a reminder, it is the responsibility of the volunteer to complete the clearance forms and pay the required fees.

FOOD SERVICES

Students who attend morning kindergarten are permitted to purchase breakfast in the school cafeteria. To view the school menu, please visit www.hempfieldsd.org/menus. From this page of the website, you can also access information about meal prices and payment options, or apply for free or reduced meal prices.

REGISTER FOR KINDERGARTEN

1. Create an account by visiting www.hempfieldsd.org/kindergarten
2. Call the Student Services Office, (717) 459-9009, to schedule a registration meeting. Please bring:
 - Child's birth certificate
 - Proof of residency
 - Immunization records
 - Parent/Guardian photo identification
3. Attend Kindergarten Orientation Night at the school building where your child will attend school.



FOR MORE INFORMATION, PLEASE VISIT
www.hempfieldsd.org/kindergarten

CONTACT INFORMATION

District Administration Office (717) 898-5564
Student Services Office (717) 459-9009

Centerville Elementary School	(717) 898-5575
East Petersburg Elementary School	(717) 569-1211
Farmdale Elementary School	(717) 684-2206
	(717) 898-5595
Landisville Primary Center	(717) 898-5519
Mountville Elementary School	(717) 285-5501
Rohrerstown Elementary School	(717) 299-7126