HEMPFIELD SCHOOL DISTRICT
200 CHURCH STREET
LANDISVILLE, PENNSYLVANIA 17538

AGENDA
REGULAR VOTING MEETING
FEBRUARY 14, 2012
ADMINISTRATION BUILDING, PUBLIC BOARD ROOM
7:30 P.M.

Executive Session - 6:30 p.m.

The mission of the Hempfield School District community is to provide rigorous, relevant, responsive, and safe educational opportunities for students to become lifelong learners and contributing citizens in a diverse, global society.

I. Call to Order

II. Pledge of Allegiance

III. Approval of the Agenda incorporating Additions/Deletions

IV. Approval of the Minutes of the Committee of the Whole Meeting held on January 3, 2012 and the Regular Voting Meeting held on January 10, 2012

V. Residents' Request to Address the Board (5-minute limit)

We provide a time of public comment for residents to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker.

VI. Superintendent's Report – Announcements/Discussion

A. Student Council Representatives

Carly Deihm, Nick Montalbano, Cory Nissly, Sarah Thompson, Michael Warren

B. Student Presentation on Budget

C. Budget Update - Mrs. Kniley - reference attachment

D. Calendar of Events

*	February 14, 2012	6:30 p.m., Executive Session 7:30 p.m., Regular Voting Meeting Administration Building, Public Board Room

February 21, 2012	9:00 a.m., Construction Meeting, Construction Office
February 28, 2012	4:30 p.m., Buildings and Grounds Committee Meeting Board Conference Room
March 2 - 3, 2012	7:30 p.m., Hempfield High School Spring Musical "Thoroughly Modern Millie" Performing Arts Center
March 4, 2012	2:30 p.m., Hempfield High School Spring Musical "Thoroughly Modern Millie" Performing Arts Center
March 6, 2012	9:00 a.m., Construction Meeting, Construction Office
March 6, 2012	4:30 p.m., Finance Committee Meeting Board Conference Room
March 6, 2012	TBD, Executive Session 7:00 p.m., Committee of the Whole Meeting Administration Building, Public Board Room
March 10, 2012	9:00 a.m., PSBA New Board Orientation Conference and Training Center at IU 13
March 12, 2012	7:30 - 9:45 a.m., Legislative Breakfast Conference and Training Center at IU 13
March 13, 2012	Hourglass Foundation/Millersville University Education Forum 4:00 p.m., Registration/Reception 5:15 p.m., Forum "A Message of Hope"
March 13, 2012	TBD, Executive Session 7:30 p.m., Regular Voting Meeting Administration Building, Public Board Room

E. Other

VII. President's Report

VIII. Representative / Adjunct Reports

A. Lancaster County Career & Technology Center - **Mr. Sauders**

* B. IU 13 - **Mr. Feister** - (reference attachment)

C. Lancaster County Academy - **Mrs. Gerlach**

D. Hempfield Area Recreation Commission - **Mr. Feister**/Mr. Jimenez

E. Curriculum Liaison - **Mr. Smiley**/Mrs. Gerlach

F. Safety, Health & Wellness - **Mrs. Gerlach**/Mr. Feister

G. PSBA Liaison - **Mr. Smiley**

IX. Standing Committee Reports

A. Buildings and Grounds - **Mr. Sauders**/Mr. Forry/Mr. Otto/Mr. Maurer

B. Finance - **Mr. Maurer**/Mr. Sauders/Mr. Good/Mr. Otto

C. Extracurricular - **Mr. Forry**/Mr. Feister/Mr. Good

X. Action Items

A. Personnel Items

1. Retirement

   Approval to accept the resignation, due to retirement, of Jolyne P. Henry, Food Services Assistant Manager, Rohrerstown Elementary School, effective June 5, 2012

2. Resignations

   a. Approval to accept the resignation of Alice E. Benson, Autistic Support Teacher, Mountville Elementary School, effective February 7, 2012

   b. Approval to accept the resignation of Kristin M. Funk, Grade 4, Centerville Elementary School, effective January 18, 2012

* c. Approval to accept the resignation of Sarah C. Via, Food Services Line Server, Centerville Elementary School, effective February 24, 2012

* d. Approval to accept the resignation of Rebecca E. Mellinger, Noontime Aide, Mountville Elementary School, effective February 14, 2012

   e. Approval to accept the resignation of Jean Lau, Cheerleading Head Coach, effective February 2, 2012

3. Leaves of Absence

   a. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Jacqueline A. Jones, Grade 3, Rohrerstown Elementary School, from February 21, 2012 through June 5, 2012

   b. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Cynthia L. Fogelsanger, Grade 6, Rohrerstown Elementary School, from May 14, 2012 through the end of the 2011-2012 school year

   c. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Lacie L. Burk, French, Centerville Middle School/Landisville Middle School, from January 26, 2012 through March 19, 2012

   d. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Heather L. Fagan, Grade 2, Centerville Elementary School, from February 14, 2012 through March 9, 2012

   e. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Heather M. Wagner, Health and Physical Education, Hempfield High School, from March 28, 2012 through June 5, 2012

   f. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Sarah E. Dilorio, English, Hempfield High School, from March 23, 2012 through June 5, 2012

   g. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Kelly A. Hutchinson, Spanish, Centerville Middle School, from January 17, 2012 through February 7, 2012

   h. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Colleen C. Whiteside, Extended Day Kindergarten, Centerville Elementary School, from January 27, 2012 through February 8, 2012

   i. Approval to amend a leave of absence for Gregory Bernhardt, Fitness Center Instructional Aide, Hempfield High School, from January 23, 2012 through May 4, 2012 to January 23, 2012 through May 11, 2012

   j. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Karen J. Singer, Purchasing Coordinator, Food Services Department, from February 21, 2012 through March 2, 2012

   k. Approval to amend a Family Medical Leave Act (FMLA) leave of absence for Linda F. Shelly, Paraeducator, Centerville Elementary School, from November 10, 2011 through January 6, 2012 to November 1, 2011 through February 2, 2012

   l. Approval to grant a medical leave of absence to Linda F. Shelly, Paraeducator, Centerville Elementary School, from February 3, 2012 through March 9, 2012

m. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Amy W. Oblender, Special Education Aide, Hempfield High School, from February 1, 2012 through February 8, 2012

n. Approval to grant a leave of absence to Stephanie L. Oster-Canouse, Part-time Personal Care Assistant, Centerville Elementary School, from January 2, 2012 through May 2, 2012

o. Approval to grant a Family Medical Leave Act (FMLA) leave of absence to Daryl S. Nunemacher, Custodian, Landisville Middle School, from January 25, 2012 through February 8, 2012

p. Approval of a leave of absence to April S. Greenawalt, Noontime Aide, East Petersburg Elementary School, from March 1, 2012 through April 20, 2012

4. Appointments/Employments

* a. Approval to employ Kelly L. Fisher as a full-time professional employee for the 2011-2012 school year, with a permanent contract, effective upon release from her current obligation, no less than 30 days from February 14, 2012, pending receipt of all clearances, certification, and a satisfactory physical. Ms. Fisher will be placed on Step 4, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Fisher is a graduate of the University of Delaware and is certified in Special Education N-12, Elementary Education K-6, and Program Specialist - English as a Second Language K-12 (REPLACEMENT)
Assignment: Autistic Support Teacher, Mountville Elementary School

b. Approval to employ Erica M. Wise as a Long-term Substitute, for the second semester of the 2011-2012 school year. Ms. Wise will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Wise is a graduate of York College of Pennsylvania and is certified in Elementary Education K-6. (REPLACEMENT)
Assignment: Grade 2, Landisville Primary Center

c. Approval to employ Kimberly L. Zug as a Long-term Substitute, for the second semester of the 2011-2012 school year, effective January 24, 2012. Ms. Zug will be placed on Step 1, Bachelor's Degree, in accordance with the Collective Bargaining Agreement. Ms. Zug is a graduate of Millersville University and is certified in Special Education N-12 and Elementary Education K-6. (REPLACEMENT)
Assignment: Special Education, Rohrerstown Elementary School

d. Approval to employ the following individuals as Pennsylvania Certified Substitutes for the 2011-2012 school year, effective February 15, 2012, pending receipt of all clearances and certification, compensated at the current substitute rate:

1.) Tesla M. Atkins
2.) Sara A. Bowman
3.) Meghan E. Brady
4.) Jamie L. Friedman
5.) Lauren M. Krause
6.) Kelli L. Phillips

7.) Amanda K. Pinkerton
8.) Elizabeth S. Thurber
9.) Alecia J. Weaver
10.) Justin B. Wisniewski
* 11.) Jeffrey Wolfthal

* e. Approval to employ Tonya Martin as an IU 13/Emergency Substitute for the 2011-2012 school year, effective February 15, 2012, pending receipt of all clearances and certification, compensated at the current substitute rate

f. Approval to appoint the following individuals as Mentors for part of the second semester of the 2011-2012 school year, in accordance with the Collective Bargaining Agreement:

1.) Michelle Davis
2.) Kimberly McCabe

g. Approval to employ Janet M. Fritz as a Part-time Attendance Secretary - Grade 12, Hempfield High School, effective February 15, 2012, compensated in accordance with the PSBA Salary Rate Ranges for 2011-2012 (REPLACEMENT)

h. Approval to employ Linda N. Shannon as a Part-time Library Aide, Landisville Middle School, effective February 15, 2012, compensated in accordance with the PSBA Salary Rate Ranges for 2011-2012 (REPLACEMENT)

i. Approval to employ Nathan J. Zechman as a Long-term Substitute Fitness Instructional Aide, Hempfield High School, effective January 24, 2012, compensated at the current substitute rate (REPLACEMENT)

j. Approval to employ Pamela W. Virts as a Substitute Instructional Aide, for the 2011-2012 school year, effective February 15, 2012, pending receipt of all clearances, compensated at the current substitute rate

k. Approval to employ the following individuals as Substitute Noontime Aides, for the 2011-2012 school year, effective February 15, 2012, pending receipt of all clearances, compensated at the current substitute rate

1.) Marie R. Ruiz
* 2.) Rebecca E. Mellinger

l. Approval to employ Lisa D. McLaughlin as a Substitute Clerical Aide, for the 2011-2012 school year, effective February 15, 2012, pending receipt of all clearances, compensated at the current substitute rate

m. Approval to appoint the following individuals to extracurricular positions for the 2011-2012 school year, compensated in accordance with the Collective Bargaining Agreement:

1.) ** Alan Mudrick - Spring Musical, Musical Production & Pit Orchestra Director
2.) Patricia Kautter - Spring Musical, Stage Director/Choreographer

3.) Cody Smith - Spring Musical, Assistant Director
4.) ** Brian Lehman - Spring Musical, Set Design/Painting Advisor
5.) ** Amy Edwards - Spring Musical, Make-up Advisor
6.) ** Joel M. Mumma - Spelling Bee Coordinator
7.) ** Scott Gerhart - Varsity Club Advisor
8.) ** Zahid Virmani - Varsity Club Advisor
9.) Mollie Musser - Girls' Softball Assistant Coach
10.) Rebecca Wimer - Girls' Softball Assistant Coach
* 11.) Barbara Wolf - Indoor Track Coach
* 12.) Timothy Hite - Indoor Track Coach
* 13.) ** David Stauffer - Indoor Track Coach
* 14.) James Albright - Indoor Track Coach
* 15.) Mark Cheney - Football Volunteer Coach
* 16.) Todd Murr - Football Volunteer Coach
* 17.) John Walk - Football Volunteer Coach
* 18.) William Chronister - Golf Volunteer Coach
* 19.) ** Molly Jackson - Field Hockey Volunteer Coach
* 20.) Danielle Geiter - Cheerleading Volunteer Coach
* 21.) ** Brittany Bertoli - Cheerleading Volunteer Coach
* 22.) Monica Tubay - Cheerleading Volunteer Coach
* 23.) Allison Seldomridge - Girls' Volleyball Volunteer Coach
* 24.) Timothy Shawaryn - Girls' Volleyball Volunteer Coach
* 25.) Gary Young - Girls' Volleyball Volunteer Coach
* 26.) ** Ryan Martin - Boys' Basketball Volunteer Coach
* 27.) Robert Daecher - Boys' Basketball Volunteer Coach
* 28.) Mark Enoch - Boys' Basketball Volunteer Coach
* 29.) Andrew Macik - Boys' Basketball Volunteer Coach
* 30.) Ken Gerber - Boys' Basketball Volunteer Coach
* 31.) ** Chris Hanusa - Girls' Basketball Volunteer Coach
* 32.) Linda Phillips - Girls' Basketball Volunteer Coach
* 33.) Jan Minnich - Wrestling Volunteer Coach
* 34.) Robert Kreider - Boys' Lacrosse Volunteer Coach
* 35.) Aidan Cadzow - Boys' Lacrosse Volunteer Coach
* 36.) Kyle Piper - Boys' Lacrosse Volunteer Coach
* 37.) Eric Heisey - Boys' Lacrosse Volunteer Coach
* 38.) Jeffrey Ream - Baseball Volunteer Coach
* 39.) Jesse Porreca - Boys' Volleyball Volunteer Coach
* 40.) ** Scott Podgurski - Cross Country Volunteer Coach
* 41.) Jeffrey Bradley - Indoor Track Volunteer Coach/Track Volunteer Coach
* 42.) William Bowers - Indoor Track Volunteer Coach

n. Approval to appoint Marlena K. Geiger as the Hempfield School District's HIPAA Compliance Officer

* o. Approval to employ the following individuals as Senior Tax Program Substitutes, effective February 15, 2012, pending receipt of all clearances, compensated at the current substitute rate:

1.) Janet Hoover
2.) Jack Rhoades

B. Financial Items

1. Approval of Financial Report and Check Register for the month of January 2012 (reference attachment)

2. Approval to pay invoices from the Capital Projects Fund - $1,718,108.37 (reference attachment)

3. Approval of tax refunds per the attached list (reference attachment)

C. Buildings and Grounds Items

1. Approval of the Right of Way Agreement with PPL for the modification to the existing electric service at Farmdale Elementary School (reference attachment)

2. Approval of Proposal from Advantage Engineers to provide Construction Observation Services for Compaction Grouting at new East Petersburg Elementary School (reference attachment)

3. Approval of Proposal from Advantage Engineers to provide Construction Observation Services for Compaction Grouting at new Farmdale Elementary School (reference attachment)

4. Approval of PlanCon Part F: Attachment C Post-Bid Evaluation for the proposed new Farmdale Elementary School (reference attachment)

5. Approval of PlanCon Part F: Attachment C Post-Bid Evaluation for the proposed new East Petersburg Elementary School (reference attachment)

6. Approval to accept Change Orders for new Landisville Intermediate Center project:

   a. eciConstruction, LLC

      Change Order:

      #2: Add $26,151 for remediation of sinkholes in the geothermal well field (reference attachment)

      #3: Add $5,726 for additional rebar and grout in masonry wall (add $6282), acid etched glass in gym and cafeteria (add $684), and remove marker boards on cafeteria partition (deduct $1240) (reference attachment)

   b. Pagoda Electrical, Inc.

      Change Order:

      #1: Add $2,353.13 for lighting controls modification (reference attachment)

c. Frey Lutz Corporation

Change Order:

#1: Deduct $3,710 to eliminate factory controls from rooftop energy recovery units

#2: Deduct $6,415.47 to eliminate geothermal well vault and condensate pumps

#3: Deduct $37,979 to eliminate expansion joints and guides and for unused geothermal well casing (reference attachment)

7. Approval of the Highway Occupancy Permit Condition Statement for Farmdale Elementary School (reference attachment)

8. Approval of the Highway Occupancy Permit Condition Statement for East Petersburg Elementary School (reference attachment)

* 9. Approval of PlanCon Part G: Project Accounting Based on Bids for the proposed new Farmdale Elementary School (reference attachment)

* 10. Approval of PlanCon Part G: Project Accounting Based on Bids for the proposed new East Petersburg Elementary School (reference attachment)

11. Approval to authorize the administration to execute contracts for construction for the new East Petersburg Elementary and new Farmdale Elementary projects, pending receipt of all approvals (PlanCon Part F approval required from Pennsylvania Department of Education)

D. Other Action Items

1. Approval of the 2012-2013 School Calendar (reference attachment)

2. Approval of Astronomy Online Course for Hempfield High School for the 2012-2013 school year

3. Approval of date change for March School Board Regular Voting Meeting

4. Approval of the expulsion of student #2013403 from Hempfield High School for a period of one year, effective January 17, 2012. For the remainder of the 2011-2012 school year the student will receive instruction in the home via computer in a program monitored by the staff at Hempfield School District's Alternative Education Program. During the first semester of the 2012-2013 school year, the student will be placed in Hempfield School District's Alternative Education Program currently located at the Rohrerstown Education Center, as described in the written agreement with the student and student's parents to accept such punishment and waive the right to a school board hearing.

5. Approval of the expulsion of student #2013021 from Hempfield High School for the remainder of the 2011-2012 school year, effective January 18, 2012. The student will be placed in Hempfield School District's Alternative Education Program currently located at the Rohrerstown Education Center for the remainder of the 2011-2012 school year, as described in the written agreement with the student and student's parents to accept such punishment and waive the right to a school board hearing.

6. Approval of the expulsion of student #2015408 from Hempfield School District for a period of one year, effective February 14, 2012. If after 30 days from this date, the parent is not able to secure another educational program for the student, the district will provide the minimum instruction required by school code for students of compulsory education age.

XI. Adjournment

XII. Executive Session (if needed)

*** New Item or Change**