Hempfield School District
Transportation Office
200 Church Street
Landisville, PA 17538
Phone (717) 898-5606 FAX (717) 459-5119

May 22, 2012

Dear Parent/Guardian:

Changes in operations are occurring across the district, as a result of budget concerns for the 2012/13 school year and anticipated budget challenges in future years. **Due to these budget constraints** the Transportation Office is **not** able to accommodate the variety of options that it has in the past.

We will only be able to offer you the choice of one AM stop and the choice of one PM stop for your child. ***You will have to choose between your home stop and an alternate stop. The alternate stop can't vary****. These locations will need to be the same regardless of days of the week. early dismissals or delayed starts etc.*

All alternate busing information will be deleted from the transportation data base each year. **This will occur the second week of June.** If you would like the Hempfield School District to provide alternate busing assignments for your child/children for the 2012/13 school year, please complete the enclosed form and **return it to** your child/children's school office or to the Transportation Office by **June 7, 2012.** Please complete all information that is in bold print on the alternate busing form. **Incomplete information on the request may cause your request to be delayed or denied** since requests are approved on a 1st come 1st serve basis. Requests are usually approved if the criteria on the alternate busing form are met and the request is received prior to the buses being routed in June. You will receive a letter in August approximately 2 weeks before school begins with all bus information. **An alternate busing form must be completed by the parent/guardian each school year** for each child that the parent is requesting alternate busing.

Sincerely,

Barbara Kauffman
Director of Transportation

If your child/children do not need alternate transportation for the 2012/13 school year, please write the name of the child/children below and the school each child attends and return it to the Transportation Office

Child's Name	School	Grade