**HEMPFIELD SCHOOL DISTRICT**
**200 CHURCH STREET**
**LANDISVILLE, PENNSYLVANIA 17538**

# AGENDA
## COMMITTEE OF THE WHOLE MEETING
## JANUARY 3, 2012
## ADMINISTRATION BUILDING, PUBLIC BOARD ROOM - 7:00 P.M.

***Executive Session - 6:30 p.m.***

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Residents' Request to Address the Board (5-minute limit)**

We provide a time of public comment for residents to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker.

**IV. Superintendent's Report – Announcements/Discussion**

A. Presentation of Certificates

2011 PIAA AAA Field Hockey State Championship Team

* B. Open Campus Pilot Initiative Update - (reference attachment)

C. Construction Update

D. Preliminary Budget Update (reference attachment)

E. Calendar of Events

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| January 3, 2012 | 6:30 p.m., Executive Session<br>7:00 p.m., Committee of the Whole Meeting<br>Administration Building, Public Board Room |
| January 10, 2012 | 9:00 a.m., Construction Meeting, Construction Office |
| January 10, 2012 | TBD, Executive Session<br>7:30 p.m., Regular Voting Meeting<br>Administration Building, Public Board Room |
| January 18, 2012 | 4:30 p.m., Extracurricular Committee Meeting<br>Adams Conference Room |

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| January 21, 2012 | Lancaster County Academy Graduation |
| January 23, 2012 | 12:00 p.m., National Honor Society Induction<br>Administration Building, Public Board Room |
| January 24, 2012 | 9:00 a.m., Construction Meeting, Construction Office |
| January 30, 2012 | Orientation for New School Directors<br>The Conference & Training Center at IU 13<br>1020 New Holland Avenue, Lancaster, PA<br>5:15 - 5:30 p.m., Registration<br>5:30 - 6:00 p.m., Dinner<br>6:00 - 8:15 p.m., Program<br>*RSVP to Kathy Miller by January 13, 2012* |

F. Other

## V. President's Report

## VI. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - **Mr. Sauders**

B. IU 13 - **Mr. Feister**

C. Lancaster County Academy - **Mrs. Gerlach**

D. Hempfield Area Recreation Commission - **Mr. Feister**/Mr. Jimenez

E. PSBA Liaison - **Mr. Smiley**

## VII. Standing Committee Reports

A. Curriculum Liaison - **Mr. Maurer/**Mr. Smiley/Mrs. Gerlach

B. Buildings and Grounds - **Mr. Sauders**/Mr. Forry/Mr. Otto/Mr. Maurer

C. Finance - **Mr. Maurer**/Mr. Sauders/Mr. Good/Mr. Otto

D. Safety, Health & Wellness - **Mrs. Gerlach**/Mr. Feister

E. Extracurricular - **Mr. Forry**/Mr. Feister/Mr. Good

## VIII. Action Items (Discussion Only)

A. Personnel Items

1. Resignations

* a. Approval to accept the resignation of Robin D. Dum, Part-time Personal Care Assistant, Mountville Elementary School, effective December 6, 2011

* b. Approval to accept the resignation of Tracy A. Longmire, Noontime Aide, Landisville Primary Center, effective December 23, 2011

2. Leaves of Absence

a. Approval to grant a leave of absence to Abbie N. Burton, Grade 2, Landisville Primary Center, for the second semester of the 2011-2012 school year

* b. Approval to amend a Family Medical Leave Act (FMLA) leave of absence for Stephanie E. Crush, Kindergarten, Landisville Primary Center, from February 15, 2012 through May 9, 2012 to February 8, 2012 through May 2, 2012

* c. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Paulette H. Kraybill, Grade 4, East Petersburg Elementary School, from January 18, 2012 through January 30, 2012

* d. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Katie L. Strohecker, English as a Second Language, Rohrerstown Elementary School, from March 26, 2012 through the end of the 2011-2012 school year

e. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Jacquelyn R. Strybos, Administrative Assistant, Hempfield School District, from December 16, 2011 through January 16, 2012

f. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Renee L. Dissinger, Grade 12 Secretary, Hempfield High School, from January 11, 2012 through February 8, 2012

g. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Linda F. Shelly, Instructional Aide, Centerville Elementary School, from November 10, 2011 through January 6, 2012

h. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Paul E. Sprout Jr., Custodian, Landisville Primary Center, from January 31, 2012 through March 30, 2012

3. Appointments/Employments

* a. Approval to employ Patricia M. Pearson as a Long-term Substitute, for the second semester of the 2011-2012 school year, pending receipt of all clearances, certification, and a satisfactory physical exam. Ms. Pearson will be placed on Step 1, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Pearson is a graduate of Shippensburg University, holds a Master's Degree from Millersville University, and is certified in Elementary Education K-6. (REPLACEMENT)
Assignment: Grade 6, Farmdale Elementary School

* b. Approval to employ Jamie L. Kuhner as a Long-term Substitute, for the second semester of the 2011-2012 school year, pending receipt of all clearances, certification, and a satisfactory physical exam. Ms. Kuhner will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Kuhner is a graduate of Messiah College and is certified in Family and Consumer Sciences K-12 (REPLACEMENT)
Assignment: Family and Consumer Sciences, Hempfield High School

* c. Approval to employ Susan McFerran as a Part-time General Food Services Employee, Rohrerstown Elementary School, effective January 2, 2012, compensated in accordance with the PSBA Salary Rate Ranges for 2011-2012 (REPLACEMENT)

d. Approval to appoint the following individuals to extracurricular positions for the 2011-2012 school year, compensated in accordance with the Collective Bargaining Agreement:

** Stephanie Henrich - Dance Theatre Advisor

e. Approval to appoint the following individuals to extracurricular positions for the 2012 Fall Sports Season, compensated in accordance with the Collective Bargaining Agreement:

1.) ** Ronald Zeiber - Football Head Coach
2.) ** Edwin Heisey - Football Assistant Coach
3.) ** Garry Fuhrman - Football Assistant Coach
4.) ** Robert Shipp - Football Assistant Coach
5.) ** Mark Harman - Football Assistant Coach
6.) ** Matthew Wagaman - Football Assistant Coach
7.) Tod Funke - Football Assistant Coach
8.) Jim Walk - Football Assistant Coach
9.) ** Mark Ashley - Boys' Soccer Head Coach
10.) George Nimo - Boys' Soccer Assistant Coach
11.) Chris Wilson - Boys' Soccer Assistant Coach
12.) Whitney Evans - Girls' Tennis Head Coach
13.) Patrick Shawaryn - Girls' Volleyball Head Coach
14.) Matthew Shawaryn - Girls' Volleyball Assistant Coach
15.) ** Jon Chronister - Golf Head Coach
16.) Julianne Bojanic - Field Hockey Head Coach
17.) Melissa Schimp - Field Hockey Assistant Coach

18.) Katie Pine - Field Hockey Assistant Coach
19.) Lydia Dolly - Field Hockey Assistant Coach
20.) ** Terry Newman - Cross Country Head Coach
21.) Jeffrey Bradley - Cross Country Assistant Coach
22.) ** Stephen Haldeman - Cross Country Assistant Coach
23.) ** Lenny Groft - Cross Country Assistant Coach
24.) Jean Lau - Cheerleading Head Coach
25.) Debra Bixler - Cheerleading Assistant Coach
26.) Sharon Burkhart - Cheerleading Assistant Coach

B. Financial Items

1. Approval of Financial Report and Check Register for the month of December 2011 (information forthcoming)

2. Approval to pay invoices from the Capital Reserve Fund (information forthcoming)

3. Approval to pay invoices from the Capital Projects Fund (information forthcoming)

4. Approval of tax refunds per the attached list (information forthcoming)

5. Approval of the Resolution approving the Preliminary Budget for the 2012-2013 fiscal year on form PDE 2028 and Authorizing Referendum Exception and Notice of Final Budget as attached and further described in the accompanying materials (reference attachment)

C. Buildings and Grounds Items

1. Approval of the Access Covenant with the Pennsylvania Department of Transportation for the new Highway Occupation Permit for New Farmdale Elementary School in West Hempfield Township (reference attached)

* 2. Approval of Access Covenant with the Pennsylvania Department of Transportation for the new Highway Occupation Permit for New East Petersburg Elementary School in East Petersburg Borough (reference attachment)

3. Approval of PlanCon Part F: Construction Documents for the proposed New Farmdale Elementary School project (reference attachment)

4. Approval of PlanCon Part F: Construction Documents for the proposed New East Petersburg Elementary School project (reference attachment)

D. Other Action Items

1. Approval of the second reading of the following board policies (reference attachments):

   a. Policy # 252 Dating Violence
   b. Policy # 209.1 Head Lice

* 2. Approval of resolution in support of Open Campus Pilot Initiative collaboration among Hempfield, Penn Manor, and Manheim Township School Districts (reference attachment)

3. Approval of the Lancaster County Career & Technology Center's Proposed General Fund Budget for 2012-2013, including without limitation the capital expenses (paid by school districts based on market value allocation) and the operating expenses (paid by school districts based on average daily membership allocation) as such expenses are included and set forth in the proposed budget (reference attachment)

* 4. Approval of Agreement with Wilco Electric, Market Street Sports Group, and Hempfield School District for continued sponsorship of the Wilco Electric press boxes in Georgelis Law Firm Stadium (reference attachment)

* 5. Approval of the tentative list of 18 students who will successfully complete their course requirements for graduation on January 20, 2012 (reference attachment)

## IX. Adjournment

## X. Executive Session (if needed)