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**HEMPFIELD SCHOOL DISTRICT  
200 CHURCH STREET  
LANDISVILLE, PENNSYLVANIA 17538**

**AGENDA  
REGULAR MEETING  
JULY 13, 2021  
HEMPFIELD HIGH SCHOOL, PERFORMING ARTS CENTER  
200 STANLEY AVENUE, LANDISVILLE, PA 17538  
6:00 PM**

***Executive Session – 5:00 PM***

*The mission of the Hempfield School District community is to provide safe environments, experiences, and opportunities that inspire all students to become lifelong learners and contributing citizens in all aspects of their lives.*

- I. Call to Order**
- II. Pledge of Allegiance**
- III. \* Approval to accept the resignation of Adam T. Aloisi from the Board of School Directors, effective July 12, 2021**
- IV. \* Discussion of the vacant seat on the Hempfield Board of School Directors**
- V. Approval of the agenda incorporating additions/deletions**
- VI. Approval of the minutes of the Regular Meeting held on June 8, 2021**
- VII. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. We also ask that comments refrain from identifying specific students or staff members by name. Residents and taxpayers who are interested in making public comments must sign in with the Communications Director prior to the start of the meeting.

**VIII. Board Discussion: Policy 123 (Interscholastic Athletics)**

**IX. Superintendent's Report – Announcements/Discussion**

\* A. Health and Safety Plan for 2021-2022 (reference attachment)

B. Calendar of Events

July 13, 2021                      5:00 pm, Executive Session, 6:00 pm, School Board Regular Meeting  
Hempfield High School, Performing Arts Center

August 3, 2021                    TBD, Executive Session, 7:00 pm, School Board Committee Meeting  
Administration Building, Public Board Room

August 10, 2021                  TBD, Executive Session, 7:00 pm, School Board Regular Meeting  
Administration Building, Public Board Room

C. Other

**X. President's Report**

**XI. Representative / Adjunct Reports**

A. Lancaster County Career & Technology Center - Mr. Keener/Mr. Bard

B. IU 13 - Mr. Merris

C. Hempfield Area Recreation Commission - Mr. Aloisi/Dr. Harrington

D. Safety & Security - Mr. Wagner/Mrs. Johnston

E. PSBA Liaison - Mr. Wagner/Mr. Merris

**XII. Standing Committees**

A. Buildings & Grounds - Mr. Merris/Mr. Donato/Mr. Wagner/Mr. Bard (reference attachment)

B. Education & Programs - Mrs. Johnston/Mr. Maurer/Mr. Merris/Mr. Bard

C. Finance - Mr. Maurer/Mr. Aloisi/Mr. Keener/Mrs. Johnston (reference attachment)

D. Policy, Personnel and Legal - Mr. Smiley/Mr. Keener/Mr. Donato/Mrs. Johnston

### **XIII. Action Items**

#### A. Personnel Items

##### 1. Retirements

- a. Approval to accept the resignation, due to retirement, of Dr. Mark E. Reinhardt, Associate Principal, Hempfield High School, effective December 1, 2021
- b. Approval to accept the resignation, due to retirement, of Sherri Transue, Part-Time Library Aide, Hempfield High School, effective June 4, 2021

##### 2. Resignations

- a. Approval to accept the resignation of Kimberly M. Bittner, Part-Time Lead General Food Service Worker, East Petersburg Elementary School, effective July 1, 2021
- b. Approval to accept the resignation of Jaime M. Eby, Human Resources Generalist - Benefits, Administration Building, effective June 22, 2021
- c. Approval to accept the resignation of Jesse Everhart, School Psychologist, East Petersburg Elementary School, effective June 11, 2021
- d. Approval to accept the resignation of Bonnie Fox, .5 Mathematics Specialist, Landisville Intermediate Center and Mountville Elementary School, effective June 22, 2021
- e. Approval to accept the resignation of Amy Grube, .5 Reading Specialist, Landisville Primary Center, effective June 4, 2021
- f. Approval to accept the resignation of Mandy N. Houck, Full-Time Transportation Specialist, Administration Building, effective July 2, 2021
- g. Approval to accept the resignation of Benjamin Markey, Full-Time Custodian, Hempfield High School, effective June 21, 2021
- h. Approval to accept the resignation of Kathy McDermott, Part-Time Paraeducator, Farmdale Elementary School, effective June 7, 2021
- i. Approval to accept the resignation of Mary Mowery, Part-Time General Food Service Worker, Centerville Middle School, effective July 5, 2021
- j. Approval to accept the resignation of Jennifer M. Norton, Certified School Nurse, Hempfield High School, effective June 7, 2021

- k. Approval to accept the resignation of Jessica Redcay, Grade 2 Teacher, Landisville Primary Center, effective June 9, 2021
- l. Approval to accept the resignation of Debra Roedema, Certified School Nurse, Centerville and Farmdale Elementary Schools, effective June 7, 2021
- m. Approval to accept the resignation of Jennifer Sweeny, Full-Time Personal Care Assistant, Mountville Elementary School, effective June 4, 2021
- n. Approval to accept the resignation of Wendy Toole, Full-Time Guidance Secretary, Hempfield High School, effective July 15, 2021
- o. Approval to accept the resignation of Kara Trettel, Business Education Teacher, Hempfield High School, effective July 6, 2021
- p. Approval to accept the resignation of Shannon M. Zimmerman, Director of Communications, Administration Building, effective August 6, 2021

### 3. Leaves of Absence

- a. Approval to grant a Leave of Absence to Logan T. Albaugh, Guidance Counselor, Hempfield High School from August 18, 2021 through September 17, 2021
- b. Approval to grant a Leave of Absence to Jessica R. Barcaro, Teacher - Grade 4, Landisville Intermediate Center from August 18, 2021 through October 5, 2021
- c. Approval to grant a Leave of Absence to Kendra J. Crosby, Teacher - Math, Hempfield High School from August 18, 2021 through January 14, 2022
- d. Approval to grant a Leave of Absence to Rebekah A. Foulds, Teacher - Social Studies, Hempfield High School from August 18, 2021 through January 14, 2022
- e. Approval to grant a Leave of Absence to Attie G. Frey, Teacher - ELA, Landisville Middle School from September 21, 2021 through December 13, 2021
- f. Approval to amend a Leave of Absence to Michael E. Grube, Custodian, East Petersburg Elementary School from April 13, 2021 through June 11, 2021 to April 13, 2021 through June 25, 2021
- g. Approval to grant a Leave of Absence to Stephanie Meyer, Teacher - Grade 3, Mountville Elementary School from August 18, 2021 to October 19, 2021
- h. Approval to grant a Leave of Absence to Julie A. Miller, Teacher - Grade 3, East Petersburg Elementary School from August 18, 2021 to November 22, 2021
- i. Approval to grant a Leave of Absence to Nicole Millhouse, Teacher - Grade 4, East Petersburg Elementary School from September 8, 2021 to November 30, 2021

- j. Approval to grant a Leave of Absence to Michael B. Palmer, Teacher - Art, Mountville Elementary School from August 18, 2021 through October 26, 2021
- k. Approval to grant a Leave of Absence to Carol S. Sangrey, Secretary, Landisville Middle School from July 16, 2021 through July 23, 2021
- l. Approval to grant a Leave of Absence to Joseph A. Shelly, Teacher - Tech Ed, Hempfield High School from August 18, 2021 through November 9, 2021

#### 4. Administrative Position

Approval to employ Amy B. Simmons as Assistant Business Manager, Administration Building, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

#### 5. Certified Positions

- a. Approval to employ Dr. Ryan T. Kieffer as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Dr. Kieffer will be placed on Step 10, Doctorate, in accordance with the Collective Bargaining Agreement. Dr. Kieffer is a graduate of King's College, Millersville University and Immaculata University and is Certified in School Psychologist PK-12 and Letter of Eligibility Assistant Superintendent PK-12. (REPLACEMENT) Assignment: School Psychologist at East Petersburg Elementary School
- b. Approval to employ Kelly E. Parker as a Certified Employee with a Permanent contract, effective for the 2021-2022, provisionally according to federal and state regulations. Ms. Parker will be placed on Step 2, Master's Degree plus 15, in accordance with the Collective Bargaining Agreement. Ms. Parker is a graduate of Lebanon Valley College and Saint Joseph's University and is Certified in Elementary Grades PK-4 and Special Education PK-8. (REPLACEMENT) Assignment: Life Skills Teacher at East Petersburg Elementary School
- c. Approval to employ Svetlana Sagalov-Feldman as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Sagalov-Feldman will be placed on Step 2, Bachelor's plus 30, in accordance with the Collective Bargaining Agreement. Ms. Sagalov-Feldman is a graduate of Temple University and is Certified in English 7-12 and English as a Second Language PK-12. (REPLACEMENT) Assignment: English HVA Teacher at Landisville Education Center.
- d. Approval to employ Tara K. Woomer as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Woomer will be placed on Step 3, Master's plus 60, in accordance with the Collective Bargaining Agreement. Ms. Woomer is a graduate of University of Delaware and West Chester University and is Certified in Biology 7-12, General Science 7-12, and Mid-Level Science 6-9 (REPLACEMENT) Assignment: Gifted Teacher at Landisville Middle School

- e. Approval to employ Brooke A. Yellets as a Certified Employee with a Permanent contract, effective for the 2021-2022 school year, provisionally according to federal and state regulations. Ms. Yellets will be placed on Step 9, Master's plus 45, in accordance with the Collective Bargaining Agreement. Ms. Yellets is a graduate of Indiana University and is Certified in School Psychologist Pk-12 and Principal PK-12. (REPLACEMENT) Assignment: School Psychologist at Rohrerstown Elementary School/Mountville Elementary School

6. Certified Staff Transfers

- a. Approval to transfer Kathleen M. Balmer from Teacher - Grade 5 to Teacher - Grade 6 at East Petersburg Elementary School effective 2021-2022 school year
- b. Approval to transfer Brittany Bertoli from Grade 2 Teacher at Mountville Elementary School to Middle School ELA Interventionist at Centerville Middle School effective for the 2021-2022 school year.
- c. Approval to transfer Katelyn N. Burkhart from Special Education Teacher at Farmdale Elementary School/Centerville Elementary School to Special Education Teacher at Centerville Elementary School effective 2021-2022 school year
- d. Approval to transfer Danielle N. Campbell from Speech and Language Therapist at Hempfield High School to .5 Speech and Language Specialist at Rohrerstown Elementary School, effective 2021-2022 school year
- e. Approval to transfer Carmen M. DiMaria from Special Education Teacher at Landisville Middle School to Special Education Teacher at Hempfield High School effective 2021-2022 school year
- f. Approval to transfer Wendy S. DiNardi from Special Education Teacher at Hempfield High School to Special Education Teacher at Landisville Middle School effective 2021-2022 school year
- g. Approval to transfer Kelley A. Keel from Teacher - Grade 5 to Teacher - Grade 3 at Mountville Elementary School effective 2021-2022 school year
- h. Approval to transfer Rebecca A. Lehman from Teacher - Grade 1 to Teacher - Grade 2 at Landisville Primary Center effective 2021-2022 school year
- i. Approval to transfer Timothy P. Pagano from Special Education Teacher at Landisville Education Center to Special Education Teacher at Farmdale Elementary School effective 2021-2022 school year
- j. Approval to transfer Melissa S. Paup from Teacher - Grade 1 to Teacher - Grade 2 at Mountville Elementary School effective 2021-2022 school year
- k. Approval to transfer Andrea Rutledge from Middle School ELA Interventionist at Centerville Middle School/Landisville Middle School to Middle School ELA Interventionist at Landisville Middle School effective 2021-2022 school year

- i. Approval to transfer Erica M. Wise from Kindergarten Teacher at Landisville Primary Center and Mountville Elementary School to Kindergarten Teacher at Mountville Elementary School effective 2021-2022 school year

7. Support Staff Employments

- a. Approval to employ Matt J. Krone as a Full time HVAC Technician, Maintenance Building, effective date to be determined, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)
- b. Approval to employ Amber Weber-Lugo as a Full time Health Room Nurse, Mountville Elementary School/Centerville Middle School, effective August 24, 2021, provisionally according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2021-2022 (REPLACEMENT)

8. Support Staff Transfers

- a. Approval to transfer Kathryn Kendig from Custodian at Hempfield High School to Custodian - Building Supervisor at Landisville Primary Center effective July 12, 2021
- b. Approval to transfer Terry M. Meyer from Payroll Specialist at the Administration Building to HR Generalist - Benefits at the Administration Building, effective July 14, 2021
- c. Approval to transfer Carissa D. Rhodes from Attendance Secretary at Hempfield High School to Administrative Assistant to the Assistant Superintendent at the Administration Building, effective June 21, 2021
- d. Approval to transfer Randy Ross from HVAC Technician at the Maintenance Building to Maintenance Supervisor at the Maintenance Building effective June 28, 2021
- e. Approval to transfer Eleanor Strassmann from Middle School Noontime Aide at Centerville Middle School to District Receptionist at the Administration Building effective July 6, 2021

9. Summer Positions

- a. Approval to employ \*\*Jacquelyn Keough as Summer 2021 Custodial Employee, provisionally according to federal and state law regulations, compensated at the current summer rate
- b. Approval to employ \*\*Michele Neff as Summer 2021 Custodial Employee, provisionally according to federal and state law regulations, compensated at the current summer rate

10. Extracurricular Positions

- a. Approval to employ \*\*Ethan W. Martin to the extracurricular position of Assistant Jr High Football Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement
- \* b. Approval to employ \*\* Justin W. Snook to the extracurricular position of Class Advisor Hempfield High School for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation, compensated in accordance with the Collective Bargaining Agreement
- c. Approval to appoint Nicholas M. Leaman to the extracurricular position of Volunteer Boys Soccer Coach for the 2021-2022 school year, provisionally according to federal and state law regulations, receipt of all clearances, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation,
- d. Approval to appoint the following individuals to extracurricular volunteer positions, effective for the 2021-2022 school year, provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation. This is also contingent upon receipt of all clearances:
  - 1.) Conner S. Nafziger .....Marching Band Volunteer
  - 2.) Grace E. Rodman .....Marching Band Volunteer
- e. Approval to employ the following individuals to extracurricular positions for the 2021-22 school year provisionally according to federal and state law regulations, pending the District's ability to remain open, whether such activities are consistent with guidelines by the state, local and federal governments surrounding social distancing, and general participation (reference attachment)
- f. Approval to accept the resignation of Brand Davis, Marching Band Marching Assistant, Hempfield High School, effective June 14, 2021
- g. Approval to accept the resignation of Anthony Jannotta, Centerville Middle School Webpage Advisor, Centerville Middle School, effective June 16, 2021
- h. Approval to accept the resignation of Christine D. LeFevre, Middle School Team Leader, Landisville Middle School, effective June 24, 2021
- i. Approval to accept the resignation of Iris Lehman, Girls Tennis Varsity Head Co-Coach, Hempfield High School, effective June 27, 2021

- j. Approval to accept the resignation of Kyle Oster, Centerville Memory Book Advisor, Centerville Middle School, effective June 16, 2021
- k. Approval to accept the resignation of Craig Schnell, Chess Coach, Landisville Middle School, effective July 2, 2021
- l. Approval to accept the resignation of Kenneth L. Smith, Jr., Girls Basketball Junior High Assistant Coach, Centerville Elementary School/Landisville Middle School, effective June 29, 2021
- m. Approval to accept the resignation of Michele Waltz, Middle School Team Leader, Centerville Middle School, effective June 28, 2021

11. Other

- a. Approval to appoint Karen M. Hall to serve as the Right to Know Officer for Hempfield School District effective July 1, 2021
- \* b. Approval to appoint Mark W. Brooks as Assistant Board Treasurer for the Hempfield School District to a one-year term commencing July 1, 2021 and ending June 30, 2022
- c. Approval to authorize the Superintendent to commit employment for vacancies necessary for the opening of school

\*\* = current Hempfield School District Employee

B. Financial Items

- 1. Approval of the following contracts (reference attachments)
  - a. CNI Sales, Inc. 2-year contract for router maintenance
  - b. Faithful Transportation renewal for additional bussing options
  - c. Goodwin & Gruber Agency First Service Group for student athletic insurance
  - d. Lancaster-Lebanon IU 13 Business Services procurement catalog discount bids 2021-2023
  - e. Lighthouse Vocational Services for provision of student vocational services, effective June 8, 2021 for 8 months
  - f. Mazzitti and Sullivan EAP Services, replacement Employee Assistance Provider, from September 1, 2021 to August 31, 2022
  - g. Murray Insurance to provide district insurance for 21-22 school year, including Package Policy, Commercial Automobile, Umbrella, Cyber Liability, and Pollution Liability

- h. Phoenix Learning Systems for Power School training for high school scheduling
- \* i. PowerSchool Group LLC for Unified Insights/Hoonuit data warehouse services for July 2021 through June 2024
- j. River Rock for Alternative Education for Disruptive Youth Services
- k. Trane 3-year contract to provide HVAC services to Hempfield High School, Landisville Middle School, and Landisville Primary Center
- l. Market Street Sports Group/Tomlinson Bomberger for one-year sponsorship of the end zone signage in the Georgelis Law Firm Stadium
- \* 2. Approval of Financial Reports and Check Register for the month of June 2021 (reference attachments)
- \* 3. Approval of the Food Services Financial Report and Check Register for the month of June 2021 (reference attachments)
- 4. Approval to pay invoices from the Capital Reserve Fund - \$19,910.17 (reference attachment)

C. Other Action Items

- 1. Approval of second reading of board policies (reference attachments)
  - a. Policy 207: Confidential Communications of Students
  - b. Policy 705: Facilities and Workplace Safety
  - c. Policy 903: Public Participation in Board Meetings
  - d. Policy 910: Community Engagement
- \* 2. Approval for students and advisors to attend an overnight trip to the 2022 Student Television Network National Convention and Competition in Long Beach, California from February 15-22, 2022
- 3. Approval to appoint individuals to serve as Hempfield School District voting delegates for the 2021 Pennsylvania School Boards Association (PSBA) Delegate Assembly on October 23, 2021
- \* 4. Approval of the District's Health and Safety Plan for the 2021-2022 school year (reference attachment)

**XIV. Adjournment**

**XV. Executive Session (if needed)**

- \* **New Item or Change**