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**HEMPFIELD SCHOOL DISTRICT  
200 CHURCH STREET  
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA  
REGULAR MEETING  
OCTOBER 8, 2019  
ADMINISTRATION BUILDING, PUBLIC BOARD ROOM, 7:00 PM**

*The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.*

***Executive Session – 5:45 pm***

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of the Agenda incorporating Additions/Deletions**
- IV. Approval of the Minutes of the Committee Meeting on September 3, 2019 and the Regular Meeting held on September 10, 2019**
- V. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comment must sign in with the Communications Director prior to the start of the meeting.

**VI. Superintendent's Report – Announcements/Discussion**

A. Hempfield High School Student Council

\* B. Enrollment Update (reference attachment)

C. Calendar of Events

October 8, 2019	5:45 pm, Executive Session, 7:00 pm, Regular Meeting Administration Building, Public Board Room
October 10, 2019	11:00 am, Board Policy Committee Meeting Landisville Education Center, Technology Training Room
October 17, 2019	4:30 pm, Extracurricular Committee Meeting Administration Building, Board Conference Room
October 22, 2019	4:30 pm, Buildings and Grounds Committee Meeting Administration Building, Board Conference Room
October 30, 2019	3:00 pm, Technology Committee Meeting Landisville Education Center, Technology Training Room
October 30, 2019	4:30 pm, Finance Committee Meeting Administration Building, Board Conference Room
* November 5, 2019	7:00 am - 8:00 pm, Election Day Administration Building, Public Board Room
* November 5, 2019	TBD, Executive Session, 7:00 pm, Committee Meeting Location to be determined
November 12, 2019	TBD, Executive Session, 7:00 pm, Regular Meeting Administration Building, Public Board Room

D. Other

**VII. President's Report**

**VIII. Representative / Adjunct Reports**

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Smiley
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Curriculum Liaison - Mr. Maurer/Ms. Johnston
- E. Safety and Security - Mr. Otto

F. PSBA Liaison - Mr. Donato/Mr. Merris

## **IX. Standing Committee Reports**

A. Buildings and Grounds - Mr. Otto/Mr. Donato/Mr. Forry/Mr. Merris (reference attachment)

B. Finance - Mr. Maurer/Mr. Aloisi/Ms. Johnston/Mr. Keener (reference attachment)

C. Extracurricular - Mr. Forry/Mr. Merris/Mr. Smiley

D. Board Policy - Mr. Smiley/Mr. Donato/Ms. Johnston/Mr. Keener (reference attachment)

E. Technology - Mr. Maurer/Mr. Donato

## **X. Action Items**

A. Personnel Items

1. Retirements

- a. Approval to accept the resignation, due to retirement, of Kathryn J. Raymond, Full-Time Personal Care Assistant, Landisville Primary Center, effective November 15, 2019
- b. Approval to accept the resignation, due to retirement, of Christine B. Blair, Full-Time Paraeducator, East Petersburg Elementary School, effective at the end of the 2019-2020 school year

2. Resignations

- a. Approval to accept the resignation of Mary P. Boling, Part-Time Food Services Employee, Landisville Intermediate Center, effective October 11, 2019
- b. Approval to accept the resignation of Kelly J. Hill, Kindergarten Teacher, Landisville Primary Center, effective no later than November 10, 2019
- c. Approval to accept the resignation of Carrie L. Kline, Full-Time Health Room Nurse, Landisville Primary Center/Mountville Elementary School, effective October 25, 2019
- d. Approval to accept the resignation of Radwa O. Matar, Part-Time Food Services Employee, East Petersburg Elementary School, effective October 2, 2019
- e. Approval to accept the resignation of Melody F. Pazakis, Part-Time Personal Care Assistant, Centerville Elementary School, effective September 20, 2019

- f. Approval to accept the resignation of Mary E. Sotomayor, Long-Term Substitute School Counselor, Hempfield High School, effective October 18, 2019
- g. Approval to accept the resignation of Renay M. Wiley, Part-Time Food Services Employee - Lead, Farmdale Elementary School. Ms. Wiley was approved at the September 10, 2019 Regular Meeting, but resigned before her employment began.
- h. Approval to accept the resignation of Makyla D. Yoder, Part-Time Personal Care Assistant, Mountville Elementary School, effective September 27, 2019

3. Leaves of Absence

Approval to grant a leave of absence to Elyse R. Doub, Grade 5 Teacher, Centerville Elementary School, from November 19, 2019 to March 5, 2020

4. Certified/Contracted Employments

- \* a. Approval to employ Jennifer Zolenas West as a Special Education Secondary Supervisor, effective October 9, 2019, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam. Ms. West will be compensated in accordance with the Act 93 Agreement - Group B. Ms. West is a graduate of Millersville University and holds a Master's Degree plus 30 credits from Millersville University. She is certified as a Supervisor of Special Education PK-12, Principal PK-12, Special Education PK-12 and Elementary K-6. (REPLACEMENT)
- b. Approval to employ Andrew C. Houser as a Certified Employee with a permanent contract, effective date to be determined, for the 2019-2020 school year, provisionally according to federal and state law regulations, receipt of all clearances, and a satisfactory physical exam. Mr. Houser will be placed on Step 2, Master's Degree plus 45 credits, in accordance with the Collective Bargaining Agreement. Mr. Houser is a graduate of Millersville University, holds a Master's Degree from Millersville University and is certified in Special Education PK-12. (REPLACEMENT)  
Assignment: Learning Support Teacher, Mountville Elementary School
- c. Approval to appoint \*\*Jennifer L. Axe to act as a mentor for the second half of the 2019-2020 school year, compensated in accordance with the Collective Bargaining Agreement
- d. Approval to appoint \*\*Christine D. LeFevre to act as a mentor for a portion of the 2019-2020 school year, compensated in accordance with the Collective Bargaining Agreement
- e. Approval to employ the following individuals to serve as After-School Tutors for the 2019-2020 school year, effective October 9, 2019, compensated in accordance with the Collective Bargaining Agreement:
  - 1.)\*\*Marie Bolettieri .....Centerville Middle School
  - 2.)\*\*Emily K. Dulak .....Centerville Middle School
  - 3.)\*\*Kaitlin N. Diminick.....Centerville Middle School
  - 4.)\*\* Jennifer B. Karkoska.....Centerville Middle School
  - 5.)\*\*Dale A. Leed .....Centerville Middle School

- 6.)\*\*Stacey L. Marten.....Centerville Middle School
- 7.)\*\*Andrea E. Rutledge .....Centerville Middle School
- 8.)\*\*Amy E. Weber.....Centerville Middle School
- 9.)\*\*Jennifer Wallace .....Centerville Middle School
- 10.)\*\*Donna M. Freydlin.....Hempfield High School
- 11.)\*\*Donna M. Goserud .....Hempfield High School
- 12.)\*\*Ryan T. Martin .....Hempfield High School
- 13.)\*\*Cynthia A. Mowery.....Hempfield High School
- 14.)\*\*Nancy Pott.....Hempfield High School
- 15.)\*\*Amy J. Thompson .....Hempfield High School
- 16.)\*\*Attie G. Frey .....Landisville Middle School
- 17.)\*\*Maria C. Mazzeo.....Landisville Middle School
- 18.)\*\*Laura L. Moser .....Landisville Middle School
- 19.)\*\*Andrea E. Rutledge .....Landisville Middle School
- 20.)\*\*Nancy A. Schnell.....Landisville Middle School
- 21.)\*\*Amy Smith .....Landisville Middle School
- 22.)\*\*Elizabeth F. Strazza.....Landisville Middle School
- 23.)\*\*Kara E. Travis .....Landisville Middle School
- 24.)\*\*Shane M. VanAulen .....Landisville Middle School
- 25.)\*\*Clint A. Willman .....Landisville Middle School

- f. Approval to appoint \*\*Erin C. Petty to act as an After-School Detention Monitor, Hempfield High School, effective October 8, 2019, compensated in accordance with the Collective Bargaining Agreement

5. Support Staff Employments

- a. Approval to employ Sueanne Aulisio as a Part-Time Food Services Employee, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- b. Approval to employ Erica Caraballo as a Part-Time Personal Care Assistant, Mountville Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- c. Approval to employ Mimi S. Dickerson as a Full-Time Personal Care Assistant, Centerville Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (NEW)
- d. Approval to employ Melinda A. Frank as a Part-Time Middle School Noontime Aide, Centerville Middle School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)

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  - e. Approval to employ Jane Geiter as a Part-Time Food Services Employee, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - f. Approval to employ Shawna Hernandez as a Part-Time Food Services Employee - Cashier, East Petersburg Elementary School, effective October 9, 2019, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - g. Approval to employ Patricia A. Hummer as a Full-Time Personal Care Assistant, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - h. Approval to employ Morgan L. MacVaugh as a Part-Time Elementary Library Aide, Elementary Schools, effective October 9, 2019, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - i. Approval to employ Priscilla M. Maloney as a Part-Time Elementary Building Aide, Landisville Intermediate Center, effective October 9, 2019, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - j. Approval to employ Lisa Mancini as a Full-Time Personal Care Assistant, Landisville Intermediate Center, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - k. Approval to employ Stacy Martin as a Part-Time Food Services Employee - Lead, Centerville Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - l. Approval to employ Robert Ness as a Full-Time Custodian, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - m. Approval to employ Angelita A. Nunez as a Part-Time Food Services Employee, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)

- n. Approval to employ Christy Oatman as a Part-Time Personal Care Assistant, Centerville Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- o. Approval to employ Martha Reyes as a Part-Time Food Services Employee, Landisville Primary Center, effective October 9, 2019, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- p. Approval to employ Kristen Rodkey as a Full-Time Custodian, Hempfield High School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- q. Approval to employ Sandra Sanger as a Part-Time Cash Counting Clerk, Landisville Intermediate Center, effective October 9, 2019, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2019-2020. This is in addition to her current Food Services position. (REPLACEMENT)
- r. Approval to employ Rachel Smith as a Part-Time Middle School Noontime Aide, Landisville Middle School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- s. Approval to employ Laurie Truluck as a Part-Time Elementary Building Aide, Farmdale Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- t. Approval to employ Kathy Vance as a Part-Time Food Services Employee, Farmdale Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- u. Approval to employ Kayla A. Vanden Berg as a Part-Time Paraeducator, East Petersburg Elementary School, effective October 9, 2019, provisionally according to federal and state law regulations and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
- v. Approval to employ Renee L. Watts as a Part-Time Personal Care Assistant, Centerville Elementary School, effective date to be determined, provisionally according to federal and state law regulations, receipt of all clearances and a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (NEW)

- w. Approval to employ \*\*Tanya Wright as a Part-Time Bus Monitor, Centerville Middle School, effective October 7, 2019, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2019-2020 (this position is in addition to her current position with the school district)
6. Transfers
- a. Approval to transfer Hali M. Byerly from Part-Time Personal Care Assistant, Mountville Elementary School to Full-Time Personal Care Assistant, Mountville Elementary School, effective October 9, 2019 (REPLACEMENT)
  - b. Approval to transfer Beth E. Flick from Part-Time Middle School Noontime Aide, Centerville Middle School to Part-Time Attendance Secretary, Centerville Middle School, effective September 30, 2019 (REPLACEMENT)
  - c. Approval to transfer Ida M. Gonzalez from Substitute Elementary Building Aide to Part-Time Elementary Building Aide, Mountville Elementary School, effective date to be determined, provisionally according to federal and state law regulations and receipt of a satisfactory physical exam, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - d. Approval to transfer Rebecca Huhn from Part-time Personal Care Assistant, Landisville Middle School to Part-time Personal Care Assistant, Hempfield High School, effective October 7, 2019 (REPLACEMENT)
  - e. Approval to transfer Dennis P. Kendig from Substitute Custodian to Full-Time Custodian, Centerville Middle School, effective October 9, 2019, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - f. Approval to transfer Kerie E. Mitzel from Full-time Personal Care Assistant, Mountville Elementary School to Full-time Paraeducator, Mountville Elementary School, effective October 9, 2019, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - g. Approval to transfer Christine A. Ortiz from Part-time Personal Care Assistant, Centerville Elementary School to Full-time Personal Care Assistant, Centerville Elementary School, effective date to be determined, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - h. Approval to transfer Ashley L. Wall from Part-time Personal Care Assistant, Mountville Elementary School to Full-time Personal Care Assistant, Mountville Elementary School, effective September 30, 2019, compensated in accordance with the Salary Rate Ranges for 2019-2020 (REPLACEMENT)
  - i. Approval to transfer Joseph Walsh from Part-time Personal Care Assistant, Centerville Middle School to Part-time Personal Care Assistant, Landisville Middle School, effective October 7, 2019 (REPLACEMENT)



- j. Approval to transfer Abby L. Wert from Full-time Personal Care Assistant, Landisville Intermediate Center to Full-time Personal Care Assistant, Landisville Primary Center, effective October 10, 2019

7. Certified Staff Substitute Positions

- a. Approval to employ Cassie J. Muckenhirn Bosley as a Part-Time (.7) Long-Term Substitute English as a Second Language Teacher, Landisville Intermediate Center, effective date to be determined until March 5, 2020, provisionally according to federal and state law regulations and receipt of a satisfactory physical exam. Ms. Muckenhirn Bosley will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Muckenhirn Bosley is a graduate of Messiah College and is certified as a Program Specialist English as a Second Language, English 7-12, Elementary K-6, and Family-Consumer Sciences PK-12. (REPLACEMENT)
- b. Approval to employ Jacquelyn Pixley as a Long-Term Substitute English Language Arts Teacher, Landisville Middle School (first semester)/Centerville Middle School (second semester), effective September 23, 2019, for the remainder of the 2019-2020 school year, provisionally according to federal and state law regulations. Ms. Pixley will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Pixley is a graduate of Millersville University and is certified in English 7-12. (REPLACEMENT)
- c. Approval to employ Madison Wilson as a Long-Term Substitute Grade 5 Teacher, Centerville Elementary School, effective August 26, 2019 through March 5, 2020 (end of second trimester), provisionally according to federal and state law regulations. Ms. Wilson will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Wilson is a graduate of Millersville University and is certified in Grades 4-8, All Subjects 4-6, and Mathematics 7-8. (REPLACEMENT)
- d. Approval to employ the following individuals as PA Certified Substitute Teachers, provisionally according to federal and state law regulations, compensated at the current substitute rate:
  - 1.) Michelle McGlaulin.....September 24, 2019
  - 2.) Spencer Miles.....September 24, 2019
  - 3.) Scott Peachey.....September 24, 2019

8. Support Staff Substitute Positions

- a. Approval to employ Amy Baughman to the following substitute positions for the 2019-2020 school year, effective October 8, 2019, provisionally according to federal and state law regulations, compensated at the current substitute rate:
  - 1.) Substitute Personal Care Assistant
  - 2.) Substitute Paraeducator
  - 3.) Substitute Elementary Building Aide
  - 4.) Substitute English as a Second Language Aide

- b. Approval to employ Nancy Mellinger to the following substitute positions for the 2019-2020 school year, effective October 3, 2019, provisionally according to federal and state law regulations, compensated at the current substitute rate:
  - 1.) Substitute Elementary Building Aide
  - 2.) Substitute Clerical Aide
- c. Approval to employ Joy Mason as a Substitute Clerical Aide for the 2019-2020 school year, effective October 1, 2019, provisionally according to federal and state law regulations, compensated at the current substitute rate
- d. Approval to employ the following individuals as Substitute Food Services Employees for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated at the current substitute rate
  - 1.) Mary P. Boling.....effective October 14, 2019
  - 2.) Angela DeLaney.....effective October 8, 2019
  - 3.) Radwa Matar .....effective October 3, 2019
  - 4.) Vickie McMullen .....effective October 9, 2019
- e. Approval to employ the following individuals as Substitute Custodians, Hempfield High School (temporary role), effective October 7, 2019, provisionally according to federal and state law regulations, compensated at the current substitute rate:
  - 1.)\*\*Tina Kadilak
  - 2.)\*\*Joyce Zehr
- f. Approval to employ the following individuals as Senior Tax Program Substitutes, effective October 9, 2019, provisionally according to federal and state law regulations and receipt of all clearances, compensated at the current substitute rate:
  - 1.) Lillian Dolbow
  - 2.) Margaret Snell

9. Extracurricular Positions

- a. Approval to employ Devon Groff to the following extracurricular positions, effective for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated in accordance with the Collective Bargaining Agreement:
  - 1.) Dance Theatre Director, Hempfield High School
  - 2.) Musical Assistant Director, Hempfield High School
- b. Approval to employ \*\*Melissa Kreider to the extracurricular position of Middle School Musical Assistant Director, effective for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated in accordance with the Collective Bargaining Agreement

- c. Approval to employ the following individuals to the extracurricular position of Middle School Band Director, effective for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated in accordance with the Collective Bargaining Agreement:
  - 1.)\*\*Colin McCaskey - 20%
  - 2.)\*\*Rebecca Pershouse Olson - 80%
  
- d. Approval to employ \*\*Alejandro L. Ramos to the extracurricular position of High School Musical Pit Orchestra Director, effective for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated in accordance with the Collective Bargaining Agreement
  
- e. Approval to employ \*\*Katherine Sharpe to the extracurricular position of Boys Volleyball Volunteer Coach, effective for the 2019-2020 spring sports season, provisionally according to federal and state law regulations
  
- f. Approval to employ the following individuals to the extracurricular position of Memory Book Co-Advisors, Landisville Middle School, effective for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated in accordance with the Collective Bargaining Agreement:
  - 1.)\*\*Kara Travis - 50%
  - 2.)\*\*Lynda Welkowitz - 50%
  
- g. Approval to employ Cody Smith to the extracurricular position of Dance Theatre Choreographer, effective for the 2019-2020 school year, provisionally according to federal and state law regulations, compensated in accordance with the Collective Bargaining Agreement
  
- h. Approval to appoint the following individuals to extracurricular volunteer positions for the 2019-2020 winter sports season, provisionally according to federal and state law regulations and receipt of all clearances:
  - 1.) Jordan Burke .....Boys Basketball Volunteer Coach
  - 2.) Jordan Hagel .....Boys Basketball Volunteer Coach
  - 3.) Zachary Lehman.....Boys Basketball Volunteer Coach
  - 4.) Andrew Macik.....Boys Basketball Volunteer Coach
  - 5.)\*\* Kyle J. Oster .....Boys Basketball Volunteer Coach
  - 6.) Mark Wagaman.....Boys Basketball Volunteer Coach
  - 7.) Jason Yurchak.....Boys Basketball Volunteer Coach
  - 8.) Sherri Gorman .....Girls Basketball Volunteer Coach
  - 9.) Alyssa Stock .....Cheerleading Volunteer Coach
  - 10.) Alec Martin .....Indoor Track Volunteer Coach
  - 11.)\*\*Charlene Smith .....Indoor Track Volunteer Coach
  - 12.) Mike Williams .....Swimming Volunteer Coach
  - 13.) Daniel Brandt .....Wrestling Volunteer Coach
  - 14.) Nate Cote.....Wrestling Volunteer Coach
  - 15.) Nate Graham.....Wrestling Volunteer Coach
  - 16.) Dennis Kemmick .....Wrestling Volunteer Coach

10. Other

Approval to employ Julia Snare as an unpaid intern in the Hempfield School District Student Services Office, effective August 29, 2019 to May 8, 2020, provisionally according to federal and state laws and receipt of all clearances

\*\*Denotes current Hempfield employee

B. Financial Items

1. Approval of Financial Report and Check Register for the month of September 2019 (reference attachments)
2. Approval of the Food Services Financial Report and Check Register for the month of September 2019 (reference attachments)
3. Approval of the inter-fund transfer from General Fund to Capital Reserve in the amount of \$2,191,622 for the 2018-2019 fiscal year (reference attachment)
4. Approval of the following contracts: (reference attachments)
  - a. Franklin and Marshall College for a Use of Facilities Agreement to hold Hempfield High School's Commencement for 2020. This is a shared contract with Penn Manor School District.
  - b. Carol H. Gilbert Consulting to conduct ServSafe training and the certification exam during the October 25 in-service day
  - c. Johnson Controls, Inc. to repair a heat pump on the Landisville Education Center's roof top
  - d. Kirchner's Pest Control for monthly IPM Pest Control Services for the 2019-2020, 2020-2021, and 2021-2022 school years
  - e. John Kline Septic Services for grease tank pumping and high pressure water jetting of grease tank
  - f. Lifetouch for Yearbook Publication Agreement for Landisville Middle School in the 2019-2020 school year
  - g. Moore Engineering Company for engineering services associated with the replacement of the closed-circuit cooling tower at Centerville Middle School
  - h. Moore Engineering Company for engineering services to review and assess the smoke dampers at Mountville and Rohrerstown Elementary Schools
  - i. Music Theatre International for high school musical showkit and dramatic performing rights license for Beauty and the Beast
  - j. Print-O-Stat for renewal of full service maintenance contract on HP 500 Plotter Printer for 2019-2020 school year

- k. ProTech Mechanical Contractors, Inc. for fire sprinkler inspections. Inspections are performed quarterly.
- l. Samsara for fleet tracking that includes four dash cameras, GPS and software licenses
- m. Schneider Electric IT USA, Inc. for diagnostic service call for UPS in the administration building
- n. Solarwinds for yearly renewal for technology department's ticket system - contract term is December 31, 2019 to December 31, 2020
- o. The Vista School for tuition agreement for one student for the 2019-2020 school year

C. Other Action Items

- 1. Approval for students and coaches from the Girls Basketball Team to attend an overnight trip to the State College Holiday Tournament in State College, PA from December 27 through December 28, 2019 (reference attachment)
- 2. Approval of the Agreement with Yorgey's Fine Dry Cleaning, Market Street Sports Group, and Hempfield School District for sponsorship of the Press Box at the Quad Field. This is a one-year renewal September 2019 to September 2020 for \$6,000. (reference attachment)

**XI. Adjournment**

**XII. Executive Session (if needed)**

**\* New Item or Change**