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**HEMPFIELD SCHOOL DISTRICT  
200 CHURCH STREET  
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA  
REGULAR MEETING  
MAY 12, 2020  
VIRTUAL MEETING  
7:00 PM**

*The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.*

***Executive Session - 5:00 pm***

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of the agenda incorporating additions/deletions**
- IV. Approval of the minutes of the Committee Meeting held on April 7, 2020 and the Regular Meeting held on April 14, 2020**
- V. Student Recognition**

All State Musicians

Frederick Morris Gelbart - PMEA All-State Concert Band - Clarinet

Konrad B. Hurst - PMEA All-State Orchestra - Cello

Evan P. C. Long - PMEA All-State Concert Band - Baritone

All-National Musician

Nathan R. Knauss - NAFME All-National Choir

**VI. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

**VII. Superintendent's Report – Announcements/Discussion**

A. District Update

B. Calendar of Events

May 12, 2020	5:00 pm, Executive Session, 7:00 pm, Regular Meeting Virtual Meeting
May 14, 2020	11:00 am, Policy, Personnel & Legal Committee Meeting Virtual Meeting
May 19, 2020	4:30 pm, Buildings and Grounds Committee Meeting Virtual Meeting
* May 26, 2020 (rescheduled)	4:30 pm, Finance Committee Meeting Virtual Meeting
June 2, 2020	7:00 pm, Class of 2020 Commencement Virtual Ceremony
June 3, 2020 (Wednesday)	TBD, Executive Session, 7:00 pm, Committee Meeting Location to be determined
June 9, 2020	TBD, Executive Session, 7:00 pm, Regular Meeting Location to be determined
June 23, 2020	4:30 pm, Buildings and Grounds Committee Meeting Virtual Meeting

C. Other

**VIII. President's Report**

**IX. Representative / Adjunct Reports**

- A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard
- B. IU 13 - Mr. Merris
- C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington
- D. Safety & Security - Mr. Wagner/Mrs. Johnston
- E. PSBA Liaison - Mr. Wagner/Mr. Merris

**X. Standing Committees**

- A. Buildings and Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard (reference attachment)
- B. Education and Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard (reference attachment)
- C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston
- D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston

**XI. Action Items**

A. Personnel Items

1. Retirement

Approval to accept the resignation, due to retirement, of Michael T. Wright, Full-Time Custodian, Rohrerstown Elementary School, effective December 20, 2020

2. Resignation

Approval to accept the resignation of Kelly M. Morenko, School Counselor, Hempfield High School, effective April 21, 2020

3. Leaves of Absence

- a. Approval to grant a Special Sick Leave of Absence to Dara A. M. Bower, Grade 2 Teacher, East Petersburg Elementary School, effective April 20, 2020
- b. Approval to grant a Special Sick Leave of Absence to Allison M. DeArment, School Counselor, Farmdale Elementary School, effective April 16, 2020
- c. Approval to grant a Special Sick Leave of Absence to Jennifer M. Norton, Coordinator for Health Services, Hempfield High School, effective April 24, 2020
- d. Approval to grant a Special Sick Leave of Absence to Randy E. Smith, Director of Human Resources, Hempfield School District, effective April 24, 2020

4. Transfer

Approval to transfer Michael L. Lichtenwalner from Systems Administrator to Technology Coordinator, Landisville Education Center, effective July 1, 2020, compensated in accordance with Group B - Act 93 Group (REPLACEMENT)

5. Certified Substitute

Approval to employ Alicen M. Reigel as a PA Certified Substitute Teacher, effective February 19, 2020, provisionally according to federal and state laws regulations, compensated at the current substitute rate

6. Summer Positions

Approval to employ the following individuals as Part-time Summer 2020 Computer Preventative Maintenance Employees, compensated at the current summer rate:

- 1.) Derek Eide (pending receipt of clearances and satisfactory physical)
- 2.)\*\*Steven A. Lied
- 3.)\*\*Benjamin J. Mitchell

7. Other

- a. Approval to appoint \*\*Mark W. Brooks as Board Secretary for the Hempfield School District to a four-year term, commencing July 1, 2020 and ending June 30, 2024
- b. Approval to appoint \*\*Sheryl J. Pursel as Assistant Board Secretary for the Hempfield School District to a one-year term, commencing July 1, 2020 and ending June 30, 2021
- c. Approval to appoint \*\*Sheryl J. Pursel as Board Treasurer for the Hempfield School District to a one-year term commencing, July 1, 2020 and ending June 30, 2021

- d. Approval to appoint \*\*Sharon L. Rambler as Tax Collector for the Hempfield School District to a one-year term commencing, July 1, 2020 and ending June 30, 2021

\*\* Denotes current Hempfield employee

## B. Financial Items

1. Approval of the following contracts (reference attachments):
  - a. Fox Rothschild LLP for fee agreement for solicitor services for 2020-2021 school year
  - b. Ident-a-Kid for visitor management and attendance software to replace current software
  - c. Lancaster-Lebanon IU13 for participation in the Special Education Legal Consortium - contract term is July 1, 2020 to June 30, 2021
  - d. Lancaster-Lebanon IU13 for participation in the Technology Legal Consortium - contract term is July 1, 2020 to June 30, 2021
  - e. Moore Engineering Company/ELA Group, Inc. for fee agreements for 2020
  - f. Naviance, Inc. (Hobson's) for a one-month extension of Naviance Software used for college preparation, planning and alumni tracker - contract term is June 1, 2020 to June 30, 2020
  - g. Netrepid for the Centerville Elementary School radio tower demolition
  - h. New Story for tuition agreements for two students during the 2020 Extended School Year
  - i. Triangle Communications for relocation of the radio antenna from Centerville Elementary School to Centerville Middle School
  - j. Trustmark Health Benefits, Inc. for an amendment to the Dependent Flex Plan to allow qualified changes in status that may allow an eligible plan participant to make a corresponding election change
2. Approval of Financial Report and Check Register for the month of April 2020 (reference attachments)
3. Approval of the Food Services Financial Report and Check Register for the month of April 2020 (reference attachments)
4. Approval to pay invoices from the Capital Reserve Fund - \$69,458.50 (reference attachment)

5. Approval of the following donations to Hempfield School District:

Donation to	Donation From	Description	Donation
Hempfield Cafeteria Account	Ethan Riley (former EPES student & HHS graduate)	East Petersburg Elementary lunch balances	\$328.87
Hempfield Cafeteria Account	EPES PTO	East Petersburg Elementary lunch balances	\$328.87
Hempfield Cafeteria Account	Anonymous Donor	East Petersburg Elementary lunch balances	\$328.92
Hempfield Cafeteria Account	Maurer Family Fund (Jim & Liz Maurer)	HSD lunch balances	\$9,500.00
Help Thy Neighbor Fund	Anonymous Donor	To support needs of students and families	\$3,753.00

6. Approval to transfer the remaining fund balance from Unemployment Compensation Fund to General Fund and close the Unemployment Compensation Fund
7. Approval to transfer the remaining fund balance from Workers' Compensation Fund to General Fund and close the Workers' Compensation Fund

C. Other Action Items

1. Approval of second reading of the following board policies (reference attachments):
  - a. Policy 220 Student Expression/Distribution and Posting of Materials
  - b. Policy 718 Service Animals in Schools
  - c. Policy 913 Non-School Organizations/Groups/Individuals
2. Approval to suspend Extracurricular Activity Fees for the 2020-2021 school year
3. Approval of Class of 2020 Candidates for Graduation (reference attachment)

**XII. Adjournment**

**XIII. Executive Session (if needed)**

**\* New Item or Change**