HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538

AGENDA
REGULAR VOTING MEETING
APRIL 10, 2012
ADMINISTRATION BUILDING, PUBLIC BOARD ROOM
7:30 P.M.

The mission of the Hempfield School District community is to provide rigorous, relevant, responsive, and safe educational opportunities for students to become lifelong learners and contributing citizens in a diverse, global society.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the Agenda incorporating Additions/Deletions

IV. Approval of the Minutes of the Special Voting Meeting/Committee of the Whole Meeting held on March 6, 2012 and the Regular Voting Meeting held on March 15, 2012

V. Residents' Request to Address the Board (5-minute limit)

We provide a time of public comment for residents to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker.

VI. Superintendent's Report – Announcements/Discussion

A. Presentation of Certificates to 2012 All-State Musicians

Amanda J. Abrom - 2012 PMEA All-State Chorus
Richard J. Hill - 2012 PMEA All-State Chorus
Madison L. Sterner - 2012 PMEA All-State Chorus
Sarah E. Broadwell - Accompanist - 2012 PMEA All-State Chorus
Marian J. Bechtel - Trumpet - 2012 PMEA All-State Band

B. Calendar of Events

April 10, 2012 7:30 p.m., Regular Voting Meeting
Administration Building, Public Board Room

April 11, 2012	2012 IU 13 Partnership Convention 5:00 p.m., Registration/6:30 p.m., Dinner and Program Central Manor Elementary School 3717 Blue Rock Road, Washington Boro *(Becker, Feilmeier, Feister, DK Forry, Gerlach, Otto)*
April 15, 2012	7:00 p.m., National Honor Society Induction Ceremony Centerville Middle School Auditorium *(Feister, DK Forry, Gerlach, Jimenez, Maurer)*
April 17, 2012	9:00 a.m., LIC Construction Meeting 1:00 p.m., EPES and FES Construction Meeting Construction Office
April 24, 2012	4:30 p.m., Building and Grounds Committee Meeting Board Conference Room
April 25, 2012	4:30 p.m., Finance Committee Meeting Board Conference Room
April 26, 2012	7:00 p.m., Board Professional Development Public Board Room
May 1, 2012	9:00 a.m., LIC Construction Meeting 1:00 p.m., EPES and FES Construction Meeting Construction Office
May 1, 2012	TBD, Executive Session, 7:00 pm, Special Voting Meeting Proposed Final Budget Adoption Administration Building, Public Board Room
May 3, 2012	5:30 p.m., Senior Tax Relief Substitute Reception, Public Board Room 7:00 p.m., Special Dress Rehearsal of 2012 Dance Theatre Performing Arts Center
May 4-5, 2012	7:30 p.m., 2012 Dance Theatre "Romeo + Juliet" Performing Arts Center
May 6, 2012	2:30 p.m., 2012 Dance Theatre "Romeo + Juliet" Performing Arts Center
May 8, 2012	TBD, Executive Session 7:30 p.m., Regular Voting Meeting Administration Building, Public Board Room
May 11, 2012	9:05 a.m. & 10:20 a.m., Celebration of Culture Performing Arts Center
May 15, 2012	9:00 a.m., LIC Construction Meeting 1:00 p.m., EPES and FES Construction Meeting Construction Office

C. Other

VII. President's Report

VIII. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - **Mr. Sauders**

B. IU 13 - **Mr. Feister** - (reference attachment)

C. Lancaster County Academy - **Mrs. Gerlach**

D. Hempfield Area Recreation Commission - **Mr. Feister**/Mr. Jimenez

E. Curriculum Liaison - **Mr. Smiley**/Mrs. Gerlach

F. Safety, Health & Wellness - **Mrs. Gerlach**/Mr. Feister

G. PSBA Liaison - **Mr. Smiley**

IX. Standing Committee Reports

A. Buildings and Grounds - **Mr. Sauders**/Mr. Forry/Mr. Otto/Mr. Maurer

B. Finance - **Mr. Maurer**/Mr. Sauders/Mr. Good/Mr. Otto

C. Extracurricular - **Mr. Forry**/Mr. Feister/Mr. Good

X. Action Items

A. Personnel Items

1. Retirements

a. Approval to accept the resignation, due to retirement, of Jack T. Merrifield, Mathematics, Hempfield High School, effective June 5, 2012

b. Approval to accept the resignation, due to retirement, of Virginia E. Bailey, Receptionist, Hempfield High School, effective June 29, 2012

c. Approval to accept the resignation, due to retirement, of Linda J. Edwards, Transportation Secretary, Hempfield School District, effective June 29, 2012

d. Approval to accept the resignation, due to retirement, of Rita L. Boger, Building Secretary, Rohrerstown Education Center, effective April 13, 2012

e. Approval to accept the resignation, due to retirement, of Donald L. Fisher, District Painter, Hempfield School District, effective September 30, 2012

f. Approval to accept the resignation, due to retirement, of Regina A. Armold, Custodian, Hempfield High School, effective September 30, 2012

* g. Approval to accept the resignation, due to retirement, of Beatrice K. Warfel, Cafeteria Manager, Landisville Primary Center, effective June 5, 2012

2. Leaves of Absence

a. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Angela R. Swarm, Grade 3, East Petersburg Elementary School, from May 4, 2012 through May 18, 2012

b. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Kendra J. Crosby, Mathematics, Hempfield High School, from May 14, 2012 through June 5, 2012

c. Approval to grant a leave of absence to Kendra J. Crosby, Mathematics, Hempfield High School, from August 22, 2012 through January 22, 2013

d. Approval to grant a medical leave of absence to Angela B. Mahlandt, Elementary Guidance Counselor, Farmdale Elementary School, from May 10, 2012 through June 5, 2012

e. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Paige L. Haring, Grade 1, Farmdale Elementary School, from May 14, 2012 through June 5, 2012

f. Approval to amend a Family Medical Leave Act (FMLA) leave of absence for Jacqueline A. Jones, Grade 3, Rohrerstown Elementary School, from February 21, 2012 through June 5, 2012 to February 13, 2012 through May 5, 2012

g. Approval to grant a leave of absence to Jacqueline A. Jones, Grade 3, Rohrerstown Elementary School, from May 6, 2012 through May 23, 2012

h. Approval to amend a Family Medical Leave Act (FMLA) leave of absence for Kelly M. Snyder, English as a Second Language Teacher, Hempfield High School, from April 2, 2012 through June 5, 2012 to March 20, 2012 through June 5, 2012

i. Approval to grant an intermittent Family Medical Leave Act (FMLA) leave of absence to Christine A. Brown, Psychologist, Mountville Elementary School , from March 16, 2012 through March 16, 2013

j. Approval to grant an intermittent Family Medical Leave Act (FMLA) leave of absence to Marcella A. Dupes, Administrative Assistant to the Assistant Superintendent, Hempfield School District, from March 15, 2012 through March 15, 2013

k. Approval to grant a leave of absence for Doreen D. Staikos, English as a Second Language Aide, Hempfield High School, from August 23, 2012 through January 22, 2013

* l. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Steven G. Huber, Custodian, East Petersburg Elementary School, from March 16, 2012 through April 6, 2012

m. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Beverly A. Casey, Custodian, Landisville Intermediate Center, from April 13, 2012 through October 13, 2012

3. Appointments/Employments

a. Approval to employ the following individuals as Pennsylvania Certified Substitutes for the 2011-2012 school year, effective April 11, 2012, pending receipt of all clearances and certification, compensated at the current substitute rate:

1.) Kelly L. Morgan
2.) Benjamin W. Hilt
3.) Kara E. Baxter
4.) Kathryn M. Brake
5.) Christopher D. Black

b. Approval to employ the following individuals as Hempfield Emergency Substitutes for the 2011-2012 school year, effective April 11, 2012, compensated at the current substitute rate:

1.) Laurie A. Koerber
2.) Doreen D. Staikos

* c. Approval to appoint the following individuals as Mentors for part of the second semester of the 2011-2012 school year, in accordance with the Collective Bargaining Agreement:

1.) Annette Cook
2.) Linda Miller
3.) Kristen Wickenheiser
4.) Marjorie Paradise

d. Approval to employ Beverly J. Schilthuis as a Substitute Health Room Nurse for the 2011-2012 school year, effective April 11, 2012, pending receipt of all clearances, compensated at the current substitute rate

e. Approval to employ the following individuals as Substitute Instructional Aides and Substitute Noontime Aides, for the 2011-2012 school year, effective April 11, 2012, pending receipt of all clearances, compensated at the current substitute rate:

1.) Christina R. Stock
2.) Shawn A. Campbell

f. Approval to employ the following individuals as Substitute Instructional Aides for the 2011-2012 school year, effective April 11, 2012, pending receipt of all clearances, compensated at the current substitute rate:

1.) Tina M. Loose
* 2.) Samuel Pericles
* 3.) Natalie V. Giampietro

* g. Approval to employ Carissa D. Rhodes as a Substitute Clerical Aide for the 2011-2012 school year, effective April 11, 2012, pending receipt of all clearances, compensated at the current substitute rate

* h. Approval to employ Melinda B. Witmer as a Substitute Noontime Aide for the 2011-2012 school year, effective April 11, 2012, pending receipt of all clearances, compensated at the current substitute rate

i. Approval to employ the following individuals as Substitute Food Services Employees, for the 2011-2012 school year, effective April 11, 2012, pending receipt of all clearances, compensated at the current substitute rate:

1.) Kim Hoffmaster
2.) Delores Y. Elslager
* 3.) Pearl L. Ober

j. Approval to appoint the following individuals to extracurricular positions for the 2011-2012 school year, pending receipt of all clearances, compensated in accordance with the Collective Bargaining Agreement:

1.) Gary L. Dimm - Boys' Volleyball Volunteer Assistant Coach
2.) ** Katherine J. Hough - Girls' Soccer Volunteer Assistant Coach

k. Approval to appoint the following individuals to extracurricular positions for the 2012-2013 school year, pending receipt of all clearances, compensated in accordance with the Collective Bargaining Agreement:

1.) ** Danny Walck - Boys' Basketball Head Coach
2.) David Brown - Boys' Basketball Varsity Assistant Coach
3.) ** Ian Daecher - Boys' Basketball Junior Varsity Coach
4.) Mark Macik - Boys' Basketball Junior High Head Coach
5.) ** Lenny Groft - Boys' Basketball Head Landisville Middle School Coach
6.) ** Matthew Wagaman - Boys' Basketball Centerville Middle School Coach
7.) ** Christopher Hanusa - Boys' Basketball Volunteer Landisville Middle School Coach
8.) Robert Daecher - Boys' Basketball Volunteer Junior Varsity Coach
9.) Mark Enoch - Boys' Basketball Volunteer Varsity Coach
10.) Andrew Macik - Boys' Basketball Volunteer Junior High Coach
11.) ** Brian Rife - Girls' Basketball Head Coach

12.) Scott Young - Girls' Basketball Varsity Assistant Coach
13.) ** Jeremy Gwyn - Girls' Basketball Junior High Head Coach
14.) ** Laura Hite - Girls' Basketball Landisville Middle School Coach
15.) D.C. Clark - Girls' Basketball Centerville Middle School Coach
16.) ** Ryan Martin - Girls' Basketball Volunteer Junior High Coach
17.) Linda Phillips - Girls' Basketball Volunteer Landisville Middle School Coach
18.) ** Andrew Wise - Bowling Head Coach
19.) ** Jude Bervinchak - Wrestling Head Coach
20.) ** Gregory Bervinchak - Wrestling Varsity Assistant Coach
21.) David Kemmick - Wrestling Varsity Assistant Coach
22.) ** Corey Nikolaus - Wrestling Junior High Head Coach
23.) ** William Yoder - Wrestling Junior High Assistant Coach
24.) ** Stephen Beck - Swimming Head Coach
25.) Betty Windstein - Swimming Assistant Coach
26.) Patrick Fatta - Swimming Assistant Coach
27.) ** Brittany Bertoli - Swimming Volunteer Varsity Coach
28.) ** Curtis Rogers - Indoor Track Head Coach
29.) Barbara Wolf - Indoor Track Assistant Head Coach
30.) ** David Stauffer - Indoor Track Assistant Coach
31.) Timothy Hite - Indoor Track Assistant Coach
32.) ** Daniel Herr - Indoor Track Assistant Coach
33.) James Albright - Indoor Track Assistant Coach
34.) Jeffrey Bradley - Indoor Track Volunteer Varsity Coach
35.) William Bowers - Indoor Track Volunteer Varsity Coach

** Denotes Hempfield Employee

I. Approval to employ the following individuals as Senior Tax Program Substitutes, effective April 11, 2012, pending receipt of all clearances, compensated at the current substitute rate:

1.) Cheryl Laub
2.) Mary Hicks

B. Financial Items

1. Approval of Financial Report and Check Register for the month of March 2012 (reference attachments)

2. Approval to pay invoices from the Capital Reserve Fund (reference attachment)

3. Approval to pay invoices from the Capital Projects Fund (reference attachment)

4. Approval of tax refunds per the attached list (reference attachment)

* 5. Approval of the Food Services Financial Report and Check Register for the month of March 2012 (reference attachments)

C. Buildings and Grounds Items

1. Approval to accept Change Order for new Landisville Intermediate Center project:

   JBM Mechanical, Inc.

   Change Order #2:

   Add $6,428 for installation of natural gas line to the emergency generator - contract omission (reference attachment)

* 2. Approval of summer internship to assist with construction management services (reference attachment)

D. Other Action Items

1. Approval of the second reading of the following board policies (reference attachments):

   a. Policy # 907 School Visitors
   b. Policy # 916 Volunteer Aides and Extracurricular Volunteers
   c. Policy # 917 Parental/Family Involvement

2. Approval of the first reading of the following board policies (reference attachments):

   a. Policy # 202 Eligibility of Nonresident Students
   b. Policy # 210 Use of Medications
   c. Policy # 210.1 Possession/Use of Asthma Inhalers (Attachment 210.1)
   d. Policy # 227 Student Use/Possession of Controlled Substances
   e. Policy # 227.1 Drug Testing-Extracurricular/Co-curricular Activities
   f. Policy # 227.2 Extra/Co-curricular Student Possession/Use of Controlled Substances
   g. Policy # 310 Abolishing a Position - Administrative Employees
   h. Policy # 311 Suspensions and Furloughs - Administrative Employees
   i. Policy # 411 Suspensions and Furloughs - Professional Employees
   j. Policy # 510 Abolishing a Position - Classified Employees
   k. Policy # 511 Suspensions and Furloughs - Classified Employees

3. Approval of the Social Studies Curriculum Revisions K-12 (reference attachments)

4. Approval of the Lancaster-Lebanon IU 13 2012-2013 General Operating Budget (reference attachments)

5. Approval of the Lancaster-Lebanon IU 13 2012-2013 Instructional Media Services Budget (reference attachments)

* 6. Approval of revised participation fees for middle school and high school extracurricular activities

XI. Adjournment

XII. Executive Session (if needed)

*** New Item or Change**