

# Rohrerstown Elementary PTO

## Meeting Minutes

Monday, January 22, 2018

- I. Welcome and Greeting:  
Nicole Fickes welcomed everyone, and called the meeting to order at 6:34 pm.
- II. President's Report:  
Nicole updated the group by sharing the following:
  1. Castle Roller Skating Night for RES families is scheduled for Friday, Jan 27th from 5:30-7:30 pm.
  2. Shoe Drive  
So far we have 6 bags of shoes, and need to collect 100 by the end of March (25 per bag). Nicole talked about placing boxes in various community locations around town. She collects all shoes at the school on Fridays, pairs them up, and places them in storage. She also has door hangers for those who would like to put them up in their neighborhood.
  3. By-Laws  
The group was given copies of Dr. Swantner's suggested revisions for the current by-laws. All were encouraged to review them and address any question/concerns at the March meeting.
  4. Sub Sale  
Carissa Rhodes shared information on the upcoming Weaver's sub sale. Tickets for sub coupons will be \$4 each if we sell 100-199, \$3.75 each if we sell 200-299, or \$3.50 each if we sell 300 or more. Sub sales will take place for two weeks. A suggestion was made to start with a goal to sell 200-299 total tickets (at \$3.75/ticket). Tickets will be on sale at our Bingo night and will be valid through November of this year.
  5. 2018-2019 PTO Officers  
Nicole talked about the need to nominate officers for the 2018-2019 PTO board. All officers currently in office have served their 2 year requirement. Nicole asked that those interested in taking on a position let her know. All positions are up for election, including currently open positions Vice President, Secretary, Assistant Treasurer, and Ways and Means. Voting will take place at the March meeting.
  6. Fall Fundraiser

Send ideas to Dawn Ruppert for this coming fall fundraiser ideas.

7. VIP (Very Important Person) Dance

Katie Zellers said there is no snow date should we have inclement weather the day of the dance. It will take place in the gym and cafeteria if needed. Food will be served in the LGI. Families who bring three pairs of shoes for the shoe drive will receive a free hot dog. There will be a photo booth and possibly a carnation sale. Attendees can pay the night of, however an RSVP flyer will be going home in the next week.

8. BINGO night

Dawn Ruppert said planning is well under way for the designer purse themed bingo night scheduled for March 16th at 6:30 pm. The evening will be held at RES, and will include child care and kids' activities. Child care will be provided by Anchor Club members. The event will be promoted via Facebook with a donation link. Tickets are \$20 for adults (RES families) and \$5 for kids (\$10 max for more than two kids). Ticket prices will increase to \$25 two weeks before the event, and will be opened to the general public at that time. At the door cost will be \$30. The event attendance will be capped at 250 people and 75 children, so RSVP early.

A total of 15 bingo games will be played. A sign up genius will be sent out for chaperones, volunteers and food donations. The \$5 kid fee will include child care, water, pizza and chips. Games in the gymnasium, board games and a movie will also be available. The \$1200 budget proposed will help cover the rental of tables and chairs.

9. Fun Fest

Jen Eshleman updated the group on Fun Fest, scheduled for Friday, May 18th. She is putting committees in place now and shared that there is a big need for new game ideas.

III. Treasurer's Report:

Sunil Mathew reported on the 2017-2018 budget. The PTO raised \$105 from the Isaac's restaurant event, \$643.40 from fall Box Tops, and \$216 from Fuddrucker's.

Mick's restaurant night will take place for a full week from February 5th-11th. Dream Dinners event will include \$36 dinners (18 servings). This will take place on the March 2nd and 3rd.

IV. Principal's Report: Kathy Swantner

Dr. Swantner asked that the group review the revised PTO Board Bylaws, and have any comments and/or suggestions by next PTO meeting.

V. Teacher's Report: Carrie Fritz

Carrie thanked the PTO for the Jack Hubby and Rainforst Animals assemblies, as well as the upcoming African Drum assembly to take place next week.

VI. SPAC: Dawn Ruppert  
No report.

VI. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)  
Heather Conlon-Keller shared that we were granted approval to move forward with the buddy bench. She found a bench to purchase for \$241. Heather would also like to start promoting the round tables with attached benches as a fundraising incentive. The tables, which are ADA compliant, would be used for class activities, during recess, and during school wide events that take place outside.

With no additional business, the meeting was adjourned at 7:50 pm.

Attendees: Katie and Nate Zellers, Carissa Rhodes, Sandi Provost, Petrina Skiles, MaryCatherine Stengel, Julie Miller, Carrie Fritz, Kathy Swantner, Heather Conlon-Keller, Nicole Fickes, Dawn Ruppert, Jen Eshelman, Heather Rotella

**Next Meeting: Monday, March 19<sup>th</sup> at 6:30 pm**