# HEMPFIELD SCHOOL DISTRICT 200 CHURCH STREET LANDISVILLE, PENNSYLVANIA

# MINUTES - JANUARY 3, 2012

The Committee of the Whole Meeting of the Hempfield School Board was held on Tuesday, January 3, 2012 in the Public Board Room at the District Administration Building, 200 Church Street, Landisville, Pennsylvania. The following members were present: Craig Feister, Daniel K. Forry, Diane L. Gerlach, Loren Good, Bill Jimenez, James H. Maurer Jr., William H. Otto, Bob Sauders, and R. Christopher Smiley. Also present: Brenda J. Becker, Superintendent; Christopher S. Adams, Assistant Superintendent; Mary Lynne Kniley, Board Secretary; Daniel L. Forry, Asst. Board Secretary; Ruthann V. Crawford, Director of Student Services; Jessica Long, Director of Community Relations, and Kathryn Miller, Recording Secretary. Michael Graham was in attendance for technology support. Jodi Harrington, Hempfield High School Grade 11 Principal, Brendan Cregan, Principal, Rohrerstown Education Center, Kathy Swantner, Principal, Rohrerstown Elementary School, Jeremy Paul, Assistant Director of Technology, Marlena Geiger, Director of Human Resources, and Drue Feilmeier, Director of Curriculum, were present. There were 31 field hockey team members, two coaches, and 48 family members and citizens in the audience. There was a reporter present.

Mr. Jimenez called the meeting to order at 7:03 p.m. and led the Pledge of Allegiance. He stated that the board met in executive session prior to the board meeting to discuss student discipline

## RESIDENTS' REQUEST TO ADDRESS THE BOARD (5-minute limit)

None

## SUPERINTENDENT'S REPORT - ANNOUNCEMENTS/DISCUSSION

On behalf of the school board and administration, Dr. Becker and Mr. Jimenez recognized the 2011 PIAA AAA Field Hockey State Championship Team and presented each team member and coach with a certificate of recognition. Ms. Julianne Bojanic, head coach, said a few words to the team and the audience. Mr. Jimenez thanked the field hockey players, coaches, and parents. Representative Ryan Aument arrived just in time to congratulate the field hockey team on behalf of the Pennsylvania House of Representatives and invited the team to Harrisburg in the spring to be recognized on the floor of the House of Representatives.

Dr. Becker shared that the choral director at Manheim Central would like approval from the school board for help with her dissertation, by interviewing the Hempfield choral director and administering a survey to the students in the choral program. Dr. Becker gave a copy of the survey to each board member to review and said, as per board policy, the survey would be on the agenda next week for a vote by the school board.

Dr. Becker gave an update on the Open Campus Pilot Initiative. She discussed the collaboration between Penn Manor, Manheim Township, and Hempfield. She explained the vision of the project. She listed the different people and groups who have been included in the discussions and also different people and groups who have shown support for the project. She gave the goals for the 2012-2013 and 2013-2014 school years. She listed the proposed courses and which district will take the lead on each course. She explained what the next steps will be. She explained the benefits for students, staff, and taxpayers. Dr. Becker asked Mr. Graham, to talk about the technology aspects of the project. Dr. Becker said the resolution in support of the Open Campus Pilot Initiative will be on the voting agenda next week. Mr. Jimenez thanked Dr. Becker and the group for all the work that has gone into this initiative.

Mr. Daniel L. Forry gave a construction update. He stated that the minutes of the last buildings and grounds committee meeting are posted on SharePoint. He said that PlanCon F for Farmdale and East Petersburg will be on the voting agenda next week for a vote. He shared the timeline of the bid process for both projects. He gave an update on new Farmdale Elementary School and new East Petersburg Elementary School. He gave a progress report on the new Landisville Intermediate Center project.

Mrs. Kniley gave a brief presentation on the preliminary budget process. She said they are working through the budget planning process for 2012-2013. Mrs. Kniley went over changes that occurred in the 2011-2012 budget process and gave a comparison of the revenues and expenditures between the 2010-2011 and 2011-2012 budgets. Mrs. Kniley explained the Act 1 Budget process and talked about applying for exceptions. She said the adoption of the preliminary budget must take place by January 25, so it will be on the agenda at the voting meeting on January 10, 2012. Mrs. Kniley went over how the Preliminary Budget for 2012-2013 was developed and went over the challenges that the district faces. She said they are currently compiling the line-by-line budget for expenditures and watching all the revenue trends. Mrs. Kniley said they will be bringing a balanced budget to the board for approval in June. She asked the board members if they had any questions. Hearing no questions, she ended her presentation.

## **CALENDAR OF EVENTS**

January 3, 2012	<ul><li>6:30 p.m., Executive Session</li><li>7:00 p.m., Committee of the Whole Meeting Administration Building, Public Board Room</li></ul>
January 10, 2012	9:00 a.m., Construction Meeting, Construction Office
January 10, 2012	TBD, Executive Session 7:30 p.m., Regular Voting Meeting Administration Building, Public Board Room
January 18, 2012	4:30 p.m., Extracurricular Committee Meeting Adams Conference Room

January 21, 2012	12:00 p.m., Lancaster County Academy Commencement Conestoga Valley Middle School
January 23, 2012	12:00 p.m., National Honor Society Induction Administration Building, Public Board Room
January 24, 2012	9:00 a.m., Construction Meeting, Construction Office
January 30, 2012	Orientation for New School Directors The Conference & Training Center at IU 13 1020 New Holland Avenue, Lancaster, PA 5:15 - 5:30 p.m., Registration 5:30 - 6:00 p.m., Dinner 6:00 - 8:15 p.m., Program

Dr. Becker informed the board members of a HPEC (Hempfield Parents for Exceptional Children) presentation at Landisville Middle School that will be held on January 26, 2012. She will be talking about legislation and its effect on our budget and the effect that it has on services that we provide to students.

#### PRESIDENT'S REPORT

Mr. Jimenez welcomed Mr. Maurer back to the school board. He thanked the administrators in the audience for attending the meeting and said how much the board appreciates what they do in their roles as administrators. He also welcomed Representative Ryan Aument and thanked him for attending the board meeting.

## REPRESENTATIVE / ADJUNCT REPORTS

Lancaster County Career & Technology Center - Mr. Sauders reported that the 2012-2013 LCCTC Budget will be on the agenda next week for a vote.

IU 13 - Mr. Feister reported that the first meeting he will attend is on January 11, 2012.

Lancaster County Academy - Mrs. Gerlach reported that there will be a meeting in February and the Lancaster County Academy commencement ceremony will be held on January 21.

Hempfield Area Recreation Commission - Mr. Feister reported that the new gymnasium has been completed and opened for use on January 2. He said it is very nice.

PSBA Liaison - Mr. Smiley - no report

## **STANDING COMMITTEE REPORTS**

Curriculum Liaison - **Mr. Maurer/**Mr. Smiley/Mrs. Gerlach - Mrs. Gerlach reported that she was present for the department leaders' meeting and she was pleased to be there. Mr. Danny Walck (Business Education Chairperson) and Mr. Terry Trego (Social Studies Supervisor) presented updates on what their departments have been doing. Mrs. Gerlach

shared that she remembers many of the department leaders when they were teachers and is pleased to see that they have advanced to become excellent department leaders. Mrs. Gerlach said that this meeting was Ms. Drue Feilmeier's first meeting with the entire department leader group and she did a fine job.

Buildings and Grounds - **Mr. Sauders**/Mr. Forry/Mr. Otto/Mr. Maurer - Mr. Sauders reported that there is a construction meeting coming up on January 10. He said that Mr. Daniel L. Forry updated the board earlier in the meeting with his construction update.

Finance - **Mr. Maurer**/Mr. Sauders/Mr. Good/Mr. Otto - Mr. Maurer reported that the upcoming budget is a significant issue for the committee.

Safety, Health & Wellness - **Mrs. Gerlach**/Mr. Feister - Mrs. Gerlach reported that there is a meeting coming up on February 14, 2012.

Extracurricular - Mr. Forry/Mr. Feister/Mr. Good - no report

#### **PERSONNEL ITEMS**

Mr. Sauders asked for an update on the sports evaluations. Dr. Adams said the new evaluation system is going well and he has been in touch with Mr. Stout and Mr. Mummaw several times about the evaluations. Mr. Sauders would like an update on the evaluation process, giving feedback on how the process went, how it was received by the coaches, etc. Dr. Adams agreed to get that information for him.

Mrs. Gerlach commended the high school administration for the way the students conducted themselves during the assemblies that were held prior to the holiday break.

#### **FINANCIAL ITEMS**

No discussion

## **BUILDINGS AND GROUNDS ITEMS**

No discussion

#### OTHER ACTION ITEMS

No discussion

There being no further business, Mr. Forry moved to adjourn the meeting and Mr. Good seconded the motion. Motion passed unanimously. Mr. Jimenez adjourned the meeting at 8:13 p.m.

Mary Lynne Kniley Board Secretary