

This meeting is being audio recorded solely for the purpose of compiling meeting minutes.
The audio recording will be destroyed after review of the meeting minutes.

Per Board Policy #903, if you intend to record any portion of the School Board meeting proceedings, you must notify the Communications Director prior to the start of the meeting. The Board President will then make a public announcement at the opening of the board meeting to inform all attendees that all or part of the meeting is being recorded by an audience member.

**HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA
REGULAR MEETING
OCTOBER 12, 2021**

**HEMPFIELD HIGH SCHOOL, PERFORMING ARTS CENTER
200 STANLEY AVENUE
LANDISVILLE, PA 17538
7:00 PM**

Executive Session – 5:00 PM

The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the agenda incorporating additions/deletions

IV. Approval of the minutes of the Committee Meeting held on September 7, 2021, the Regular Meeting held on September 14, 2021, and the Joint Buildings & Grounds/Finance Meeting held on September 28, 2021

V. Student Council Representatives

Student Council Officers

President Jack Kirchner
Vice President Janeese Hochstetler
Treasurer..... Noah Felty
Secretary..... Riana Ramani

VI. Residents' Request to Address the Board (5-minute limit)

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. We also ask that comments refrain from identifying specific students or staff members by name. Residents and taxpayers who are interested in making public comments must complete the electronic registration form prior to 3:00 PM on the day of the meeting.

VII. Superintendent's Report – Announcements/Discussion

A. COVID Update

B. Calendar of Events

Oct. 12, 2021	5:00 pm, Executive Session, 7:00 pm, School Board Regular Meeting Hempfield High School, Performing Arts Center
Oct. 14, 2021	5:00 pm, Policy, Personnel and Legal Committee Meeting Hempfield High School, Performing Arts Center
Oct. 26, 2021	5:00 pm, Joint Buildings and Grounds/Finance Committee Meeting Hempfield High School, Performing Arts Center
Oct. 28, 2021	5:00 pm, Education and Programs Committee Meeting Administration Building, Public Board Room
Nov. 9, 2021	TBD, Executive Session, 7:00 pm, School Board Regular Meeting Hempfield High School, Performing Arts Center
Nov. 11, 2021	5:00 pm, Policy, Personnel and Legal Committee Meeting Hempfield High School, Performing Arts Center
Nov. 16, 2021	5:00 pm, Joint Buildings and Grounds/Finance Committee Meeting Hempfield High School, Performing Arts Center
Nov. 18, 2021	5:00 pm, Education and Programs Committee Meeting Administration Building, Public Board Room

C. Other

VIII. President's Report

IX. Representative / Adjunct Reports

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission – Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

X. Standing Committees

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard
(reference attachment)
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard
(reference attachment)
- C. Finance - Mr. Maurer/Mr. Keener/Mrs. Johnston
(reference attachment)
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston
(reference attachment)

XI. Action Items

- A. Personnel Items
 - 1. Resignations
 - a. Approval to accept the resignation of Elizabeth A. Bradburn, Certified School Nurse, Landisville Middle School, effective November 24, 2021
 - b. Approval to accept the resignation of Mark T. Brady, Full-Time Custodian, Landisville Middle School, effective October 8, 2021

- c. Approval to accept the resignation of Robert Gunnet, Full Time Custodian, Landisville Primary Center, effective October 5, 2021
- d. Approval to accept the resignation of Jennifer Hoffmeier, Part-Time Personal Care Assistant, Landisville Primary Center, effective September 16, 2021
- e. Approval to accept the resignation of Ranita Hurst, Full-Time Paraeducator, Hempfield High School, effective October 13, 2021
- f. Approval to accept the resignation of Jacqueline A. Jones, Instructional Support Teacher, Rohrerstown Elementary School, effective December 23, 2021
- g. Approval to accept the resignation of Jacquelyn Keough, Part-Time Food Service Lead, Farmdale Elementary School, effective October 8, 2021
- h. Approval to accept the resignation of Kimberly Marroli, Spanish Teacher and English Language Development Department Coordinator, effective no later than November 23, 2021
- i. Approval to accept the resignation of Roger Moist, Full-Time Building Custodial Supervisor, Centerville Middle School, effective October 8, 2021
- j. Approval to accept the resignation of Azra Pasic, Part-Time General Food Service Worker, Farmdale Elementary School, effective September 10, 2021
- k. Approval to accept the resignation of Teresa M. Starner, Part-Time Attendance Secretary, Hempfield High School, effective October 15, 2021
- l. Approval to accept the resignation of Joshua Tawney Assistant Athletic Director effective November 1, 2021

2. Leaves of Absence

- a. Approval to grant a Leave of Absence to Kathleen M. Bair, Personal Care Assistant/Bus Monitor, Hempfield High School/Centerville Middle School from August 30, 2021 through September 10, 2021
- b. Approval to grant a Leave of Absence to Samantha J. Cunningham, Teacher - Diagnostic Kindergarten, Landisville Primary Center from September 28, 2021 through October 1, 2021
- c. Approval to grant a Leave of Absence to Lisa R. Gingerich, Teacher - Speech, Mountville Elementary School from November 7, 2021 through December 17, 2021

- d. Approval to amend a Leave of Absence to Jonelle M. Hamaker, Food Service Worker, Centerville Elementary School from August 24, 2021 through September 17, 2021 to August 24, 2021 through September 28, 2021
- e. Approval to grant a Leave of Absence to Holly L. Hoover, Food Service Worker, Mountville Elementary School from September 28, 2021 through October 1, 2021
- f. Approval to grant a Leave of Absence to Rachel J. Marquez, Food Service Worker, Landisville Primary Center from September 17, 2021 through October 17, 2021
- g. Approval to grant an Intermittent Leave of Absence to Linda K. Miller, Teacher - Health & PE, Hempfield High School from August 18, 2021 through August 18, 2022
- h. Approval to grant a Leave of Absence to Jill A. Tankesley, Teacher - ESL, Landisville Middle School from August 30, 2021 through September 17, 2021

3. Certified Positions

- a. Approval to employ Kellie L. Ayres as a Certified Employee with a Temporary contract, effective date to be determined, provisionally according to federal and state regulations. Ms. Ayres will be placed on Step 1, Master's in accordance with the Collective Bargaining Agreement. Ms. Ayres is a graduate of Bloomsburg University and California University of PA and is Certified in Elementary K-6 and English as a Second Language PK-12(NEW) Assignment: Elementary HVA Teacher at Landisville Education Center
- b. Approval to employ Stephanie M. Jensen as a Certified Employee with a Temporary contract, effective October 4, 2021, provisionally according to federal and state regulations. Ms. Jensen will be placed on Step 1, Master's in accordance with the Collective Bargaining Agreement. Ms. Jensen is a graduate of Millersville University and Wilmington University and is Certified in Elementary PK-4, 5-6 and Grades 4-8 (All Subjects 4-6, ELA and Reading 7-8) (NEW) Assignment: Grade 5 Teacher at Mountville Elementary School
- c. Approval to employ Jennifer L. Myer as a Certified Employee with a Permanent contract, effective date to be determined, provisionally according to federal and state regulations. Ms. Myer will be placed on Step 3, Master's +30 in accordance with the Collective Bargaining Agreement. Ms. Myer is a graduate of York College and Wilkes University and is Certified in Elementary K-6, Special Education PK-12 and Mid-Level Math 6-9(REPLACEMENT) Assignment: Learning Support Teacher at Mountville Elementary School

4. Certified Staff Transfers

- a. Approval to transfer Alexandra E. Kambouroglos from Reading Specialist at Landisville Intermediate Center to Reading Specialist at Mountville Elementary School effective September 28, 2021
- b. Approval to transfer Angela Lee from 0.5 ESL Teacher at Rohrerstown Elementary School to 0.5 ESL Teacher at East Petersburg Elementary School effective October 12, 2021

5. Support Staff Employments

- a. Approval to employ Kelsey L. Byers as a Full-Time In School Suspension Aide, Hempfield High School, effective October 11, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)
- b. Approval to employ Brenda L. Eichelman as Elementary Building Aide, Farmdale Elementary School, effective September 28, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)
- c. Approval to employ Tracy E. Hedrick as Guidance Secretary, Hempfield High School, effective September 27, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)
- d. Approval to employ Vanessa Hopkins as a Full-Time Personal Care Assistant, Centerville Middle School, effective October 4, 2021 to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)
- e. Approval to employ Gail L. Liverpool as a Part-Time Noontime Aide, Centerville Middle School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)
- f. Approval to employ Justin T. Sharpe as a Full time HVAC Technician, Maintenance Building, effective October 18, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)
- g. Approval to employ Sandra A. Siglin as a Full-Time Personal Care Assistant, East Petersburg Elementary School, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

6. Support Staff Transfers

- a. Approval to transfer Carol A. Dommel from Administrative Assistant to the CFO/COO to Administrative Assistant to the Assistant Superintendent effective September 15, 2021
- b. Approval to transfer Maresa A. Heeks from Part-Time Personal Care Assistant at Rohrerstown Elementary School to Full-Time Personal Care Assistant at Rohrerstown Elementary School, effective October 4, 2021 (NEW)
- c. Approval to transfer Ranita N. Hurst from Full-Time Paraeducator at Hempfield High School to Full-Time ESL Aide at Hempfield High School, effective September 28, 2021
- d. Approval to transfer Denise A. Smith from Building Aide at Centerville Elementary to Library Aide at Centerville Elementary/Farmdale Elementary/Mountville Elementary/East Petersburg Elementary/Rohrerstown Elementary, effective September 29, 2021
- e. Approval to transfer Jennifer M. Weidman from Full-Time Personal Care Assistant at Hempfield High School to Full-Time Personal Care Assistant at Centerville Middle School effective October 12, 2021

7. Substitute Positions

- a. Approval to employ Rachel A. Smith as a Long-Term Substitute Grade 3 Teacher, Mountville Elementary School, effective September 20, 2021, provisionally according to federal and state law regulations. Ms. Smith will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Smith is a graduate of Millersville University and is certified in Elementary K-6. (REPLACEMENT) Assignment: Long Term Sub Grade 3 at Mountville Elementary School
- b. Approval to employ the following individuals as PA Certified Substitute Teachers for the 2021-2022 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate:
 - 1.) Samuel Zatkow effective September 28, 2021
- c. Approval to employ the following individuals as Hempfield Emergency Certified Substitute Teachers for the 2021-2022 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
 - 1.) Rebecca Durett effective September 14, 2021
 - 2.) Erica Herr effective October 6, 2021
 - 3.) Christina Perri..... effective September 16, 2021
 - 4.) Tris Shengio..... effective September 21, 2021

- d. Approval to employ Anastassia Gourinovitch as a LLIU13 Emergency Certified Substitute Teacher for the 2021-2022 school year, provisionally according to federal and state law regulations, effective October 7, 2021, compensated at the current substitute rate
- e. Approval to employ Susan Hess as a Substitute Clerical Aide, Substitute Elementary Building Aide, Substitute Food Service Worker and Substitute Middle School Noon Time Aide, for the 2021-2022 school year, provisionally according to federal and state law regulations, effective October 14, 2021, compensated at the current substitute rate
- f. Approval to employ the following individuals as Substitute Health Room Nurse for the 2021-2022 school year, compensated at the current substitute rate
 - 1.) Jean Fellin effective September 15, 2021
- g. Approval to employ the following individuals as Substitute Custodians for the 2021-2022 school year, compensated at the current substitute rate:
 - 1.) Thomas Hance..... effective September 20, 2021
- h. Approval to employ the following individuals as Substitute Personal Care Assistant for the 2021-2022 school year, compensated at the current substitute rate:
 - 1.) Jennifer Hoffmeier..... effective September 17, 2021

8. Extracurricular Positions

- a. Approval to employ the following as After School Tutors at Centerville Middle School for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:
 - 1. Emily K. Dulak
 - 2. Joshua R. Foulds
 - 3. Cynthia B. Green
 - 4. Angelina R. Hook
 - 5. Anthony M. Jannotta
 - 6. Amy E. Jansky
 - 7. Jennifer B. Karkoska
 - 8. Stacey L. Marten
 - 9. Jennifer L. Wallace

- b. Approval to employ the following as After School Tutors at Landisville Middle School for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:
 - 1. Nicole A. Becker
 - 2. Kristen G. Fickes
 - 3. Maria C. Mazzeo
 - 4. Andrea E. Rutledge
 - 5. Amy J. Smith
 - 6. Kristi L. Smith
 - 7. Kara E. Travis
 - 8. Clint A. Willman

- c. Approval to employ the following as After School Tutors at Hempfield High School for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:
 - 1. Crystal L. Agnew
 - 2. Coretta J. Franz-Eby
 - 3. Donna M. Freydlin
 - 4. Stephen C. Knight
 - 5. Sarah N. Polonus
 - 6. Amy J. Thompson

- d. Approval to employ Kathleen C. Ciccarone to the extracurricular position of Memory Book Advisor at Centerville Middle School for the 2021-2022 school year

- e. Approval to employ Matthew Cioffi to the extracurricular position of Math Counts Co-Advisor at Landisville Middle School for the 2021-2022 school year

- f. Approval to employ Matthew Cioffi to the extracurricular position of Chess Team Co-Advisor at Landisville Middle School for the 2021-2022 school year

- g. Approval to employ James A. Colburn as Head Jr High Boys Basketball Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation

- h. Approval to appoint Tricia R. Erb as Girls Basketball Volunteer Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement
- i. Approval to employ Kristen G. Fickes to the extracurricular position of Chess Team Co-Advisor at Landisville Middle School for the 2021-2022 school year
- j. Approval to employ Kristen G. Fickes to the extracurricular position of Math Counts Co-Advisor at Landisville Middle School for the 2021-2022 school year
- k. Approval to employ Jennifer L. Landis to the extracurricular position of Science Fair Advisor at Landisville Middle School for the 2021-2022 school year
- l. Approval to employ Casey M. Lear as Head Swimming Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation
- m. Approval to employ Austin Miller as Assistant Varsity Wrestling Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement.
- n. Approval to employ Kristin B. Peifer to the extracurricular position of Science Fair Advisor at Landisville Middle School for the 2021-2022 school year
- o. Approval to employ Matthew S. Ruhl as Assistant Jr High Wrestling Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement.
- p. Approval to employ Michelle L. Valeri-Groff to the extracurricular position of Student Council Co-Advisor at Landisville Middle School for the 2021-2022 school year

- q. Approval to appoint the following as winter sports volunteers for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement:

1. Andrew Macik	Boys Basketball Volunteer Coach
2. Kyle Oster	Boys Basketball Volunteer Coach
3. Mark Wagaman	Boys Basketball Volunteer Coach
4. Tricia Erb	Girls Basketball Volunteer Coach
5. Sherri Gorman	Girls Basketball Volunteer Coach
6. Lee Keller	Bowling Volunteer Coach
7. Christopher Moss	Swimming and Diving Volunteer Coach
8. Michael Williams	Swimming and Diving Volunteer Coach
9. Charlene Smith	Indoor Track and Field Volunteer Coach
10. Nathan Graham	Wrestling Volunteer Coach
11. James Schopf	Wrestling Volunteer Coach
12. Emily Dulak	Cheerleading Volunteer Coach

- r. Approval to accept the resignation of Joshua Foulds, Landisville Middle School MathCounts Coach, effective October 1, 2021
- s. Approval to accept the resignation of Kathryn N. Rohrbaugh as the Swimming Head Coach and the Unified Track Head Coach, effective September 16, 2021
- t. Approval to accept the resignation, due to retirement, of Michael Vogel, Head Coach Boys Volleyball, effective October 8, 2021

B. Financial Items

- 1. Approval of the following contracts (reference attachments)
 - a. Dauphin DataCom for administration building cabling project – Option II
 - b. Lancaster-Lebanon Intermediate Unit 13 agreement to provide professional development in-service sessions
 - c. Lancaster-Lebanon Intermediate Unit 13 agreement to provide Title I services for Hempfield resident students who are academically qualified, but attend non-public schools for school year 2021-2022
 - d. Pepsi Beverage Company for vending, dining, retail, athletic, and concession services across the District, effective July 1, 2021 – June 30, 2023
 - e. T-Mobile continuation of agreement to provide hotspot service for families in need

2. Approval to purchase two (2) 28' trailers from Keystone Trailers for use by the Hempfield Marching Band
3. Approval of Financial Report and Check Register for the month of September 2021 (reference attachments)
4. Approval of the Food Services Financial Report and Check Register for the month of September 2021 (reference attachments)
5. Approval to pay invoices from the Capital Reserve Fund - \$160,849.25 (reference attachment)
6. Approval of budget transfers (reference attachment)

C. Buildings and Grounds Items

Approval for the Administration to enter into an agreement with PA Classics for the placement of a Rugby shed on the Centerville campus. PA Classics will be responsible for obtaining all necessary permits and covering all costs associated with the purchase, installation, and ongoing maintenance of the shed.

D. Other Action Items

1. Approval of first reading of board Policy 006: Meetings (reference attachment)
2. Approval to retire board Policy 919: District/School Report Cards (reference attachment)
3. Approval to appoint the following as attendance officers for Hempfield School District for the 2021-2022 school year:
 - a. Melvin A. Frye, Jr
 - b. Bridget A. Martin
 - c. Aleda C. Risser
4. Approval of a donation to the Hempfield School District of water bottles from Wheatland Federal Credit Union
5. Approval of a donation to the Hempfield School District of 8,000 face masks from the Hershey Foundation

XII. Adjournment

XIII. Executive Session (if needed)