

Rohrerstown Elementary PTO
Meeting Minutes
Monday, March 18, 2019

- I. Welcome and Greeting: Dawn Ruppert
 - A. Dawn Ruppert welcomed everyone and called the meeting to order.

- II. President's Report:

Dawn Ruppert shared the following information.

 - A. Yard Sale: We are looking into having a Yard Sale in the early summer or fall. It would cost approximately \$20 to rent a space, concessions would be sold and there would be possibly a table that holds donations made to the school that would be sold.

- III. Treasurer's Report: Sunil Mathew

Sunil Mathew shared the following information.

 - A. PA system – A PA system was purchased to use at PTO related events. (Field Day, FunFest, V.I.P. Dance etc.)
 - B. Fundraisers – there are only 6 fundraisers scheduled for next year. We are looking to add a new poinsettia fundraiser – pending approval
 - C. The PTO is also looking to reward teachers and classes that help promote/encourage PTO related events. The goal is to give incentives to the classes/teachers and possibly raise money to put back into the teachers pockets.

- IV. Principal's Report: Kathy Swantner

Kathy Swantner shared the following information.

 - A. PSSA snacks – teachers will be responsible for contacting classroom families for snacks for their classroom, not the PTO.
 - B. Laura Heverling will be holding 3 summer library sessions this summer.

- V. Teacher's Report

Jennifer Horn shared the following information.

 - A. 5th grade teachers are still looking for 2 more volunteers to help their students with Junior Achievement in April/May.

- VI. SPAC Report

Holly Landis shared the following information.

 - A. Inclement weather- They make a decision by 5:45am. Make the call the night before when they can. When there is an unexpected early dismissal, robocall calls are made to "Home" and "emergency 1 and 2" phone numbers in portal.
 - B. Calendar for 19-20 school year has been approved
 - C. Enrollment attendance area and feasibility study - A Third party architect and research company have been hired to work alongside the district and info the district has already processed. Many more updates to come.
 - D. Lead testing - Districts have until the end of the 19 school year to test. It's not required, but they do plan to test. Confusion on what/how state wants it done. They don't believe that the buildings would

have lead due to all buildings being built or renovated since 94 – any lead pipe would have been replaced. Also all buildings have water from public water authorities which test regularly.

- E. 2 Water bottle filling stations have been installed in the HS. They will see how much they are used to determine if other buildings would want to install them.
- F. Student Information System SIS update - They have picked PowerSchool and looking to transition into it over the summer. Powerschool (all of the data) and Schoology (the learning management system) will be able to talk to each other. Will be much more customizable.

VII. Fun Fest: Candace Debord

Katie shared the following information.

- A. A meeting is scheduled for [Thursday, March, 21st at 7pm](#). It will be held at Sunil's house.

Sunil shared the following information.

- B. The contract with Otto's is in and things are moving along smoothly.

VIII. S. Clyde Weaver Fundraiser: Carissa Rhodes

Carissa Rhodes shared the following information.

- A. Last year we sold 215 subs.
- B. This year they are adding an additional option, sub only, soup only, sub and soup
- C. The plan is that the forms are going to be due back April 18th, sub coupons will go home the 1st week of May.

IX. V.I.P. Dance: Katie Zellers

Katie Zellers shared the following information.

- A. We had a huge turnout of 141 children and 133 adults = 274 total.
- B. We are looking for ways to improve this activity for the future.

X. Used Book Cart Report: Heather Keller

Heather Keller shared the following information.

- A. We are collecting plastic bags.
- B. It was discussed about having the book cart available for the summer reading program.
- C. Still looking into the possibility of having the book cart available during lunch on the last Friday of each month or at least the last week of school, before summer break.

XI. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)

A. Disruptive Student Behavior protocol – Kathy Swantner shared that it is a process and that the school/district is taking the appropriate steps and action necessary.

B. Field Trip Dates: Kathy Swantner shared that 4th grade is scheduled for May 30th and 6th grade is scheduled for May 9th.

With no further business, the meeting was adjourned at 7:28 pm.

Attendees: Dawn Ruppert, Katie Zellers, Sandi Provost, Christine Frey, Andrea Diller, Holly Landis, Carissa Rhodes, Nicole Topaltzas, Jill Giordano, Heather Keller, Jen Benchich, Jennifer Horn, Kathy Swantner

Thank you for coming! Next Meeting: Monday, April 15th at 6:30 pm