

## Rohrerstown Elementary School PTO Meeting Minutes

Monday, April 14, 2025

6:30pm (RES Library)

### **Attendance:**

Principal, Kathy Swantner

Allison Bacharach, Jennifer Yurchak, Kelly Miller, Jessica Cooley, Aileen Khuu, Richard Khuu, Nicole Skee

### **President's Report: Allison Bacharach**

*Coin Wars* - HUGE success! The kids had a blast and we raised a lot of funds for the PTO. The 5th Graders finished in first place and they received a prize of 5 EXTRA RECESSES! Kelly Miller reported that there will be a special basket at the Basket Raffle, sponsored by Coin Wars. Special thanks to Aileen Khuu and Richard Khuu for the planning of this fundraiser and the awesome theming! PTO definitely plans to hold this fundraiser again.

*PTO Bylaws* - Allison reviewed and approved the updates to the PTO Bylaws. The updated version will replace the current file on the PTO page of the RES website.

*Teacher/Staff Appreciation Week* - May 5-9. PTO will organize a luncheon for the teachers/staff on Wednesday or Thursday of that week with a setup time of 11:15am. The main course will be funded by the PTO and we will look for volunteers to donate some of the additional items. Watch for a sign up soon.

### **Secretary's Report: Kelly Miller**

Kelly reported that the minutes from the 3/10/25 meeting were approved and published on the PTO page of the RES website. Minutes were also posted to the RESPTO Facebook Page.

*PTO Google Drive* - Kelly has created a centralized Google Drive to collect and organize notes, resources, and materials related to the many events and fundraisers held throughout the year. This Drive is designed to be a valuable tool for current and future PTO Board members, as well as event and fundraiser chairpersons. The goal is to support all volunteers by providing access to past experiences—what worked well, what didn't, and helpful tips—so that no one feels like they have to start from scratch. **With this resource, we hope to make volunteering easier, more efficient, and more rewarding.**

### **Treasurer's Report: Jessica Cooley filling in for Laura Bender**

You can find the current Treasurer's Report [HERE](#). Jessica mentioned that the line item for the 6th Grade Tshirts would be updated after the bank deposit is made for the t-shirts sold.

### **Principal's Report: Dr. Kathy Swantner**

*End of Year Picnics* - Dr. Swantner reported that end of year picnics will likely be held the last week of school for most grades. Teachers will be reaching out to homeroom parents with the details and asking for help to plan the events and volunteers to assist with the events.

## **Current & Upcoming Fundraisers:**

*Spring Sub Sale* - Orders have been submitted and pickup will be May 1st at dismissal time. Specific details will be communicated soon.

*Fun Fest* - Fun Fest will be held on Friday, May 9th from 3:30 - 7:30. The committee has been working hard to plan this event. There will be rides, games, food and more! Wristbands for the rides can be purchased ahead of the event or at the event. Order forms for wristband pre-sales will be sent home with students soon.

*Sign Sponsorship Opportunity* - Do you know a local business that might want to advertise at Fun Fest? Click [HERE](#) to view the sponsorship letter to share with business owners. Bonus: Families who help secure a sponsorship will receive a special incentive!

*Basket Raffle* - Themed basket donations - Due by **Thursday, April 25th**

## **Planning Ahead:**

*Fun Run* - We would like to have this fundraiser in the fall of 2025 (October.) There is a lot of interest! We are looking for someone to be the chairperson. Planning will need to begin over the summer. Please email [respto@outlook.com](mailto:respto@outlook.com) if you're interested. We will need to determine if this is a "go" by the next PTO meeting, which is the last one for this school year.

*Family Fun Night* - Ideas were discussed on providing entertainment, but also keeping costs at a minimum. Some ideas presented were: Talent Show, Movie Night, Alternating Teachers Reading Stories, Themed Dress-Up ... etc. The goal is to commit to an idea by the next PTO meeting so there is plenty of time to plan. Family Fun Night is held one evening during the week of the Scholastic Book Fair.

**Next PTO Meeting will be held on Monday, May 19th**

**6:30pm in the RES Library**

**This is the LAST MEETING for this school year!**

**We hope to see you there!**