

Rohrerstown Elementary PTO
Meeting Minutes
Monday, January 27, 2020

- I. Welcome and Greeting: Jen Eshleman
 - A. Jen Eshleman welcomed everyone and called the meeting to order.

- II. Secretary's Report: Katie Zellers
 - A. Distribution of sign in sheet
 - B. Distribution of minutes from November 2019

- III. Principal's Report
Kathy Swantner shared the following information.
 - A. Kathy is glad to be back.
 - B. The district is also working on finalizing the 2020-2021 school calendar.

- IV. Teacher's Report
Carrie Wilson shared the following information.
 - A. Thank you to the PTO for supporting the PBIS cart.
 - B. A power point was shared to the students and the PTO to show the updated PBIS program and incentives that were recently rolled out in January. The focus for January and February is RESPECT.
 - C. It was mentioned about looking into the possibility of purchasing a t-shirt for every student to be worn on the same day to build school spirit and community.

- V. VIP Dance: Katie Zellers
Katie Zellers shared the following information.
 - A. The VIP Dance is February 21st. A sign-up genius will be sent out soon with volunteer and donation needs. We have added a make-up date this year as well. (February 28th)
 - B. The art teacher, Mr. Plymire is going to provide decorations created by the students.

- VI. SPAC Report
Holly Landis shared the following information.
 - A. A draft of the calendar for the next school year should be delivered to the board in Feb. with Labor Day being Sept 7th this year, it would potentially make the first day of school earlier or later than usual.
 - B. The district has been exploring the impact of switching school start times but there are many things that would need to be addressed and considered to see if it would even be possible. Currently, they are not looking to make a time change.
 - C. Information was shared on Powerschool updates and confirmed that report cards can only be accessed on a browser or computer and not through the app. They do plan to have the ability in the future to make changes to emergency contact information after going through an approval process.

- VII. S. Clyde Weaver Sub Sale: Carissa Rhodes
Carissa Rhodes shared the following information.
 - A. The sub sale will run from March 16th to 27th.
 - B. \$6 for a sub coupon and \$6 for a soup coupon, a combo is \$11
 - C. Distribution of coupons will be approximately the 1st or 2nd week in April.

- VIII. Fun Fest: Jen Eshleman
Jen Eshleman shared the following information.
 - A. May 15th is the date for Fun Fest.

- B. There will be a planning meeting in February.
 - C. The committee is looking into possibly switching up some of the concession options this year.
- IX. Used Book Cart Report: Heather Keller
Katie Zellers shared the following information.
- A. The used book cart is ready to roll out at Fun Fest.
- X. President's Report: Jen Eshleman
Jen Eshleman shared the following information.
- A. Teacher Appreciation will be held during the last week of April because of the busyness of May.
 - B. PSSA snacks will be coordinated between the Homeroom Parent and classroom teacher. The classroom teachers will discuss the snack options and days in which each snack will be served in order to be consistent among the grade level. The Homeroom Parent will send out a sign-up to the class for the snacks.
 - C. Fun Run – We are looking into bringing this back for the upcoming school year.
- XI. Treasurer's Report: Sunil Mathew
Sunil Mathew shared the following information.
- A. The PTO recently replenished the Lion's Cart.
 - B. Family Fun Night was a success we were happy to have Chris Ivey as the entertainer. (cost \$450)
 - C. We profited \$1900 from the Book Fair and will be looking into donating some of those funds to support Mrs. Heverling and the library.
 - D. 2nd grade is looking into possibly going to the North Museum for their Field Trip. The PTO would be willing to pay the additional costs which would be double of their current field trip expense if they choose to go this route.
- XII. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)
- A. There was a discussion about whether it would be possible to get reminders for volunteer clearances that are going to expire or have expired, It was mentioned that through Girl Scouts & Girl Scouts in the Heart of PA they have an automated system that kicks out Alerts three months before your clearances expire, to give you plenty of time to start the renewal system it was recommended to contact Human Resources or the Technology Office to see if this is a possibility. There is also a website where you can see when your clearances are going to expire or if they have expired. <http://www.keepkidssafe.pa.gov>

Attendees: Katie Zellers, Sunil Mathew, Laura Bender, Jen Eshleman, Holly Landis, Carissa Rhodes, Kathy Swantner, Carrie Wilson, Marycatherine Stengel, and Amy Skundrich

The meeting was adjourned at 7:35 pm

Thank you for coming!